TOLLER PORCORUM PARISH COUNCIL

Full Parish Council Meeting | Wednesday 11 November 2026

Appendix B – Finance Report

Minute reference: 26/11-7.i

Bank Reconciliation September 2026

Prepared by Clare Smith (RFO), 30 September 2026

	Bank Reconciliation at 30/09/2026		
	Cash in Hand 01/04/2026		15,233.13
	ADD Receipts 01/04/2026 - 30/09/2026		11,144.42
			26,377.55
	SUBTRACT Payments 01/04/2026 - 30/09/2026		5,427.84
	Cash in Hand 30/09/2026 (per Cash Book)		**20,949.71**
A			
	Cash in hand per Bank Statements		
	Petty Cash 30/09/2026	0.00	
	Lloyds Current Account 30/09/2026	3,245.68	
	Lloyds Savings Account 30/09/2026	17,704.03	
			20,949.71
	Less unpresented payments		20,949.71
	Plus unpresented receipts **Adjusted Bank Balance**		**20,949.71**
B			
	A = B Checks out OK		

Bank Reconciliation October 2026

Prepared by Clare Smith (RFO), 4 November 2026

	Bank Reconciliation at 31/10/2026			
	Cash in Hand 01/04/2026			15,233.13
	ADD Receipts 01/04/2026 - 31/10/2026			11,260.84
				26,493.97
	SUBTRACT Payments 01/04/2026 - 31/10/2026			6,031.26
	Cash in Hand 31/10/2026 (per Cash Book)			**20,462.71**
A				
	Cash in hand per Bank Statements			
	Petty Cash	31/10/2026	0.00	
	Lloyds Current Account	31/10/2026	2,751.92	
	Lloyds Savings Account	31/10/2026	17,710.79	
				20,462.71
	Less unpresented payments			20,462.71
	Plus unpresented receipts **Adjusted Bank Balance**			**20,462.71**
B				
	A = B Checks out OK			

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Transactions for September and October 2026

RECEIPTS

Date	Description	From	Net	VAT	Total
09/09/2026	Interest	Lloyds	6.57	0.00	6.57
28/09/2026	Precept	Dorset Council	5307.50	0.00	5307.50
09/10/2026	Interest	Lloyds	6.76	0.00	6.76
21/10/2026	CIL	Dorset Council	109.66	0.00	109.66
			£5430.49	£0.00	**£5430.49**

All invoices for payments below have been examined, verified and certified by Clare Smith, RFO.

PAYMENTS

Date	Description	Payee	Net	VAT	Total
07/09/2026	Website	Hugo Fox	9.99	2.00	11.99
23/09/2026	Grant	TP Village Association	200.00	0.00	200.00
28/09/2026	Service charge	Lloyds	4.25	0.00	4.25
28/09/2026	Grass cutting	Countrywide Grounds Maintenance Ltd	116.67	23.33	140.00
29/09/2026	Salary & allowances	Clare Smith	325.77	0.00	325.77
29/09/2026	Toller Times	Footeprints Ltd	38.17	7.63	45.80
29/09/2026	Pension	Dorset LGPS	81.67	0.00	81.67
06/10/2026	Website	Hugo Fox	9.99	2.00	11.99
13/10/2026	Stationery	TG Jones	8.00	0.00	8.00
26/10/2026	Grass cutting	Countrywide Grounds Maintenance Ltd	116.67	23.33	140.00
27/10/2026	Salary & allowances	Clare Smith	318.27	0.00	318.27
27/10/2026	Hall Hire	TP Village Hall	24.00	0.00	24.00
27/10/2026	Pension	Dorset LGPS	69.41	0.00	69.41
27/10/2026	Play area inspection	Ken Hussey Play Inspections	27.50	0.00	27.50
30/10/2026	Service charge	Lloyds	4.25	0.00	4.25
			£1,354.61	**£58.29**	**£1,412.90**

Transfers between bank accounts for September and October 2026

TRANSFERS

Date	Description	From	To	Total
29/09/2026	Part of precept payment	Lloyds Current	Lloyds Savings	2000.00
				£2000.00

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Position Against Budget, 1 April – 31 October 2026

01 Income

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
1	Precept	10,615.00	10,615.00					(0%)
2	Grants received							(N/A)
3	VAT reclaim							(N/A)
4	Bank interest	90.00	45.86	-44.14				-44.14 (-49%)
31	CIL		109.66	109.66				109.66 (N/A)
	SUB TOTAL	**10,705.00**	**10,770.52**	**65.52**				**65.52 (0%)**

03 Staff Costs

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
5	Staff salary				2,800.15	1,806.75	993.40	993.40 (35%)
12	Clerk's allowance				312.00	182.00	130.00	130.00 (41%)
13	Clerk's mileage				200.00	134.28	65.72	65.72 (32%)
45	Staff pension				814.86	522.09	292.77	292.77 (35%)
	SUB TOTAL				**4,127.01**	**2,645.12**	**1,481.89**	**1,481.89 (35%)**

04 Admin-Office

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
6	Insurance				600.00	597.46	2.54	2.54 (0%)
7	Village Hall hire				120.00	56.00	64.00	64.00 (53%)
8	Membership				260.00	251.05	8.95	8.95 (3%)
9	Training				450.00	112.00	338.00	338.00 (75%)
10	Audit - internal				175.00	175.00		(0%)
14	Office printing & stationery				50.00	8.00	42.00	42.00 (84%)
15	Website				160.00	105.81	54.19	54.19 (33%)
27	Toller Times				200.00	136.00	64.00	64.00 (32%)
32	Software IT				270.00	180.00	90.00	90.00 (33%)
44	Bank service charge				52.50	29.75	22.75	22.75 (43%)
51	Miscellaneous					38.19	-38.19	-38.19 (N/A)
	SUB TOTAL				**2,337.50**	**1,689.26**	**648.24**	**648.24 (27%)**

05 Council Assets

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
20	Grit bin refills							(N/A)
21	Noticeboard/seats							(N/A)
22	Office equipment							(N/A)
23	Bus shelter							(N/A)
24	Defibrillator costs				200.00		200.00	200.00 (100%)
38	Signposts							(N/A)
46	Grit bins/sandbag stores							(N/A)
49	Telephone Box							(N/A)
	SUB TOTAL				**200.00**		**200.00**	**200.00 (100%)**

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06 Grants and Donations

		Receipts			Payments			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
19	Grants				1,400.00	200.00	1,200.00	1,200.00	(85%)
	SUB TOTAL				**1,400.00**	**200.00**	**1,200.00**	**1,200.00**	**(85%)**

08 Reserves- Earmarked

		Receipts			Payments			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
28	Service devolution								(N/A)
35	Working reserve								(N/A)
48	TP Recreation Area				1,000.00	350.00	650.00	650.00	(65%)
50	Asset Replacement								(N/A)
52	Denty Donation		277.50	277.50				277.50	(N/A)
	SUB TOTAL		**277.50**	**277.50**	**1,000.00**	**350.00**	**650.00**	**927.50**	**(92%)**

10 Recreation Ground

		Receipts			Payments			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
39	Signs at Rec Ground								(N/A)
40	Inspection				110.00	82.50	27.50	27.50	(25%)
41	Grass and hedge cutting				1,530.00	816.69	713.31	713.31	(46%)
42	Solicitors fees								(N/A)
47	Repair/replacement								(N/A)
	SUB TOTAL				**1,640.00**	**899.19**	**740.81**	**740.81**	**(45%)**

Summary

NET TOTAL	**10,705.00**	**11,048.02**	**343.02**	**10,704.51**	**5,783.57**	**4,920.94**	**5,263.96**
V.A.T.		212.82			247.69		
GROSS TOTAL		**11,260.84**			**6,031.26**		