

Worldham Parish Council
7th April 2021, 8pm
Via Zoom Conference Call
(Meeting ID: 865 4911 1672 Passcode: 933444)

Present Cllr W Brock (Chair), Cllr R Bagnell, Cllr R Twining, Cllr T Blake, Cllr C Sole

Also present Pamela Hibbins, Clerk to Parish Council, Cllr D Ashcroft Cllr K Carter
7 members of the public

22.00 **Chair's Announcements** - none

22.01 **Apologies for absence**

22.02 **Declarations of Interests –**

Cllr W Brock declared an interest in planning application 59174 Land at Junction of Cakers Lane and. Clays Lane, East Worldham, Alton

Cllr R Twining declared an interest in Grants item for the VE Day Grant application.

22.03 **Approval of Minutes**

It was **RESOLVED** to approve the minutes of the Parish Council Meeting held on 3rd March 2021

Proposed: Cllr T Blake, Seconded: Cllr R Twining

Action: Clerk

22.04 **District Councillor's Report :**

District Councillors David Ashcroft and Ken Carter were in attendance and reported that district council have released their budgets and grants for this year and more information is available on the EDHC website. Councillors also reported that purdah for County Council elections.

Councillor Twining as for any comment on the report in the Alton Herald to move from Penns Place. Currently there are no confirmed plans confirmed and the council will remain at Penns Place, noting that currently the majority of staff are working from home still.

Councillor Blake asked if John Geoghegan had left EDHC completely and it was confirmed that he had gone to building control but still works at EDHC.

22.05 **Public questions:** – the Chairman adjourned the meeting to hear public questions

The applicant of planning application **59174 Land at Junction of Cakers Lane and. Clays Lane, East Worldham, Alton** Change of use from an agricultural field to dog exercise field/canine enrichment centre (Sui Generis), and installation of Field shelter, boundary fence, parking/waiting areas introduced herself to the meeting and confirmed her application was to provide a sanctuary for dogs and their owners who will be able to book privately for exclusive use. Plans are for hard standing off clays lane without having to wait on the lane and secure car park behind the hedge, all enclosed in the site. Exit via Shelly's Lane and will do one hour slots only so less impact on traffic. No plans to develop the site. Applicant acknowledged public concerns about the blind bend, single track nature of the road and its narrow and sight lines for low speed entrance and exit and it is prone to flooding.

Meeting reconvened

22.06 **Financial Report:** The Clerk advised that the bank balances are as follows:

Quarter 4 Receipts & Payments Reconciliation: (Appendix 1).

Bank Balance as below

Current Account as 31/03/2021 = £6,204.66

Instant Access Account (quarterly statements as 07/02/2021) : £22,598.57 (Covid £10k)
 Worldham Community Benefit Fund (quarterly statements as 03/01/2021): £10,176.43 Less
 cheques o/s £333.60
 TOTAL £38,646.06
 Receipts ledger balance £38,646.06

To note that this is an early report and we are awaiting final bank statements for Instant Access Account and the Worldham Community Benefit Fund so there will be a slight increase due to final bank interest.

An invoice for £4,560.44 has been raised to Wilson Solar Farm for the 2021/2022 Worldham Community Benefit Fund Payment.

A VAT reclaim has been submitted for £986.97.

22.07 Payment Schedule:

It was **RESOLVED** to approve the following for payments.

Proposed: Cllr W Brock, Seconded: Cllr R Twining

Action: Clerk

PAYMENTS TO BE MADE

	Payee	Description	Net	VAT	Total
04/04/2 1	P Hibbins - Clerk	Salary March2021	£559.66	£0.00	£559.66
04/04/2 1	PJ Grace	Padlock and lift canopy as per playground annual inspection report	£75.00	£15.00	£90.00
04/04/2 1	R J Playground services	Playground works as identified by annual inspection	£570.00	£114.00	£684.00
04/04/2 1	Castle Water	V.Hall expected water rate 01 January 2021 - 30 June 2021	£25.00	£0.00	£25.00
04/04/2 1	ICO	Data Protection annual fee	£40.00	£0.00	£40.00
07/04/2 1	HALC	HALC Affiliation Fees & NALC Levy 2021/2022	£202.42	£0.00	£202.42
			£1,472.08	£129.00	£1,601.08

PAYMENTS RECEIVED

	Payor	Description	Net	VAT	Total
NONE			£0.00	£0.00	£0.00
			£0.00	£0.00	£0.00

22.08 SDNP/20/03365 Meadow Farm Green Street East Worldham Bordon GU34 3AU Raising levels of an agricultural field with imported soils to solve a drainage issue.

This application was discussed at the SDNPA Planning Committee on the 11th March 2021 and was REFUSED 9/1, despite the planning officer's recommendation that this be approved. To note Worldham Parish Council, Kingsley Parish Council and Selborne Parish Council all put in strong objections against the development and three local members of the public spoke at the committee meeting. Enforcement are now looking into the removal of contaminated soil.

59174 Land at Junction of Cakers Lane and. Clays Lane, East Worldham, Alton

Change of use from an agricultural field to dog exercise field/canine enrichment centre (Sui Generis), and installation of Field shelter, boundary fence, parking/waiting areas.

Deadline 16th April 2021

Chair stood down and Vice Chair chaired the meeting

It was **AGREED** to **OBJECT** to this application due to highway concerns, notably the entrance and exit from the single-track Clays Lane to the B3004 is dangerous, with a blind bend in a 60 MPH speed limit area, with poor sight lines. The roads are also prone to flooding and have no passing spaces. In addition the proposed fencing will be particularly visible and obtrusive, running parallel to the B3004 and the frequency (up to 90 hours per week) of visitors to the site will harm the tranquillity of the area and contra to Strategic policy SD7: Relative Tranquillity.

Proposed: Cllr R Twining, Seconded: Cllr T Blake Action: Cllr R Twining/Cllr T Blake/Clerk

Chair rejoined the meeting**22.09 Notification of made order - PPO 5033 Worldham Footpath 27 –**

It was **AGREED** to **OBJECT** to this planning application due to concerns that the dog legged nature of the proposed route is not user friendly and we suspect will be largely ignored in preference for the shorter, more direct route, which people will use to cut across the field.

In addition we believe that this proposed diversion would not resolve the issue raised by the AMA reference access to the footpath during the annual Jalsa Salana. Over the past few years the event has already extended beyond the proposed route of the footpath to accommodate event infrastructure, marquees, vehicle movements etc and as the event increases in numbers year on year we can only conclude that this will continue further.

Proposed: Cllr T Blake, Seconded: Cllr C Sole

Action: Cllr T Blake/Clerk

22.10 Asset Register

The register was reviewed and the Clerk confirmed the Speedwatch equipment (portable SID) to be added at the value of £500. It was **AGREED** for this register to be adopted with the addition of the extra speedwatch equipment.

Proposed: Cllr W Blake. Seconded: Cllr B Bagnell

Action: Clerk

22.11 Grants

The Parish Council received an update to the previous successful grant application made for VE Day celebrations that were subsequently cancelled due to Covid-19 restrictions. In September 2020 it was **AGREED** by council that whilst the event is currently postponed, for the WI to keep the grant until the event is rescheduled or cancelled. In the event of the latter the remaining of the funds will be returned to the Parish Council. If the event has not been rearranged by VE Day next year the money is then to be returned to the Worldham Community Benefit Fund. The organising committee for the VE Day celebrations have proposed a provisional date for a Worldham Celebration, Sunday 25th July, if the lifting of Lockdown goes to plan and there is no third wave.

It was **AGREED** to allow the funds to be used for this new date and event.

Proposed: Cllr W Brock, Seconded: Cllr R Bagnell

Action Clerk

22.12 Lengthsman 2021/2022

It was **AGREED** to continue in the lengthsman scheme with Grayshott Parish Council as lead for 2021/2022.

Proposed: Cllr R Twining, Seconded: Cllr C Sole

Action: Clerk

22.13 Grounds maintenance contract –

It was **AGREED** to appoint contractor A, PJ Grace at a total annual cost of £762.00 plus VAT for fortnightly cuttings at the play park and strimming at the village hall throughout the growing season for the 3 year contract (March 2021 – 31st December 2024). The council wishes to thank P J Grace for all their hard work over the previous 3 years.

Proposed: Cllr B Bagnell, Seconded: Cllr W Brock

Action: Clerk

22.14 Proposal of reorganisation the Alton Deanery of Churches

It was **AGREED** to defer this item and await an update on current conversations before deciding on any action at a future meeting if appropriate.

Proposed: Cllr R Twining, Seconded: Cllr W Brock

Action: Clerk

22.15 Village Hall as a social meeting place –

It was **AGREED** to look into opening the village hall as a social meeting place should The Three Horseshoes remain closed once all Covid restrictions are lifted, due to be in June.

Proposed: Cllr R Twining, Seconded: Cllr W Brock

Action: Clerk

22.16 Diversions and increased traffic –

It was **AGREED** to write to Hampshire Highways to continue to highlight the problems with diversions that are rerouting traffic from major A roads such as the A3 along the B3004 and in particular the issues with the gradient of Worldham Hill being inappropriate for the heavy lorry traffic which are regularly getting stuck on the hill.

Proposed: Cllr R Bagnell, Seconded: Cllr W Brock

Action: Clerk

22.17 DELEGATION SCHEME:

It was **AGREED** to put the following delegation scheme in place in response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the Council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. This will be carried out where possible by consultation with Members by email or telephone. The Clerk will further consult with the Chair for guidance as necessary. The delegation does not extend to matters expressly reserved to the Council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the Council after the Council meeting at which the delegation was put in place.

Proposed: Cllr R Twining, Seconded: Cllr W Brock

Action: Clerk

22.18 Parish Assembly -

It was **AGREED** to continue with the Annual Parish Assembly date via Zoom.

Proposed: Cllr R Twining, Seconded: Cllr W Brock

Action: Clerk

22.19 To note any reports or updates from Councillors or the Clerk regarding meetings attended or issues raised

22.20 **Date of next meeting**
Meetings are normally held on the first Wednesday of each month, 8pm, at East Worldham Village, and currently by Zoom. The next meeting to take place 5th May 2021.

22.21 **Items for next agenda**

22.22 The Chair closed the meeting at 10.00 pm.

Signed:.....

Date:

Worldham Parish Council
7th April 2021, 8pm
Via Zoom Conference Call
(Meeting ID: 865 4911 1672 Passcode: 933444)

Appendix 1 Planning Applications
SUMMARY RECEIPTS & PAYMENT ACCOUNT
4th QUARTER ENDED 31 March 2021

		Figures shown exclusive of VAT		
Annual Budget	Actual- v- Budget		<u>£</u> <u>Q4</u>	
RECEIPTS				
12268	12268	Precept	-	
65	76	Bank Interest	9.56	
0	1382	VAT repayment	-	
900	120	Village Hall	120.00	Lower income generated due to Covid restrictions
0	4	Wayleave	4.00	
0	4766	S106 Worldham Community Benefit Fund	-	(=V.Hall £540, Retrospective benches £1307, Retrospective gateways £2919)
4410	4499	Benefit Fund	-	
0	10000	Other income	198.00	Defibrillator transfer (From WCBF into current account as paid out of wrong account)
17643	33115	TOTAL RECEIPTS	331.56	
PAYMENTS				
7100	6716	Net Salaries & Allowances (Jan-March 2021)	1,678.98	
0	0	Pension Contributions (e'ers & e'ees)	-	

120	0	Travel costs	-	Decreased mileage due to Covid and Clerk not charging for additional trips as no more than the once a month I would have travelled for meetings
30	20	Chair's Allowance	-	
350	58	Stamps & Stationery	-	Moved to online payments so less stationary costs
	113	Equipment Purchase	-	Covid supplies - extra cleaning materials - V.Hall and clipboards and high Viz jackets for SpeedWatch)
50	0	Section 137	-	
1000	474	Repairs & maintenance	-	
1200	1798	Village Hall Electricity	409.31	Meter reading - credit expected
50	49	Village Hall Water Rates	-	
120	51	Inspections/Septic tank	-	
330	605	Subscriptions & Fees	57.56	Includes Zoom, domain fees and new banking fees
240	440	Audit fees	-	External budget costs was not in 2019/2020 budget
700	600	Grant allocation	-	
	1538	S106	280.00	SDNPA funds awarded - Bench and picnic table for playground and window for Village Hall.
150	150	Grass cutting	-	
1000	1944	Playground maintenance	67.50	NB - Covid 19 clean £350 (annual/seasonal clean to be considered in 2020/2021 budget). Repairs for multiplay unit
500	155	Training	-	
500	0	Election Costs	-	
1200	1377	Insurance	-	
0	987	VAT on payments	89.96	
	798	Worldham Community Benefit Fund	300.00	
14,640	17873			

TOTAL PAYMENTS2,883.31

BALANCE BROUGHT FORWARD AS AT 31/12/2020		41197.81
ADD Total Receipts as above	331.56	
LESS Total payments (as above)	<u>2,883.31</u>	
Balance Carried forward 31/03/2021	<u>38,646.06</u>	

These cumulative funds are represented by:

Current Account Balance	6,204.66
Less: Cheques drawn but not debited as at 31.03.21 nos.	333.60
Deposit Account Balance	22,598.57
Worldham Community Benefit Fund	<u>10,176.43</u>
	<u>38,646.06</u>