

CHIDEOCK PARISH COUNCIL

Clerk to the Council:

Sal Robinson
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Dear Councillor

I hereby give notice of the **VIRTUAL** ANNUAL Chideock Parish Council meeting to be held on **27 April 2021 at 10 am via Zoom**, to which you are summoned to attend to deal with the business as shown on the agenda below.



Sal Robinson, Clerk to the Council, 22 April 2021

ESTIMATED DURATION - approx. 2.5 hrs, depending on length of Democratic Period.

- 1 1. **Apologies.** To receive and, if applicable, resolve to accept apologies for absence.
- 10 1A. **Co-option to Fill the Casual Vacancy.**
RESOLVE to co-opt one of the 2 persons who have come forward.
N.B. The vote(s) must be taken by a show of hands, with the Chair having a casting vote. See Standing Orders 3 q, r, and s.

The successful candidate must sign the Declaration of Acceptance of Office before taking part in the meeting. The Register of Pecuniary Interests must be completed within 28 days of co-option and returned to the Clerk. A request for a dispensation from a Defined Pecuniary Interest, in order to take part in discussion of the Budget and Precept (Agenda Item 11 c), must be completed prior to that item.
- 1 2. **Grants of Dispensations.**
To resolve to grant pre-requested dispensation from a Defined Pecuniary Interest arising from an Agenda item.
- 1 3. **Declarations of Defined Pecuniary Interests.**
Councillors are reminded of the requirement under the 2012 Code of Conduct to declare any defined pecuniary interest as given in Appendix A of the Code which relate to items on this agenda, either now or as soon as they become aware of the interest. Please declare the item, nature of the interest and the action to be taken.
- 2 4. **Minutes:**
RESOLVE to accept and sign, as a true record,
 - a) the minutes of the Parish Council meeting of 30 March 2021.
5. **Election of Chair and Vice-Chair and Signing of Declarations of Acceptance of Office.**
6. **Election of Councillors to Committees.**
RESOLVE that all councillors are members of the Finance & General Purposes Committee and of the Planning Committee.
7. **Appointment of Representatives, who do not have to be Councillors.**
 - a) **Rights of Way** matters
 - b) **Village Hall** representative
 - c) **Environmental and Air Quality** matters
 - d) All other matters pertaining to the **A35 Trunk Road Dorset**
 - e) **Council Highways** Matters
 - f) **Bridport Local Area Partnership** (BLAP) Steering Group
 - g) **Western Area Transport Action Group** (WATAG)
 - h) **Dorset Association of Parish & Town Councils** (DAPTC) – quarterly meetings held in Bridport.
 - i) **Community Flood Group** representative

- j) **Clapp's Mead Playing Field** maintenance co-ordinator
- k) **Parish Liaison Meeting** representative – meetings of the 14 parishes within the Bridport Local Partnership area, held approximately monthly in Bridport
- l) **Foss Orchard Car Park Ticket Machine** – to collect money with the Clerk from the machine on a regular basis.
- m) **All-Purpose All-Weather Footpath** representative.

15 **8. Dorset Councillor and Police Reports.**

30 **9. Democratic Period.** Opportunity for members of the public to ask questions or speak on matters of interest.

5 **10. Reports / Updates by the Clerk and Councillors.** Comments on, and additions to, the pre-circulated **Actions and Information List for Agenda Item 7**, and determination of any action required.

5 **11. A35 Matters.** Comments on, and additions to, the pre-circulated **Actions and Information List for Agenda Item 8**, and determination of any action required.

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12. Motions Received with Notice.
None.

10 **13. Planning Matters.** Councillors are asked to review applications via <https://planning.dorset.gov.uk/online-applications/>.

- a) **Applications.** None.
- b) **Applications received after the agenda was circulated.**
- c) **Determinations.** None.
- d) **To note any determinations received after the agenda was circulated.**
- e) **Appeals.** None.
- f) **Other planning matters – see Actions and Information List.**
 - i. AONB, Lighting / Dark Skies, Dorset National Park, Conservation Areas.
 - ii. Enforcement, Retrospective Planning Applications.
 - iii. Mill Lane Bridleway 18. No update
 - iv. Bullen's Lane Bridleway 20 at Junction with A35. No update.
 - v. Other.

14. Finances.

2 a) **RESOLVE** to make the following payments: -

- i. Clerk's Salary and Expenses for April £TBA
- ii. Huck Nets for 50 Metal Goal Net Pegs £30.00

b) **RESOLVE** to pay any invoices received after the agenda was circulated.

c) **Year End Accounts & Budget Monitoring.** See attached.

2 d) **Annual Governance and Accountability Return.** See attached document.

5 **RESOLVE** to sign the Declaration of Exemption from External Audit, given that both income and expenditure for 2020-2021 are less than £25,000.

N.B. The Annual Governance and Accountability Return cannot be completed and signed until after Internal Audit has taken place. The deadline for completion of the AGAR is 30 June 2021.

e) **Foss Orchard Car Park – see Actions and Information List.**

5 **15. Clapps' Mead Playing Field – see Actions and Information List.**

Receive updates regarding the Playing Field and Play Area.

5 **16. DCC Highways and Flood Management – see Actions and Information List.**

Receive updates regarding County Highway matters.

Receive updates on flood related issues on both Dorset Highways and the A35.

2 **17. Consultations.**

1 **18. Correspondence.** Councillors should ask the Clerk if they wish to see individual items of correspondence.

1 **19. Confirm the time and date of the next meeting of Chideock Parish Council.** The next scheduled meeting is at **10 am on Tuesday 25 May 2021.**

THIS MEETING CAN ONLY TAKE PLACE IN PERSON – THE LEGAL DISPENSATION FOR VIRTUAL MEETINGS EXPIRES FROM 7 MAY 2021.