

# LEIGHTON & EATON CONSTANTINE

## PARISH COUNCIL

Dear Councillors and members of the Public,

You are respectfully summoned to attend a Full Parish Council meeting of Full Council to conduct the business as shown on the agenda below. The meeting will be held at Leighton Village Hall on Tuesday 2<sup>nd</sup> January 2018 starting at 7.30pm.

**LC Pardoe**(Clerk & RFO)

Mrs LC Pardoe, "Home", Back Lane, Longnor, Shrewsbury, Shropshire. SY5 7PP  
Tel 01743718695 e-mail: lecparrishcouncil@gmail.com

### AGENDA

1. Chairman's Welcome
2. Co-option of New Councillor
3. Signing of Declaration of Acceptance of Office by new Councillor.
4. Present and Apologies
5. Declaration of Pecuniary Interests
6. Police Report
7. Public Session.
8. Reports from:
  - Shropshire Councillor
  - AONB
  - LJC
  - Area Committee Meeting
  - Town & Parish Forum meeting
9. To Confirm & Accept minutes from 7<sup>th</sup> November 2017
10. Clerks Report arising from those Minutes
11. Council to consider and adopt Councillors/Clerk protocol
12. Council to consider and adopt Data Protection Policy
13. Council to agree Roles and Responsibilities for members.
14. Council to agree meeting dates and venues for 2018
  - 2<sup>nd</sup> January 2018 Leighton Village Hall
  - 6<sup>th</sup> March 2018 Leighton Village Hall
  - 1<sup>st</sup> May 2018 Eaton Constantine Village Hall
  - 3<sup>rd</sup> July 2018 Eaton Constantine Village Hall
  - 4<sup>th</sup> September 2018 Eaton Constantine Village Hall
15. **PLANNING MATTERS**
  - (a) Clerk to report on previous applications
    - Reference: 17/04251/FUL  
Address: Morrells Wood Farm, Leighton,

Proposal; Use of existing buildings to allow a mixed use of up to 20 events per year as a wedding venue and the use of two exiting hardstanding areas and part of existing field for additional occasional car parking provision. Awaiting decision

(b) Council to consider new applications.

(c) Council to consider applications received after agenda was sent out

**16. Highways Matters –**

- To receive reports of any highways issues
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**17. Financial Matters**

- a) To approve invoices for payment
- b) To approve payment of invoices received after agenda was sent out
- c) To accept Bank reconciliation.
- d) Council to consider tenders for grass cutting for the coming year.
- e) To receive set the precept for the financial year 2018/2019
- f) Council to agree to apply for further funding from the Transparency Fund for the next financial year.

**18. CORRESPONDENCE;** list to be circulated prior to the meeting.

**19. PARISH MATTERS**

- a) Clerk to update.
- b) Councillor to report any parish matters

**20. Date & Time of the next meeting Tuesday 6<sup>th</sup> March 2018 starting at 7.30pm at Leighton Village Hall**