

# HURSTBOURNE TARRANT PARISH COUNCIL

Chairman: Mr I Kitson  
Clerk: Mrs Miriam Edwards  
Chestnut Cottage, The Dene, Hurstbourne Tarrant, SP11 0AN  
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## **MINUTES OF ORDINARY PARISH COUNCIL MEETING**

**Monday 19<sup>th</sup> November 2018, at 7.30pm, held at the Hurstbourne Tarrant Community Centre**

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### **Councillors present:**

Ian Kitson (IK)(Chairman),  
Mark Thomas (MT)(Vice Chairman),  
David Sullivan (DS)

Clerk (ME)  
Borough Councillor Peter Giddings (PG)

### **78. Apologies for Absence**

- 78.1 Apologies were received from Cllr Jamie Williams, Cllr Louisa Russell and County Councillor Kirsty North.

### **79. Public Participation**

- 79.1 Eight members of the public attended. One member of the public spoke about their recently submitted planning application which had not been forwarded to the parish council at that point by the Borough Council but would be considered at the December meeting.

### **80. Declarations of Interest**

- 80.1 There were no declarations of interest made.

### **81. Minutes of the Previous Meeting**

- 81.1 The minutes of the Parish Council meeting of 15<sup>th</sup> October 2018 were approved and signed by the Chairman as a true record.

### **82. Actions arising**

- 82.1 Lengthsman to be asked to top Dene Green & level the soil in the ditch, strim FP 21 opp Rookery Farm, strim Church St riverbed and tidy the long bed along the HTCC fenceline. **Church St riverbed & long bed at HTCC complete. Dene Green still to be topped. ME to chase Lengthsman.**
- 82.2 Dene Green security/access - research costings for dragon's teeth and swing arm gate for next meeting. Mr Alasdair Murdoch to be contacted regarding the proposals. **Separate agenda item for discussion during meeting. See minute no. 89.**
- 82.3 Allotment risk assessment - tenants to be spoken to regarding poor state of sheds ; beech hedge and ash tree annual growth near entrance to be cut back during winter months. IK to action. **To be completed on 24<sup>th</sup> November by volunteers.**

### **83. Co-option of new Parish Councillor**

- 83.1 One application for the vacancy had been received. TVBC had confirmed that councillors could co-opt a new councillor.

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- 83.2 **RESOLVED:** Councillors unanimously agreed to co-opt Mr John Partridge as a parish councillor.

### **84. Planning Matters**

- 84.1 18/02704/FULLN – **Willow Cottage, Ibthorpe Rd, HBT** - erection of single storey rear extension to provide an extended kitchen and utility, reinstate fireplace and removal of partition to create a family bathroom - amendments had been made and the planning officer at TVBC had accepted the plans which would negate the matter having to be taken to planning committee. No comment by the Parish Council.
- 84.2 18/02823/FULLN – **Horseshoe Cottage, Horseshoe Lane, Ibthorpe** - replacement barn - the proposal was only 4m to ridge which was lower than the existing structure and whilst the barn was proposed to be enlarged slightly, the impact would be negligible and was likely to fit well in the location as the existing barn was similar. The barn would be clay tiled rather than part thatched and there were no local objections. No comment.
- 84.3 18/02789/LBWN - **2 & 3 Marine Terrace, The Dene, HBT** - replacement of four windows on the rear elevation - the windows being replaced were modern and had no impact. No comment.
- 84.4 18/02737/TREEN - **The Old Malt House, Horseshoe Lane, Ibthorpe** - fell x1 Robinia - no comment.
- 84.5 18/00936/FULLN - **Bourne Park Estate, HBT** - change in original application to reposition and reorientation of the proposed dwelling, garage and residential curtilage to the west of that previously proposed. The Parish Council supported the original application in April and as the changes are in line with the suggestions of the Borough Council in an attempt to secure consent, the Parish Council should continue to support.
- 84.6 18/02828/FULLN - **Parsonage Farm, HBT** - internal alterations to farmhouse, reinstatement of window to rear elevation, replace brick link with glazed link to hunting lodge, external horizontal cladding on hunting lodge with openings for glazed doors and changes to levels, greenhouse and landscaping works to rear and side gardens. Very little external impact. No comment.
- 84.7 Complaints had been received regarding the recent installation of a mobile home at 2 Rookery Cottage, The Hill, HBT, and subsequent parking issues which have caused problems for lorries on the A343 travelling south. Test Valley Planning Enforcement had advised that they were investigating the matter.

### **85. Councillors' Reports**

- 85.1 The Chairman congratulated Cllr Thomas and the clerk for winning the award for best local council newsletter at the Hampshire Association of Local Councils' AGM. Cllr Kitson also wished to thank all who were involved in the Remembrance Day commemorations, including volunteers who helped to create the Centenary Garden, and those members of the community who attended the blessing by Rev Trevor Lewis on 3<sup>rd</sup> November. He also updated that a wreath had been laid at the War Memorial in St Peter's Church on behalf of the Parish Council during the service of remembrance on 11<sup>th</sup> November.
- Cllr Kitson also wished to give a reminder of the official opening of the Family Shopper convenience store in HBT, at 11am on Thursday 29<sup>th</sup> November, drawing attention to the importance of supporting this vital community asset.

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### **86. Clerk's report and correspondence**

- 86.1 TVBC had been contacted after a complaint was received by a resident near to the RBL, concerning the noise generated by the glass recycling bank. The Borough had provided full details of recycling options, and where these could be sited. There was no charge for any recycling banks and they could be sited on a trial basis and removed within a week if there were concerns, complaints or issues. Cllr Giddings explained that TVBC did not have the financial resources to kerbside collect glass. Cllr Thomas pointed out that there were plenty of other recycling facilities nearby such as Enham and St Mary Bourne, and queried whether complaints were received about these facilities. A member of the public present at the meeting confirmed he used the RBL glass recycling regularly, which meant he didn't have to drive further afield. **Action: Clerk to enquire at HBT convenience store regarding siting of facility there, and to research complaints at other sites.**
- 86.2 The clerk reported that a donation of £45 from the Chairman's allowance had been made to the RBL for the poppy crosses which were placed in the Centenary Garden.
- 86.3 A grant of £500 had been received from Test Valley Community Services for the Village Design Statement.
- 86.4 The Post Office had still not progressed the option of an outreach service in HBT. The new shop owner had confirmed he was unable to facilitate this at present owing to the layout of the store.

### **87. SLR maintenance contract**

- 87.1 Councillors considered the new maintenance contract for the 2 shared Speed Limit Reminder devices with Tangley and Vernham Dean Parish Councils. TVBC would no longer be providing this service but had confirmed that they were supportive of Simon Nightingale, who had been contracted by them for the previous 2 years, providing the existing services at the same cost but on an independent, self-employed basis.
- 87.2 **RESOLVED:** Councillors agreed to accept the contract supplied by Simon Nightingale for continued maintenance of the shared SLRs.

### **88. Swifts funding**

- 88.1 A request had been received by the HTCC trustees to consider funding 6 months of the Swifts group HTCC hire charge which had been privately funded by benefactors up to and including the January 2019 payment. The support group was a Parish Council initiative which began in March 2017. With the closure of the Over 60s Group which met at the RBL, numbers attending the Swifts monthly meeting had increased but it was felt that more needed to be done to encourage attendance by more vulnerable members of the community. Cllr Sullivan also felt that the monthly subscription should be increased from £1, in line with similar groups in surrounding parishes, to assist with self-funding of events in the future.
- 88.2 **RESOLVED:** Councillors agreed to fund 6 months' HTCC hire for the Swifts group from February 2019, at a cost of £180. The Parish Council to look at ways to encourage more people to the group and signposting of relevant services available.

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## **89. Dene Green Security**

- 89.1 Councillors discussed installing security measures on Dene Green to prevent unauthorised vehicle access. There was concern that any unauthorised, unsupervised parking may cause damage to planting, and abandoned or stolen vehicles could incur financial implications for the Parish Council to effect removal and disposal.

A quote had been obtained for the materials, and two quotes for the labour:

**Materials** - ATF Supplies, Andover - £831.32 + VAT = £997.58

**Labour** - Lansdown Fencing, Newbury - £740 + VAT = £888

- ATF Supplies, Andover - £849 + VAT = £1,018.80

Borough Councillor Giddings drew councillors attention to his councillor grant fund which could be considered for 2/3<sup>rd</sup>s match funding.

- 89.2 **RESOLVED:** Councillor agreed to install 'dragon's teeth' posts along the dryer track, and two gates to allow farm, maintenance and emergency vehicles onto the green, with coded locks for ease of access, and to contract Lansdown Fencing as they could complete the works sooner than ATF. The clerk to apply for Borough Councillor grant funding to part finance this project if agreed.

## **90. Budget Planning for 2019/20**

- 90.1 The clerk presented a draft budget report including financial planning data showing income, expenditure and reserves for the past 2 years and 3 years into the future. Included was the project register, the proposed base budget for 2019/20 using a precept of £15,300 and income and expenditure breakdowns. Councillors were asked to consider and review the proposals for finalising at the December council meeting. The clerk explained S106 monies no longer existed and only those remaining could be utilised, within the parameters of how they had been allocated. Community Infrastructure Levy monies could provide funds for larger projects, but TVBC had very specific allocation parameters. The May 2019 elections could incur cost of almost £1700 if contested, but there were earmarked reserves for this contingency.

## **91. Disbursements**

- 91.1 The following cheques were presented for approval:

<b>Cheque No.</b>	<b>Expenditure</b>	<b>Amount</b>
1374	Clerk's Salary – November	£515.34
1375	HMRC - November	£129.00
1376	SLR quarter share repair	£70.50
1377	UK2 domain name reg (hbt.org.uk)	£21.07
1378	TVBC grounds maintenance Apr-Sep 2018	£460.50
1379	Clematis & compost for Centenary Garden	£13.45
1380	Business Stream - water charge Aug-Nov	£39.33
1381	Centenary Garden sign	£150.00
	<b>TOTAL</b>	<b>£1,399.19</b>

## **92. Next Meeting**

- 92.1 The next meeting of the Parish Council to be held on Monday 17<sup>th</sup> December 2018 at the Hurstbourne Tarrant Community Centre.

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Forward plan agenda items:

- Budget setting for 2019/20;
- To review the Clerk's salary for 2019/20;
- To review annual subscriptions for 2019/20.

The meeting closed at 20.28 p.m.

Signed..... **Chairman**

Date:.....

DRAFT