

St Thomas Bowling Club Barton Road St Thomas Exeter EX2 9DD (Non postal address) Email: stthomasbowling@hotmail.co.uk



Chairperson: Jack Wilson 80a Queens Road St Thomas Exeter EX2 9EW Secretary: Janet Goldsworthy 90 Cowick Lane St Thomas Exeter EX2 9HD Treasurer: Brian Sprague 2 Littleway St Thomas Exeter EX2 9BB

Notice board information regarding what needs to be done to conform to the new GDP (Guide to Data Protection) Regulations

Dear New, Rejoining or Existing Member.

When you consider how many organisations and individuals already know your name, address, telephone numbers and email – which probably runs into many dozens, it is unlikely that you will have any objection to your club or Bowls Devon using limited items of your personal data to enable communication with you and between you and other members and also for any club media promotions.

The club and the County Association can hold on file personal data that is relevant to bowls without the need for consent, but under the new regulation an organisation can lawfully process your data **only** if you have given your consent. The new General Data Protection Regulation makes it obligatory to obtain your consent with your signature, as a positive, informed action.

Your consent is required to allow the following uses to be made of your telephone number, perhaps your email and/or postal address, and also for the use of your name and photo etc for use by the Club in the media. These are all items that are required for efficient communication.

If as a rejoining or existing member you have not already signed a consent form can I ask you to complete one and return to the secretary as soon as possible? (A slip can be obtained from the secretary).

For new members there is a slip to complete at the bottom of the "Application to Join the Club Form". Please circle each item of consent with either a YES/NO answer, as appropriate.

Sample Questions are as shown below:-

- A) For the club to display your telephone number in the clubhouse and on the club web site.
- **B)** For the Section to include your telephone number on competition documents.
- **C)** For the County to include your telephone number and your email (or postal address if you are not on email) on competition documents.
- **D)** For the club to use your name in any media submissions/promotions.
- **E)** For the club to use your photo (including video clips) in any media submissions/promotions.

Of course, if you wish to withhold any consent, that is your right, and, if that is your decision, I would be grateful if you could reply to that effect. Rest assured your personal data will be kept secure and will not be used without your consent.

Regards,