

## **Minutes of Woore Annual Parish Council Meeting**

**Monday 12<sup>th</sup> December 2022, 7.30pm, The Victory Hall, Woore**



### **PRESENT:**

Cllr. M. Cowey (Chairman), Cllr K. Davies (Vice Chairman), Cllr J. Higgin, Cllr G. Daville, Cllr C. Hamilton, Cllr, M. Carter and Cllr. M. Blake.

### **IN ATTENDANCE:**

Mrs H. Jackson (Clerk to the Council).

### **PUBLIC:**

There were 3 members of the public present including Tree and Path Warden Sally Tyson.

The Chairman opened the meeting by announcing the resignation of Cllr Dot Beeston. The Chair thanked her for her contribution to the Council, in particular her efforts for the Queens Jubilee celebrations earlier in the year. The Clerk agreed to action procedures and advertise the vacancy.

### **22119 Welcome / Present, Apologies and/or absent**

Cllr Roy Aldcroft (Ward Councillor Shropshire Council) provided apologies prior to the meeting due to other Ward commitments. Cllr Goodman gave apologies to the Clerk which were acknowledged after the meeting in error.

### **22120 Declarations of Disclosable Pecuniary or any other Interests**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer. Members are reminded to declare any gifts and/or hospitality. (LGA 1972 s94).

No disclosable pecuniary interests were declared.

### **22121 Open Forum: to last no longer than 15 minutes**

A resident provided an objection to planning application 22/05272/FUL, which was acknowledged in writing also by the Clerk in advance of the meeting and shared with Lead Councillor for the application. The objection noted that the application states it is a bungalow and not a 2-storey house and raises concerns from neighbours of overlooking and visual intrusion.

The Chair reminded attendees that Shropshire Council no longer notify residents about applications directly.

A resident provided an update to Council on the volunteer litter picking group recently formed and thanked the Clerk for her efforts to secure equipment, reminding those present that volunteers were welcome.

The Chair acknowledged Woore Tennis Club Junior coaching and thanked the Club for their efforts to provide opportunities for children in the Parish.

The Chair thanked PC Andy King and his colleague for their recent attendance at the Woore Victory Hall Community Café afternoon where the Clerk arranged for a Smartwater marking event. The session was successful with a dozen or more kits handed out to residents in the parish wishing to protect their valuables.

The Clerk acknowledged PC Alan Ambrose retirement from West Mercia Police and thanked him on behalf of residents and Councillors for his support and over nearly 10 years of service in the Parish of Woore.

### **22122 Approval of the Minutes:** of the Meeting held on 14<sup>th</sup> November 2022.

It was **resolved** by majority to approve the minutes of the meeting, 14<sup>th</sup> November 2022, with no amendments.

### **22123 Matters arising:** to cover any matters arising from Minutes referred to in 22122.

The Clerk acknowledged correspondence sent to Shropshire Association of Local Clerks on behalf of Woore Parish Council, detailing the Council's disappointment over Woore Victory Hall trustees experience with Airband. It was noted that this would be raised at the Clerk networking meeting 11<sup>th</sup> January 2023.

**22124 HS2:** to receive an update from the HS2 working party on mitigation/road modification discussions and related matters.

The working party noted that all actions since the previous council meeting had been circulated to Councillors. A summary was provided as below;

- There are no meetings scheduled until 2023 and the working party awaits final details of the concept design for the junction.
- 1-2-1 sessions at Woore Victory Hall were well attended on 24<sup>th</sup> November, the main focus for discussion being personal property related issues and CEF/BLEF funding.
- Planned investigation works on A525 scheduled for early January 2023 with disruption and traffic lights for a 2-week period. Notices have been shared on social media; full details available on the PC website.
- Letter received re. PC owned land Newcastle Road (A525) and access required for environmental surveys. Chair responded accordingly.

**22125 Shropshire Council Representative Report:** for Cllr R. Aldcroft to provide report/update on any relevant matters.

Cllr Aldcroft provided a report to the Clerk in advance of the meeting, a summary was provided to Councillors.

- Transport issue raised at November meeting – working with SC to improve priority for parishes, particularly for medical, work, college and social reasons. Looking at transport across rural areas on a demand basis. This is all part of the transport scheme, for which government settlements and grants are a key element. Hope to present proposals in March/April 2023.
- Question submitted to the January full council meeting regarding support during HS2 and further support for the 30mph limit. This will warrant a written answer to the public question and will be the initial burst of bringing HS2 into the attention of the media on a regular basis for the next few years. Copy to be provided to WPC as soon as the SC agenda for January is published.
- Acton Scott Farm update - the issue is an exempt issue on this week's full council meeting.
- A formal complaint submitted on behalf of a resident of Audlem Road has now had an official apology.
- The application for a 60-bed nursing home in Market Drayton at Hales St has now been withdrawn.
- November meetings
  - o 14th Nov Water Quality Rivers 1400 - 1500
  - o 14th Housing Group 1500 - 1700
  - o 16th People Overview Committee 1000 - 1300
  - o 16th Fire Authority CFO appointment
  - o 21st HS2 Meet 0900 - 1100
  - o 25th Scrutiny Overview 1100 -1300
  - o 28th Informal Cabinet 1100 -1300
- Wishing all at Woore Parish a very happy Christmas and healthy, happy new year.

The Chair noted that the investigation of the complaint regarding flooding/drainage on Audlem Road was not satisfactory and needed acknowledging by Cllr Aldcroft.

The Chair noted the task/finishing group set up by SC to handle issues relating to sloppy work by developers, lack of building control, enforcement issues and more. It was requested that Cllr Aldcroft represented Woore on this group if possible.

The Chair requested an update on confirmation that SC no longer provides notifications to residents on planning applications.

Discussion took place on the role of a Ward Councillor, Cllr Davies requested clarification of this. It was agreed that the Clerk would produce an action tracker for the Ward Councillor role.

#### **22126 Planning:**

- a) **Applications:** to adopt comments submitted via delegated powers in response to the following applications and as approved by Councillors prior to the meeting;

- i. Reference: **22/05062/FUL** (validated: 14/11/2022)  
Address: Hill Farm, Pipe Gate, Market Drayton, Shropshire, TF9 4HA.  
Proposal: Erection of two storey extension to existing dwelling and erection of new detached dwelling with garages.

It was unanimously **resolved** that Councillors supported an objection to the application, submitting of the following comments by delegated powers in advance of the meeting, 6<sup>th</sup> December 2022.

*Following review by the Parish Council of the proposed planning application, 22/05062/FUL, the Parish Council OBJECTS with the following comments:*

*With reference to the Woore Neighbourhood Plan and specifically Policies HOU1 Scale and Location of New Housing and Section 6.5, Figure B, the Map of the development boundary, the site for the proposed new dwelling application is outside the development boundary, also Policy HOU2 - Housing Development, which this application also contravenes.*

*The Parish Council also refers to a previous Application 22/01868/OUT Outline application for proposed demolition of existing vacant property and erection of 3 No. 4/5 bed detached dwellings. which was refused on the 15th of June 2022 and reasoning provided was:*

*The Parish Council feels that the Reason for REFUSAL on this application are still applicable and support the Councils Objection:*

- 1. The site is not an allocated site for residential development and is contrary to the policies of the Core Strategy and the Council's SAMDev as a whole. The proposed development would be located in open countryside and would not meet any of the exceptions where development is allowed within the open countryside as listed under Core Strategy Policy CS5 and MD7a. The scheme would bring forward unaffordable ribbon development with future occupiers heavily reliant on accessing services via the use of the private car. The development would therefore represent an unsustainable form of development which would demonstrably outweigh the identified limited benefits and so would be contrary to Core Strategy policies CS1, CS4, CS5, CS6, CS11 of the Core Strategy, MD1, MD2, MD3, MD7a and S11.2 (vii) of the SAMDev, HOU1 and HOU2 of the Woore Neighbourhood Plan, the council's Type and Affordability of Housing (SPD) as well as the overall aims and objectives in relationship to sustainable development as set out in the NPPF.*
- 2. The scale of the dwellings, the increase in the number of dwellings at the site compared to existing aligned with the undulating topography at what is a gateway location would result in the development appearing unduly prominent within the wider landscape while the likely layout would unduly contrast with the rural character of the area. The development would therefore cause significant harm to visual amenity and the local landscape and fail to meet the environmental objective of sustainable development and as such would be in conflict with policies CS6, CS17, MD2 and MD12, Neighbourhood Plan policies HOU2 and HOU3 and the NPPF.*
- 3. The proposed visibility splays indicated on the proposed Site Plan AP22012-02 are not commensurate to the speed of traffic passing the site and as such the proposed access would result in highway safety concerns for emerging vehicles which would be contrary to policy CS6 of the Shropshire Core Strategy.*
- 4. The proposed development would result in pedestrians having to walk along a severely restricted and narrow pavement to gain access to the village and local facilities which is located directly adjoining the main A51 road, and as such would result in highway safety concerns to pedestrians which would be contrary to policy CS6 of the Shropshire Core Strategy.*

*This OBJECTION is also further supported by the REFUSAL to a previous Planning Application 15/01833/OUT on land adjacent to this application for "Outline application for the erection of nine dwellings to include means of access" which was refused on the 19th of January 2016.*

*The Parish Council therefore feel the points above support the Woore Parish Neighbourhood Plan and with the Shropshire Core Strategy, SAMDev Plan Policies and NPPF Policies still applicable, these support Woore Parish Councils OBJECTION.*

*The Parish Councils Objection is the inclusion of the new detached dwelling with garages which does not conform to the Woore Parish Neighbourhood Plan 2016-2036 but would consider a separate application for the two storey extension to the existing dwelling.*

*\*All comments are subject to consultee comments.*

*\*Woore Parish Council request that it is notified of all changes to planning conditions relating to this planning application and subsequent applications relating to it.*

b) **Applications:** to adopt comments in response to the following applications, as shared by Lead Councillors prior to the meeting;

- i. Reference: **22/05188/FUL** (validated: 23/11/2022)  
Address: High Corner, Nantwich Road, Woore, Crewe, Shropshire, CW3 9SR  
Proposal: Erection of extensions and alterations

It was unanimously **resolved** to support the application, submitting comments in response as follows:

*Woore Parish Council supports this application.*

*\*All comments are subject to consultee comments.*

*\*Woore Parish Council request that it is notified of all changes to planning conditions relating to this planning application and subsequent applications relating to it.*

- ii. Reference: **22/05203/FUL** (validated: 01/12/2022)  
Address: 1 Dorrington Farm, Dorrington Lane, Woore, Crewe, Shropshire, CW3 9RR  
Proposal: Single Storey Front Extension creating porch with side extension to Detached garage

It was unanimously **resolved** to support the application, submitting comments in response as follows:

*Provided the extension of the porch and side extension to the detached garage meet the requirements of Listed Building Consent (separate application) then Woore Parish Council supports the Application.*

*\*All comments are subject to Consultee Comments.*

*\*Woore Parish Council request that it is notified of all changes to planning conditions relating to this Planning Application and subsequent applications relating to it.*

- iii. Reference: **22/05204/LBC** (validated: 06/12/2022)  
Address: 1 Oak Farm Barns, Dorrington Lane, Woore, Crewe, Shropshire  
Proposal: Single Storey Front Extension creating porch with side extension to Detached garage.

It was unanimously **resolved** to support the application, submitting comments in response as follows:

*Woore Parish Council supports this Listed Building Consent Planning Application if it meets the criteria of the Consultee Comments.*

*\*All comments are subject to Consultee Comments.*

*\*Woore Parish Council request that it is notified of all changes to planning conditions relating to this Planning Application and subsequent applications relating to it.*

- iv. Reference: **22/05250/FUL** (validated: 21/11/2022)  
Address: The Gables, Nantwich Road, Woore, Crewe, Shropshire, CW3 9RH  
Proposal: Erection of two storey rear extension

It was unanimously **resolved** to support the application, submitting comments in response as follows:

*Following review of the paperwork submitted, the planning statement states the property is UNLISTED and will not cause an overlooking of the property to the South. It appears there is 1No. additional window to the South at the same level as existing windows. This response assumes the statement regarding listed to be correct.*

*Taking cognisance of the above statements, the proposed 2 storey extension appears to comply with HOU1 scale of new housing development, HOU2 and HOU3 design, of the Woore Neighbourhood Plan.*

*Based on the submitted documentation being correct and provided the development complies with the requirements of the statutory consultees Woore Parish Council support this application.*

*\*All comments are subject to consultee comments.*

*\*Woore Parish Council request that it is notified of all changes to planning conditions relating to this planning application and subsequent applications relating to it.*

- v. Reference: **22/05272/FUL** (validated: 22/11/2022)  
Address: Land Adj The Gables, Nantwich Road, Woore, Crewe, Shropshire, CW3 9RH  
Proposal: Erection of Detached Dwelling

It was unanimously **resolved** to object to the application, submitting comments in response as follows:

*Following review of the paperwork submitted and that for the adjacent property, the response assumes the planning statement that the adjacent property is UNLISTED to be correct.*

*The Planning statement states there are 2No. dormer windows to the North of the property and 3 to the south 1.3 of the Planning Statement. The proposed plans and elevations show 2No. to the North and 4No. dormer to the South. The planning statement suggests in 5.19 there will be no overlooking or loss of privacy which the Parish Council requires further clarification on. 6.1 suggest will not give rise to harming neighbouring amenity again the Parish Council would request confirmation on this on how it is achieved.*

*The proposal appears to comply with HOU1 AND HOU2 of the Woore Neighbourhood Plan. The proposed plan does not appear to comply with HOU3 -Design Policy C - Minimise adverse impacts on the amenity of future or adjacent property by reason of overshadowing, overlooking, visual intrusion, noise and disturbance, odour, or in any other way. of the Woore Neighbourhood Plan .*

*There has been public objection suggesting trees have been felled reducing screening and the public objection raises concern of overlooking to their garden, bathroom, bedrooms, due to the proposed 4No. dormer windows at the rear of the property.*

*Taking cognisance of above, the proposal is that Woore Parish Council OBJECTS to the proposed application until confirmation is advised regarding the discrepancy between the Planning Statement and the Proposed Plans, also that any dormer windows are compliant with current Planning Regulations regarding overlooking and visual intrusion.*

*\*All comments are subject to consultee comments.*

*\*Woore Parish Council request that it is notified of all changes to planning conditions relating to this planning application and subsequent applications relating to it.*

*\*Woore Parish Council would like to highlight the disproportionate number of approved applications within the Parish, when considering Woore Neighbourhood Plan, 'Policy HOU1 Scale and Location of New Housing', which states, '...around 30 additional dwellings from 2016-2036 will be delivered, incorporating small scale residential developments of up to ten dwellings per development.'*

It was agreed that the Clerk would provide a comment template for all applications to include reference to the Neighbourhood Plan. It was suggested that reference to critical drainage issues also be included.

- b. **Decisions:** to acknowledge all planning decisions made between 14<sup>th</sup> November 2022 and 12<sup>th</sup> December 2022.

No decisions to report with exception of item 22126 c), for which no formal notice has been received to date.

- c. **Northern Planning Committee Meeting 21<sup>st</sup> June 2022:** to receive an update on action in response to the granting of permission for the following application, including resolution 8<sup>th</sup> August 2022, to engage Ashtons Legal to act on behalf of the Parish Council in respect of this matter. (Station Yard, Pipe Gate, Market Drayton, Shropshire (22/01789/OUT)) and to resolve to agree next steps in response to granting of permission, if applicable.

The Chair provided an update on the 6<sup>th</sup> December Planning Committee's unanimous decision to grant permission for the above application despite the objection of the Parish Council and the reference to possible Judicial Review action. The Chair noted that an email was sent to all Committee members in advance of the meeting with reference to the statement and Pre-Action Protocol Letter on behalf of Woore Parish Council, given word count restrictions limited WPC's statement.

Discussion took place on the timeframe and process for next steps.

It was unanimously **resolved** to defer any decision on the Judicial Review until the January 2023 meeting of Woore Parish Council so that detailed instructions from Ashtons Legal can be considered, specifically in regard to timeframes, costs and further considerations.

**22127 Committee and Representatives Reports:** for Councillors/representatives to provide reports/updates on any relevant matters as required.

**Shropshire Council Remote Meetings** – Meeting 6<sup>th</sup> December to address highways related concerns. The meeting was attended by Andy Wilde, Head of Highways for SC. A response to all ongoing issues tracked by the PC is outstanding. Carriageway failings were noted in advance of HS2 works. SC noted the £50m cut in budgets for FY2023.

The Chair noted the Clerks correspondence to Helen Morgan MP with a summary of HS2 discussions.

- 20mph recommendation is to go ahead. No agreed timeframe but advised that works will be done alongside engineering on the junction in Woore, ideally summer holidays 2023. 20mph works fall outside of HS2 scope.
- School travel plans - the school travel coordinator is advising restricted HGV meeting during school drop off/pick up times. Tracking to avoid protracted works as a consequence.
- School crossing - SC to keep WPC updated on actions to appoint a crossing officer.
- Speed limit - Richard Marshall agreed to pursue this and SC officers advised to report back.
- £114,500 fund - still no update on where in SC this sits.
- Road condition - clear message was that the road needs to be in a much better condition to ensure that HS2 are under pressure to return the road to that condition after they leave.

**Chairman Network** – Meeting 23<sup>rd</sup> November, minutes to be circulated when received. Chair noted guidance on EV charging points shared with Victory Hall. Next meeting 18<sup>th</sup> January.

**Village Hall** – The Chair acknowledged Dot Beeston's retirement and the need to appoint a new Council representative to the Hall trustees in January 2023. He referred to a report circulated in advance of the meeting and noted the following;

- Broadband is now up and working and access is displayed in the hall.
- HS2 grant application - quotes are continuing to be sought for kitchen refurb, solar power, heat source heating, led light upgrade.
- Kier have been approached to provide labour re resurface of the drive as not eligible for hs2 funding.
- Outside lighting has been upgraded and now also provides emergency lights in the event of a power cut.
- There is to be a Ukraine charity event being hosted at the hall on 24<sup>th</sup> February 2023.
- Film dates
  - o 10<sup>th</sup> December Railway Children
  - o 14<sup>th</sup> January Death on the Nile
  - o 11<sup>th</sup> February Fishermen's Friends
- Trial of a soup morning 10am on the 27<sup>th</sup> January followed by Community Cafe 2.00pm
- Cafe 24<sup>th</sup> February and 24<sup>th</sup> March
- Barn dance 18<sup>th</sup> of March more information to follow

**Community Speed Watch / MVAS** – Cllr Blake shared a report 22<sup>nd</sup> November, noting that data from the MVAS located at Woore School on the A51 (30mph) was circulated to the Crime Commissioner, West Mercia Safer Roads, Shropshire Council and interested parties. Further analysis of the MVAS Data shows 3,518 prosecutable incidents (vehicles travelling at 35mph or more) at this location during the period. It was also noted that this location (the school entrance) has had the MVAS located there for 180 days YTD in Jan, Feb, Mar, July, August, September, October and November, showing a total of 50,644 prosecutable incidents YTD.

Cllr Blake noted issues with the MVAS and it was agreed that these would be monitored for now. The Clerk noted correspondence from Inspector Claire Greenaway of West Mercia Police explaining again that if Councillors wanted to pursue prosecutions it would not be possible whilst the Community Speedwatch is in situ.

Cllr Hamilton noted that applications for new volunteers for the CSW were still in progress and little activity had taken place in recent weeks due to dark nights and bad weather.

**Trees & Pathways** – The Chairman noted an introduction to the Area & Right of Way Officer for Shropshire Council. A list of issues has been provided and work is in progress. Issues regarding rights of way on Cherry Tree Lane and Audlem Road are under investigation.

The Chair noted the current work on the development on Audlem Road and the ongoing engagement with the enforcement team and SC Arboricultural Officers to protect the Veteran tree on site. Multiple site visits and ongoing discussions are taking place. The issue is being tracked closely by the Parish Council.

**22128 Streetlights:** to receive an update on the response from Shropshire Council to correspondence relating to the adoption of streetlighting in Woore Parish and correspondence from SSE (existing electricity provider) dated 6<sup>th</sup> November 2022.

The Chair referred to correspondence from Andy Wilde at Shropshire Council 9<sup>th</sup> December, stating that the proposal as minuted in item 22067, 8<sup>th</sup> August 2022 still stands and SC will not agree to reimbursement of electricity and maintenance costs from October 2019. All correspondence was shared with Councillors prior to the meeting. Discussion took place with all Councillors contributing. It was agreed that no further action would be taken at this point, and it was agreed that the item would be included on the agenda for the January 2023 meeting. It was acknowledged that any action to reverse the motion to reject the offer as above, resolved at the 8<sup>th</sup> August meeting, would require the support of 2 Councillors in writing to the Clerk.

**22129 Local Police Charter:** to appoint a Council representative for Local Police Charter meetings and related matters.

This item was deferred to the January 2023 meeting due to time constraints.

**22130 Newcastle Road Project:** to approve the project timeframe presented by the working party.

This item was deferred to the January 2023 meeting due to time constraints.

**22131 Litter Picking Volunteer Group:** to approve the risk assessment and to resolve to approve a budget of £200 for supplies should they be required.

The Clerk provided an update on the work to date and referred to a risk assessment shared prior to the meeting. Insurance is to be provided by the Parish Council under the current insurance policy and the scheme overseen by the Clerk with support from volunteers. It was unanimously **resolved** to agree a budget of £200 for the remaining equipment required and to adopt the risk assessment dated November 2022.

***\*The Clerk noted incorrect numbering of agenda items from this point, to be corrected in the Minutes.***

**22132 Village Hall Defibrillator:** to resolve to approve plans for the spare parish council owned defibrillator including;

- Donation of defibrillator to the village hall committee
- Expenditure to bring defibrillator to working condition, cost of circa £207.95 plus VAT
- Ongoing responsibility and maintenance procedure

Discussion took place. It was unanimously **resolved** to bring the spare PC defibrillator into full working order and donate it to the Village Hall. It was agreed that all associated costs for the fitting of the defib would be covered up to the value of £500. Ongoing responsibility and maintenance would be the responsibility of the Victory Hall. The Clerk agreed to offer advice to the volunteers/trustees in regard to ongoing management procedures. Councillors acknowledged that if future support is required for defib maintenance, the hall would be welcome to make an application for grant funding from the PC and this would be reviewed in line with the grant policy.

**22133 Village Hall Storage:** to resolve to approve the proposal for Parish Council storage facility at Woore Victory Hall.

The Clerk presented the storage solution negotiated with the Victory Hall and referred to an agreement circulated prior to the meeting, noting costs of £8 per month. It was unanimously **resolved** to adopt the agreement and for the Clerk to make the necessary arrangements for the removal of all WPC files from the current storage location. A budget of up to £500 was agreed for fire safety storage boxes as required.

#### **22134 Finance**

- i) Invoices/payments & receipts: to resolve to approve the below detailed expenditure:

It was **resolved** by majority to approve the following payments as presented, including those already paid, with Cllr M. Blake raising a query over the National Salary Award 2022/23.

Date	Recipient	Reason for Payment	Cheque Number	Net Amount	VAT Amount	Power of Expenditure
12.12.22	Helen Jackson	Clerk Salary (Nov): Gross Pay Pay Scale Review Backdated Bank Holiday Pay (nil) NI deduction Income Tax deduction (repay) Mileage Expenses Sundry *stamps, printer ink (2x months), Sibaxo tree erection paid via Clerk expenses (don't accept cheque).	1881	£778.20  £534.67 £0.00 £64.91 £56.00  £0.00 £45.42 £178.16  <u>£1,415.54</u> <u>£1,451.04</u>	       £0.00 £0.00 £35.50	LGA 1972 s.112 (2) LGA 1972 s.112 (2) LGA 1972 s.112 (2) LGA 1972 s.112 (2)  LG (FP)A 1963 s.5 LG (FP)A 1973 s.5 LG A 1972 s.111 LG A 1972 s.111 LG A 1972 s.111
29.11.22	Richard White	Lengthsman duties: weeding & remove summer bedding, clearing for winter, planting bulbs all troughs and manor bed	1882	£164.00	£0.00	HA 1980 s.96(5)
02.12.22	Westholme Nurseries	Winter planting 14x tubs	1883	£291.67	£58.33	LGA 1972 s. 137
09.09.22	PKF Littlejohn LLP	Annual Governance & Accountability Return Year ended 31 <sup>st</sup> March 22  *Missed VAT on (previous cheque 1874 ref:22084)	1884	£0.00	£40.00	LG A 1972 s.111
18.11.22	Hales Sawmills	Christmas Tree  PAID	1880	£110.00	£22.00	LGA 1972 s.137
03.12.22	Tony Seabridge Grounds Maintenance	Grounds maintenance carried out:  1/10/22-30/11/22  Grass cutting, weed spraying	1885	£400.00	£80.00	HA 1980 s.96
12.12.22	Woore Methodist Church	Electricity supply Christmas tree – donation	1886	£50.00	£0.00	GA 1972 s. 137**

- ii) Bank reconciliation: for the Council to receive and accept the November month end bank reconciliation.

The Clerk agreed to circulate a full report post meeting and presented the months bank reconciliation figures as follows;

Current Account	£100.00
Reserve Account	£124,023.32
Total Balance	£124,123.32



Unpresented Cheques	£2,735.04
Closing Balance	£121,388.28

Split as follows;

Recreational Fund	£10,346.00
CIL Fund	£52,063.24
General Fund	£58,979.04

CLlr M. Blake raised a query over the investment of funds, which the Chair noted and suggested be considered for a future meeting if that was the request.

iii) To acknowledge the NALC briefing on the National Salary Award 2022-23.

The National Salary Award 2022/23 was acknowledged by Councillors and the Clerk agreed to provide the necessary paperwork for the Clerk contract, to be signed by the Chair on behalf of the Council. It was noted that this award was reflected in the November salary calculations.

### **22135 Clerk's Report and Correspondence**

To receive a summary of Reports and Correspondence for the period from 14<sup>th</sup> November 2022 to 7<sup>th</sup> December 2022.

The clerk noted the following:

- Boundary Commission Online Briefing 15<sup>th</sup> December 6.30pm, attendance encouraged.
- Waste collection changes for festive period communicated on the website and social media.
- Bulbs planted in all PC troughs and cleared down for winter.
- Numerous resident enquires regarding speeding in the Parish since the last meeting, all shared with West Mercia Police for reference.
- No update on two enforcement cases London Road.
- Notice from SDH Accounting that WPC will require a replacement internal auditor for FY 2022/23 due to retirement.
- Three Parishes Neighbourhood Plan response to be sent by Chair on behalf of WPC. Chair circulated his proposal for support. Councillors to respond with comments by return.
- MS Teams rollout requested to be delayed until the New Year.

All other correspondence for the period stated above was circulated to Councillors prior to the meeting.

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The meeting closed at 10.09pm.

### **DATE OF NEXT PARISH COUNCIL MEETING**

\*Extraordinary Meeting of Woore Parish Council Monday 9<sup>th</sup> January 2023, 7.00pm.

\*Parish Council Meeting Monday 9<sup>th</sup> January 2023, 7.30pm and 13<sup>th</sup> February 2023, 7.30pm.

Signed.....(Chair)

Dated 9<sup>th</sup> January 2023

Agenda Item	Motion	Cllr	For	Against	Abstain
22122	Approval of the Minutes: of the Meeting held on 14 <sup>th</sup> November 2022.	Hamilton, C	X		
		Daville, G	X		
Prop: Daville, G  Second: Higgin, J		Higgin, J	X		
		Cowey, M	X		
		Blake, M	X		
		Davies, K			X
		Carter, M			X

Agenda Item	Motion	Cllr	For	Against	Abstain
22134	Invoices/payments & receipts: to resolve to approve the below detailed expenditure	Hamilton, C	X		
		Daville, G	X		
Prop: Davies, K  Second: Cowey, M		Higgin, J	X		
		Cowey, M	X		
		Blake, M			X
		Davies, K	X		
		Carter, M	X		