



FULL COUNCIL MEETING MINUTES

MINUTES of the Wrockwardine Wood & Trench Parish Council Annual General Meeting held on Tuesday 12th May 2015 at the Parish Council Centre, Church Road, Wrockwardine Wood at 7.30pm.

PRESENT: Cllr's. L.T. Brayne, K. Hanmer, M.J. Hanmer, D. Plant, H. Smith and B.J. Thompson.

15/2677 ELECTION OF A CHAIRMAN

Cllr. K. Hanmer

It was proposed by Cllr. L.T. Brayne, seconded by Cllr. D. Plant and **RESOLVED** that Cllr. K. Hanmer be elected Chair for the forthcoming twelve months.

15/2678 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr. K. Hanmer signed the Declaration of Acceptance of Office of Chair and took the Chair.

15/2679 APOLOGIES

Apologies were received from Cllr's. Shirley Reynolds, Stephen Reynolds and C.F. Smith (Queen's Garden Party) and Cllr's. K. Watkins and S.A. Watkins (holiday).

15/2680 DECLARATION OF ACCEPTANCE OF OFFICE

Members present signed the Declaration of Acceptance Forms. Forms signed prior to the meeting were accepted from Cllr's C.F. Smith, S.A. Watkins and K. Watkins. It was **RESOLVED** that Declaration of Acceptance Forms for Cllr's. Shirley Reynolds and Stephen Reynolds should be signed as soon as possible after this meeting.

15/2681 DISCLOSABLE PECUNIARY INTERESTS AND MEMBERS REGISTER OF INTEREST FORMS

There were no declaration of interests in any item on the agenda.

Members Register of Interest Forms were circulated. It was **AGREED** to ensure members not present receive a form as soon as possible.

15/2682 ELECTION OF A VICE CHAIRMAN

Cllr. S.A. Watkins

It was proposed by Cllr. L.T. Brayne, seconded by Cllr. H. Smith and **RESOLVED** that Cllr. S.A Watkins be elected Vice Chairman for the forthcoming twelve months.

15/2683 ELECTION OF COMMITTEES

a) To consider not having committees so that all items are considered by the Full Council

Cllr. Thompson said that he is concerned that some Committee Meetings such as allotment meeting are very short and items could be considered by the Full Council whose meetings are usually over quite quickly. Cllr. Helen Smith said that there should be a separate planning committee as applications are discussed as and when they come in and can't always wait until the next meeting. Cllr. Brayne said that the idea is sound but will make the full council meeting go on for longer. Cllr. Thompson said that it would be easier for the Clerk if she only had to attend one meeting. Cllr. M. Hanmer said that he understands why Cllr. Thompson is making this request with regard to the allotment committee, but the committee is there if needed and sometimes an emergency meeting is required. It was **RESOLVED** to continue with the current committees.

b) To consider the election of the Finance, Allotment, Planning and Christmas Party Committees

It was proposed by Cllr. M. Hanmer, Seconded by Cllr. L.T. Brayne and **RESOLVED** to elect all the committees 'en bloc'. Cllr. Thompson said that he wishes to abstain from the allotment committee. It was AGREED to consider membership of the allotment committee at the next meeting:

Finance Committee: Cllr's. K. Hanmer, M. Hanmer, Shirley Reynolds C.F. Smith & S.A. Watkins.

Planning/Working Committee: Cllr's. K. Hanmer, D. Plant, Shirley Reynolds, C.F. Smith, H Smith and K.R. Watkins

Christmas Party Committee: Cllr's. L.T. Brayne, K. Hanmer, M. Hanmer, J. Thompson and S.A. Watkins.

15/2684 ELECTION OF REPRESENTATIVES TO THE BUS USER GROUP

RESOLVED – that Cllr's L.T. Brayne, D. Plant and B.J. Thompson be elected as representatives to the Bus User Group.

15/2685 The Minutes of the Parish Council Meeting held on Tuesday 14th April 2015 were confirmed as a correct record and signed by the Chair.

15/2686 CORRESPONDENCE

- a) **Telford & Wrekin Council** – Notice of Carnival of Giants on 6th June at Southwater Square and Telford Town Park. TWC are trying to recruit local community groups and artists etc to take part and would appreciate our help with contacts.
- b) **Telford & Wrekin Council** – Letter of thanks for a grant to Crucial Crew
- c) **Ironbridge Brass Band Festival** – Letter of thanks for a grant towards the event to be held on 11th and 12th July.

CORRESPONDENCE RECEIVED AFTER PUBLICATION OF THE AGENDA

Telford & Wrekin Council – notification of dual carriageway maintenance during the period of June 29th – July 19th. Work includes grass cutting, litter picking, gully cleaning, street lighting replacements, barrier maintenance and carriageway repairs/cleansing. The majority of the work will be completed overnight under full road closures between 7pm and 7am. Some Sunday closures will also be required. A detailed programme will be sent 4 weeks prior to work commencing. Works will be carried out on the A442 Trench Lock – Brockton Roundabout. A4169 Brockton to Castlefields roundabout. A454 Randlay - Castle Farm Interchange. B4393 Mossey Green Way. A5223 Ketley Brook to Lawley Common roundabout. A5 Telford Way.

TABLED CORRESPONDENCE

RAOB (The Buffs) – notice of a choir and brass charity concert on Saturday 30th May at 7.30pm at Oakengates Theatre featuring Froncysyllte Male Voice Choir and Jackfield (Elcock Reisen) Brass Band. Tickets £14. **SALC** – Information Bulletins 21st April and 6th May. **Clerks & Councils Direct Magazine**.

15/2687 PAYMENTS TO BE ISSUED

Each Councillor received a list of the expenditure transactions for May 2015. **RESOLVED** – that the expenditure transactions for May 2015 totalling £7,412.71 be approved. (Copy list attached to office Minutes)

15/2688 TO RECEIVE AND APPROVE A STATEMENT OF ACCOUNTS FOR APRIL

A Statement of Accounts for April 2015, was tabled (copy attached to office Minutes). **RESOLVED** – to approve and accept the Statement of Accounts for April 2015.

15/2689 FINANCIAL RISK ASSESSMENT

It was AGREED that the Financial Risk Assessment, adopted in September 2014 is up to date and does not require any alteration at present.

15/2690 TO REVIEW STANDING ORDERS

It was AGREED that Standing Orders are up to date and do not require any alteration at present.

15/2691 ANY ITEMS OF INFORMATION OR ITEMS FOR THE NEXT AGENDA

- a) Cllr. M. Hanmer said that a vehicle has been parking on the double yellow lines on Church Road, opposite the Rectory in the evening around 5pm. Cllr. H. Smith said that the PCSO has previously advised that a registration number should be taken and he can then trace the owner and speak to them.
- b) The Chair, Cllr. K. Hanmer said that Guide Dogs for the Blind are currently running a campaign to get cars off the footpath and are encouraging people to photograph offenders vehicles. The Chair said that if anyone would like to pass on any photographs to her she will ensure they are sent to the Guide Dogs for the Blind.

15/2692 DATE & VENUE OF THE NEXT MEETING

The next Full Council Meeting will be held on Tuesday 9th June 2015 in the School Hall at 7pm.

The Meeting closed at 7.50pm.

Signed.....
Chairman

Date.....