

Minutes of the Ordinary Meeting of West Tytherley & Frenchmoor Parish Council
Monday 21 January 2019 in King Edward's Hall at 7:00pm

Present - Councillors: Cate Bell (CB) – Chair, Mick Goulding (MG), James Little (JLi), Denise Long (DL), Lucia Homer (LH), Fiona Collier (FC), Melanie Camilleri – Clerk, and 70+ members of the public.

AGENDA

1/19 Apologies for Absence: None

2/19 Open Forum:

3/19 Declarations of interest: None

4/19 Minutes of the Ordinary Meeting of the Parish Council held on 10 December 2018 were agreed by all and signed by CB.

5/19 TVBC update by Cllr Jeffrey: Nothing to report

6/19 HCC update by Cll Perry:

- FP3 obstruction: no viable solution from landowner. HCC may need to commence legal action
- Dept of environment clearing ditches. LH raised issue of flooding in Dean Road. She'll contact Cllr Perry directly to discuss.
- HCC council tax rise Feb 2019, anticipating 2.99% (against 5.99% last year). Challenges over rising costs with adult care (for the elderly).
- Urged public to report potholes via website.

7/19 Broadband: CB, and Virgin Media's Chris Whitehouse (Senior Project Manager) and Ed Wicks (Liaison Manager)

- Public meeting with Virgin Media being held 7 Feb 6-8pm in St. Peter's Church. They'll have maps (showing planned locations of the cabinets and enclosures), discuss the build programme, and expected disruption (road closures)
- £300 installation fee **has been waived**
- Timetable: once received permission from HCC, will start the dig. Expected late Feb - July.
- Small box outside of each property. If wish to take-up, will dig to house via garden. Sales event will be held closer to the time.
- All Parish Councillors have seen the location maps of where the two cabinets and the bollards will be placed and have confirmed they are happy with the plan.
- Question from member of the public on standards of repair of road: VM have to comply with regulations and will work with highways authority. Reminded there will be a temporary reinstatement before the permanent reinstatement. Take a look at reinstatements at Chilbolton.

8/19 NDP Working Draft - update: Alan Bannister

Further working sessions taken place. Some individual help is coming from villagers (e.g. the flood prevention section). AB has progressed the first part of the Working Draft and is now concentrating on policies with a more straightforward and engaging layout, drawing-in community projects/initiatives into the associated policies when appropriate. Each will be tailored to the issue, along with maps and photos. A new Design section will be introduced.

It's critical to get this part of the Working Draft right, and AB is hoping to make significant progress between now and the next PC meeting, where he'll deliver a further update. At the present time, the timescales for the referendum will be Autumn 2019.

9/19 Finance: Led by MC/CB

- i) The Schedule of Accounts were agreed and authorised.

Bank balances

Main Account (as at 14 Jan 2019): £5,045.64

Savings Account (as at 14 Jan 2019): £1,235.44

Millennium Fund Account (as at 14 Jan 2019): £12,445.32

Main Account

Payee	Detail	Amount £	Method
Business Stream	Water rates Rec Grd	321.27	000947
M Camilleri	Printer Cartridges (50% cost with Bramshaw PC)	55.91	000948
M Camilleri	Clerk Salary + office space for January 2019	428.65	SO
Total debit		£515.83	

Receipts	Detail	Amount £	Deposit Ref.
HCC	School use of Rec Grd	86.00	Direct Credit
Total credit		£86.00	

Millennium Fund Account

Payee	Detail	Amount £	Method
Parochial Church Council	Village Fete Fund Grant	2,485.00	000190
West Tytherley CE Primary School	Village Fete Fund Grant	1,400.00	000191
West Tytherley Village Store	Village Fete Fund Grant	1,800.00	000192
Total debit		£5,685.00	

Receipts	Detail	Amount £	Deposit Ref.
None		00.00	
Total credit		£0.00	

- ii) Noted new pay scales for National Joint Council Salary wef 1 April 2019
- iii) MC presented a draft budget 2019/20 for Councillors' consideration and approval. See Appendix. CB proposed the Precept for 2019/20 be raised to £13,500.00 This was seconded by MG. Voting took place by a show of hands. For: 6 Against: 0. The proposal was carried.

10/19 Highways: LH

- i) Defib signs ready to locate at key sites across the village
- ii) SID: up and running on the Coach Road

11/19 Recreation Ground: JLi

- i) Request to use car park on the Rec Grd granted for a wedding in St. Peter's Church in May. A donation will be requested.
- ii) Scaffolding in the corner -JLi investigating who it belongs to, and get it removed

12/19 Footpaths: JLi

- i) LH and JLi identified footpaths 5,9,12,17 and 14/15 for Priority Cutting Lists 2019. They will complete form and return before deadline. Unnamed road between Chalk Pit Lane and Stony Batter falls within the remit of Highways (with whom they'll coordinate the cut).
- ii) Course on the latest policy and legal developments impacting Public Rights of Way: Decision made no one from PC to attend.
- iii) Applications to modify Definitive Map made by the Ramblers Association
DMMO 1241 (add bridleway from junction with Yew Tree Lane to junction existing bridleway no2)
DMMO 1242 (add footpath from junction existing bridleway no2 to junction with Chalk Pit Lane)

13/19 Planning: Led by MG

- i) Application no: **17/03138/FULLS**. (Woodside Farm, West Dean). TVBC decision on appeal: Refusal
- ii) Planning Application: **18/0334** (12 North Lane). Proposal: Two storey side and rear extension to provide additional accommodation (and demolition of garage)
Discussion took place against material considerations. Key observations and comments:-
 - Parking: 3 spaces for a 4 bed dwelling, plus is there sufficient space for this allocated parking?
 - Conservation statement (environmental aspects): is the conservation officer happy?
 - Overlooking neighbour: installing obscured windows is a planning conditionVoting took place by a show of hands. Object: 0, No Objection: 1, Support: 5 (with comment on parking and conservation statement)
- iii) **19/00119/LBWS** Cleves Cottage, 65 Red Lane: Will be on the Agenda next month
- iv) **Jessam Cottage**: Letters received from TVBC on Saturday to say planning applications are to be discussed at the Southern Planning Meeting 29 Jan. This is the first the PC has heard this was being discussed. MG will review these amended plans and comment to TVBC via the PC. The PC agreed that it was very disappointing that yet again TVBC had failed to notify the PC of the proposed changes.

14/19 Correspondence:

CB read out the following email from a member of the public:-

**DOG ATTACK - CAUTION - AVOID LOCK UP BY EAST GRIMSTEAD CAR PARK
DO NOT LET YOUR DOG APPROACH GATES!
PUT ALL DOGS ON LEADS AND KEEP AWAY FROM THE FENCE**

*There is a lock up in Bentley Wood, next to Howe Farm, on the main thoroughfare through the wood from the East Grimstead car park to the West Dean entrance. It is a stand alone lock up before a field of horses. There is a guard dog behind high solid gates which are padlocked. **There is a gap at the bottom of the gates.** This week a medium sized dog walked past the gates of this yard and put his nose to the ground at the bottom of the gates. The dog inside grabbed the nose of the passing dog and clamped down and yanked him under the gates screaming. The walker was holding his dog's body, but had to let go to stop his dog's head being ripped off. The dog was then mauled by the dog inside. Every time the dog attempted to climb out the dog inside attacked him again. The attacked dog has been in surgery all week and may not survive. There is no address or telephone number for the owner of the lock up. **PLEASE AVOID AT ALL COSTS AND KEEP YOUR DOGS WELL AWAY.***

15/19 The public and press were excluded from attending this agenda item due to the confidential nature of the business being transacted (in accordance with Section 1, subsection (2) of the Public Bodies (Admission to Meetings) Act 1960).

- i) Councillor vacancy for Buckholt: to fill as from May 2019 elections. Two applicants are happy that we keep their application on file until that date.
- ii) Councillor vacancy for West Tytherley: to fill now.
 - Two applicants – Tim Koetser and Astrid Lynn. The merits of both applicants were carefully considered. A key matter affecting the final decision:-
Astrid Lynn: as an officer within Test Valley, and specifically a Local Government Planning Officer with responsibilities within Local Government, Astrid is not permitted to vote or advise on planning case specific matters within the Borough. The Parish Council feels very strongly that all councillors need to be able to have an opinion and vote on the applications.
 - CB proposed the Parish Council co-opt Tim Koetser. This was seconded by MG. Voting took place by a show of hands. For: 6 Against: 0. The proposal was carried. An offer to co-opt has been made to Tim Koetser, which has been accepted.

16/19 Being no further business, CB closed the meeting at 8:40pm. The date of next Parish Council meeting is on **Monday 11 February 2019 at 7:00pm in King Edward's Hall.**

DRAFT MINUTES TO BE SIGNED AT THE NEXT MEETING OF THE PARISH

APPENDIX

	2017/18 ACTUAL	2018/19 ACTUAL/ FORECAST	2019/20 BUDGET
EXPENDITURE			
PC Running Costs	9,197.92	14,866.15	10,403.56
S137 Grants	2,968.50	2,693.50	2,700.00
TOTAL EXPENDITURE	12,166.42	17,559.65	13,103.56
INCOME			
Precept	9,500.00	9,500.00	13,500.00
Other	3,806.89	4,767.48	1,809.00
TOTAL INCOME	13,306.89	14,267.48	15,309.00
VARIANCE (income less expenditure)	1,140.47	-3,292.17	2,205.44
COUNCIL TAX PER BAND D HOUSEHOLD	33.10	31.67	44.41
Of which: NDP and Election contribution	2.61	0.00	4.90
Of which: PC Running Costs & S137 Grants	30.49	31.67	39.51