

Bank reconciliation

Name of smaller authority: _____CLIFFSEND PARISH COUNCIL_____

County area (local councils and parish meetings only): _____KENT_____

Financial year ending 31 March 2018

Prepared by _Anne Griffiths Responsible Financial Officer_(Name and role)

Date _____31 August 2018_____

| | | |
|--|--------|--------|
| Balance per bank statements as at 31 March 2018: | £ | £ |
| HSBC community Account xxxx0527 | 29,437 | |
| | <hr/> | |
| Petty cash float (if applicable) | 29,437 | |
| Less: any un-presented cheques at 31 March 2018 | 0 | |
| | <hr/> | |
| Add: any un-banked cash at 31 March 2018 | 0 | |
| | <hr/> | |
| | | 29,437 |
| | | <hr/> |
| Net balances as at 31 March 2018 (Box 8) | | 29,437 |
| | | <hr/> |

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

| | |
|--|-----------|
| Opening Balance 1 April 2017 (Prior year Box 8) | 31,508.10 |
| Add: Receipts in the year | 17,374.46 |
| Less: Payments in the year | 19,445.50 |
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| Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8) | 29,437.06 |
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