

HARRIETSHAM PARISH COUNCIL

I hereby give notice that the Parish Council Meeting of Harrietsham Parish Council will be held on Wednesday 29th November 2023 in the Booth Hall at 7.30pm

Amanda Broadhurst
Mrs A Broadhurst
Parish Clerk

Public Discussion

AGENDA

1. Present

2. Apologies for absence

Cllrs T & J Sams, Cllr T Griffiths

3. Minutes of the last meeting

Parish Council Meeting 25th October 2023

4. Declaration of Interests

- Changes to the Register of Interests
- Declarations of Pecuniary Interest
- Requests for Dispensation

5. Planning

5.1 Planning Decisions - Outstanding with MBC

23/504452/OUT - Highways, Ashford Road

Outline application (with all matters reserved except access) for the erection of 1no. dwelling, including demolition of existing outbuilding and erection of car barn

*HPC Recommendation: **No Comment***

23/504443/FULL - Land at Oakland Place, Greenway Forstal

Stationing of 2no. static caravans for Gypsy and Traveller use

*HPC Recommendation: **Refusal***

23/504003 - 27 Chippendayle Drive

Proposed rear and side extension, extending garden and relocating the fence

*HPC Recommendation: **No objection***

23/504725/REM - The Rectory, Church Road

Approval of Reserved Matters (Appearance, Landscaping and Scale being sought) for the retention of existing dwelling and erection of 4no. dwellings, with associated refuse and cycle storage, parking, landscaping and biodiversity enhancements, pursuant to Outline application 21/505816/OUT allowed on appeal.

*HPC Recommendation: **Currently with Planning Committee***

5.2 Planning Decisions - Applications Approved

23/502438/FULL - Pilgrims Lodge, Stede Hill

Conversion of garage to annex ancillary to the main dwelling. (Resubmission of 22/504464/FULL)

23/504191/FULL - The Yew Trees, Marley Road

Erection of a single storey front extension, part single, part first floor side extension and insertion of dormers and rooflights

5.3 Other Planning Matters

6. Environmental

6.1 Other Environmental Matters

- Allotment Rent Increase 2024/2025

7. Finance

Balance at bank

Current account	(as at 31st October 2023)	£ 2,500.00
Business Reserve Account	(as at 31st October 2023)	£216,096.93
Nationwide Business Saver	(as at 31st October 2023)	£ 86,098.95

Unpaid invoices

None

7.1 Income & Expenditure Spreadsheets

7.2 Minutes of the F&GP Meeting held 9th November 2023

7.3 Recommendations from the F&GP Committee:

- **Grants & Donations:**

Harrietsham in Bloom - £100

Harrietsham Fish Scheme - £1,000

Harrietsham Lawn Tennis Club - £500 (payable April 2024)

St John the Baptist Church - £1,304

Friday Coffee Morning - Hall Hire Fee for 2024/2025

Candlelit Memories Event - Up to £100

(Hall Hire Fee (£60) & expenses with receipts up to £40)

- **To Approve Reviewed Key Documents:**

Financial Regulations

Risk Assessments

Asset Register

Investment Policy

7.4 Other Financial Matters

- Knit, Crotchet & Craft Group Donation Request - £30 a month hall hire fee (£360)

8. Highways - To receive a report - *Highways Group*

9. Santa's Grotto - *Cllr Griffiths*

10. 80th Anniversary of D-Day/Big Lunch - *Cllrs T Sams & Griffiths*

11. To Approve Reviewed Standing Orders - *Clerk*

12. To Approve Biodiversity Policy - *Clerk*

13. To Approve Unauthorised Encampment Policy - *Clerk*

14. Membership of the Communications Group - *Clerk*

15. Future Events

16. Items for Future Consideration

17. Date of Next Meeting - Wednesday 31st January 2024 at 7.30pm in the Booth Hall

(No meeting in December)