

Minutes of Jubilee Field Working Group
Held Thursday 11th June, 2026, Community Centre office
At 7.30pm.

1. Present: Cllr. Sharp (AS) Chairman, Cllr. Rhodes (CR), Cllr. Alesi (MA), Lee Seal (LS).

2. Apologies: Cllr. Arger (MAA), Cllr Melville (JM), Paul Bowden-Brown (PB-B), Barker (JB) – GG.

3. Minutes of previous meeting: agreed. AS CR

4. Matters Arising: noted full council agreed the use of the draft dispenser on drinks table.

5. 3G: Work is continuing and making good progress. All parties involved are liaising well ensuring access remains to car park and grass pitch.

LS mentioned DYL on corner of the road. This had been discussed at planning as well and Kent Highways declined the need for DYL. Could ask to add to HIP.

6. Maintenance:

Report for full council on:

1. Gates – Quotes considered for vehicle and pedestrian gates at the end of the fence. Recommend quotation A2. A1 cheaper but not sure the vehicle gate is the same as A2 and A3. Ask clerk to check for the council meeting.
2. Junior grass pitch goals – When attempted to relocate existing ones, became clear they were too old to do so. Recommend quotation B1. Known company so should be reliable.
3. Pavilion deep clean – annual in August. Recommend quotation C1.
4. Skip – 8 yard skip online quotes @ £350 + VAT to tidy up site. Discussion about ensuring we make good use of it and take the opportunity to get rid of anything we don't need.
- Add 5. Quotation for soakaway by the KLC £ 2,172.84.

ALSO:

- * New pressure valve re boiler fitted.
 - * Partition wall in pavilion re SCEFL regulations – start date 7.7.26.
 - * Old container almost removed, only frame left – chase final removal.
 - * Gutter replacement to be done by grounds man and the caretaker - chase.
 - * Electrician re foyer heating – chase. Update – due in on 27.7.26
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- * Loft clearance by 1.3.26 reminder needs to be done – make use of skip.
 - * Changing room 3 Juniors clear LS confirmed. AS noted that no 4 is still full of equipment and needs clearing – seniors? Needs to be clear for deep clean.

7. Groundsman Report: – none.

8. Bookings:

AS asked about previous mention of a Football Tournament 18/19 July, but no further information. Noted not part of the lease but if wanted SPC would do the same rates as previously with 5Star, £3 per child.

Juniors requested use of pavilion 4 + 11 July morning to register juniors

11th July afternoon first Senior home match, next 14th July, friendlies from 4th July – 1st August.

Girl Guides hike - 20th September 2 – 4pm will be picking up ie in car park.

9. Girl Guides: Final draft done to sign. Quotation for soakaway situation in. check how it will link up to existing. £ 2,172.84.

10. SMYFC CIC – LS reported that number are up on last year. Three teams in the Kent Youth League – U14s, U15s and U18s. Seven girls teams, 100+ players. Looking for a manager for Women's team.

11. SMFC CIC –

* CCTV / Wifi in pavilion – discussion progressing between SPC / Swale / SMFC . Due to GDPR Swale would be the data processor in control of the video feed. SPC as the site owner would own the data. No 3rd party access allowed. Some discussion about where cameras would go, but thought best for Swale and CCTV company to advise and lead. SMFC Risk Assessments are in place to manage incidents as well.

Heads of terms – agreed in principle for solicitors to check.

12. Pavilion Risk Weekly Assessment – on going.

13. Action Plan – on going.

14. AOB –

* Magnetic shields asked about parking in JF car park July – September, while work on their site is done. Unfortunately due to the 3G work, this couldn't be a worse time to ask. May be possible once 3 G built from September but at this moment not possible,

*Keys were discussed. Likely Swale will redo pavilion locks.

Date of next Meeting: 23rd July 2026, 7.30pm. SCC.