

Widdrington Station & Stobswood Parish Council



To all Parish Councillors

Date 31.8.2025

Dear Councillor,

A meeting has been arranged to commence at 6.00 pm on Monday 8th September 2025. to take into consideration and determine upon the following agenda:

Parishioners Input:

To receive questions from parishioners present (limited to 2 minutes each) 20 minutes

Formal Parish Council Meeting:

Parishioners are welcome to stay and listen to proceedings but may make no input to the meeting and remain silent

1. To receive apologies for absence
Cllr S Bexfield
Cllr J Juszczuk
2. To receive declarations of interest
3. Minutes of the Parish Council Meeting held on the 11th August 2025 for approval and adoption (Attached)
4. Matters Arising on the Minutes
5. Agenda items:
 - Standing Item Banking – HSBC update on mandate charges
 - Standing Item S106 update
 - Standing Item Community centre brief update (Sandra/Wendy)
 - Community Centre table cloths costing
 - Standing Item AGAR
 - Sensors for lights in community centre (2.9.2025)
 - Replacement of Trees
 - Solar lighting for bus shelters (2.9.2025)
 - Flags for poles in park
 - CCTV Community Centre (meeting teams IT security)
 - Solar panels update
 - Litter bins - renew fastenings on pole mounted bins
 - Buffing Machine Community Centre
6. Actions:
 -
7. Reports from Outside Bodies
 - Service Users – Use of Community Centre – Bookings in diary
 - Audits 2025
 - Staffing
8. Correspondence Received
Sent via email 4.8.2025
 - Saint John the Baptist Parish Church letter of thanks
9. Planning Applications:
10. Financial – Payments for Approval:
 - Secure IT internet services peoples park £1,001.95
 - SLCC membership £160.00
 - Standard Security Community Centre CCTV maintenance £157.20
 - Play safe LTD ROSPA (safety checks) £576.00
 - Drain Kings Community Centre £150.00
 - Roofworks North East Bus Shelter roof £840
 - NALC Subscription £498.91
 - Arnott Clark Grass cutting £

- Wash & Go Community Centre Table cloths laundered £45
 - Wages Clerk £590.04 and Handyman £293.04
 - Viking Direct Community Centre £97.28
 - Cleaning Company Community Centre
 - Cormeton fire protection services £64.80
 - NCC Election Recharge £2613.37
- Parish Clerk's financial statement – monthly update – Bank of Ireland Account Balance as at 31 August 2025 - £
- Parish Council Ringfenced monies**
- Play Park – Stobswood - £20,000 Balance £20,000
 - Refurbishment – S106 – Community Centre - £35,000 Balance £35,000
11. Any Other Business:

To consider any urgent business which shall be limited to circumstances in which the Council's responsibilities cannot be met, or the Council's interests are likely to be prejudiced, if the business is deferred to the next available meeting in order to allow for inclusion on the relevant agenda.

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Parish Council Website- <http://widdstobpc.org.uk>
Widdrington Station Community Centre Website
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Action Log

Date	Action	Responsibility	Update
14.7.2025	Price for NCC to add lights to Christmas tree	Clerk	Email sent 15.7.2025
11.8.2025	S106 information from Gleesons	Cllr T Jerdan	
11.8.2025	Source Plastic notice boards	Clerk	On hold until play park completed
11.8.2025	Hedge Stobswood allotments	Clerk/Chair	Cllr J Bexfield reported 15.7.2025
11.8.2025	AGAR complete	Clerk	Waiting for accountant
11.8.2025	Extra items for play park	Cllr T Jerdan Cllr J Bexfield	
11.8.2025	Review of JD to include care taking	Clerk	Outstanding