

DRAFT MINUTES

CHEARSLEY PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON MONDAY JULY 18th 2016 IN THE VILLAGE HALL AT 7.30 PM

PRESENT

Councillors, John Lewis (**JL**), Paul Bown (**PAB**), John Howard (**JH**), Mrs Julia Witcher (**JW**). Parish Clerk – Clare Clark (**CC**)
2 members of the public, Parish Clerk,

APOLOGIES

Councillors Nic Brown (**NB**) Michael Edmonds (**ME**) Michael Heybrook (**MH**)

1. PUBLIC SESSION (SUSPENSION OF STANDING ORDERS) 15 MINUTES MAXIMUM

- a) **An overhanging hedge** in Church Piece was blocking the public footpath. **ACTION - JH** agreed to contact the property owner.
- b) **The dog bin** at the bottom of Church lane has either fallen down or gone missing. **PAB** confirmed that the verge was completely overgrown with weeds 5' high and felt it was possible that the post holding the bin had fallen over and could be retrieved. **ACTION - PAB** agreed to trim the verge to see if the post can be found and e-mail the Parish Clerk if the bin is missing so that the appropriate authorities can be contacted.
- c) **Pot holes.** Whilst a few pot holes in the village had been filled, a large number still remained. It was suggested that residents should contact the Highways authority to report any potholes that appear. It was also agreed that the PC should continue to report the problem to Bucks CC. **ACTION - CC** to write to highways asking for action. **IT WAS ALSO AGREED** that Margaret Morbey would publicise the procedure for the public to follow when reporting potholes to Bucks CC

2. APPROVAL OF MINUTES JUNE 2016

Agreed as a true record, after amendment to show PAB present and a rewording of item 4 to read '*The application for the new village hall has been submitted. NB confirmed that he has had a meeting with Mr Vickers and as a result it was anticipated that the sale of the houses at Stoney Furlong might generate a further donation to the Village Hall fund*'

3. MATTERS ARISING FROM THE MINUTES

Report on LGB check. The report showed that 100 vehicles passed through village on each day which was busier than the other 3 villages reporting. JH confirmed that there was a meeting of the Asset Management Focus Group on the 4th August but he would be unable to attend. **ACTION - PAB** AGREED to attend the meeting.

4. PLANNING

The Clerk reported that 2 planning applications had been received which required the Council's attention.

Bramley House. Widening of access

The Lodge, Church Lane – Application to demolish a workshop and build a detached house and build house

IT WAS NOTED that site meetings for both would be held on the 20th July at 7.30 pm. **ACTION - PAB, JL & JW** confirmed that they would attend.

IT WAS NOTED that the Parish clerk should ensure that all Planning applications were circulated to all Parish Councillors but JL also agreed to advise Councillors of the link to the AVDC website and the procedure for arranging for alerts to be received from the AVDC for any relevant application. **ACTION JL**

5. HIGHWAYS AND OPEN AREAS

Kerbing – JW has a new list of approved contractors. A village site meeting to be arranged to confirm location of kerbs. Date set at 15th August – meet on The Green at 0930.

ACTION - JW to circulate a map to Councillors showing the previously agreed works. After the meeting on 15th August, JW to circulate the proposals and timetable of works to Councillors. **ACTION - JW**

Railings. JW CONFIRMED that the railings by the bus stop will be painted next week. (W/C 25th July 16) **ACTION - JW**

Village Noticeboard NB had previously confirmed that he had arranged for the builders currently working at Prospect Cottage to install the noticeboard. IT WAS AGREED that arrangements should be made to ensure that the Noticeboard is erected by mid-August either with these builders or an alternative contractor. The Clerk to contact NB to obtain confirmation. **ACTION CC & NB to implement**

New bus time table CC CONFIRMED that the new timetable was to be placed inside bus shelter. **ACTION - CC** to organize.

No parking sign. NB had previously agreed to arrange for a 'No parking sign' to be erected on the wall alongside the bus shelter having obtained the consent of the owners of the house to which the wall belonged. IT WAS AGREED that this should be arranged as soon as possible. **ACTION NB** to implement

Flag pole – NB had previously AGREED to arrange for the new flag pole to be erected. Again this should be arranged as soon as possible ideally before the next meeting. **ACTION – CC** to organize, **NB** to implement. CC confirmed that Martin Herman has volunteered to be the new flag officer. IT WAS AGREED that instructions and dates would need to be provided. **Action - CC.**

Old flagpole. JH confirmed that the Cricket club have requested the old flagpole and THIS WAS AGREED. **ACTION JH to expedite.**

Welcome to Chearsley sign. The provision of a 'Welcome to Chearsley' sign on Chilton Road was discussed and needs to be discussed and agreed at the next meeting. IT WAS ALSO NOTED that the white gates on other approach roads need restoring/repainting and again this will need to be discussed and agreed at the next meeting. **ACTION – Agenda item for next meeting (CC)**

6. ORDERS FOR PAYMENT AND FINANCIAL MATTERS

JL CONFIRMED that Accounts had been signed off AND AGREED to check the figures prior to submission to auditors **ACTION JL**

ANY OTHER BUSINESS

- A) IT WAS NOTED that Planning for the new village Hall has been approved by the AVDC which was excellent news. Various funding applications for the new hall had been submitted.
- B) JL & PAB have joined the village hall consultative committee and congratulated the Chairman Antonia Carr-Locke and the rest of the team on their efforts to date.
- C) JH confirmed that the Cricket club are to hold a classic car shown in September.
- D) Defibrillator. It was noted that the wall where the defibrillator it is to be installed is finished. ACTION - JH to follow this up with Claire Lazaruk and NB to arrange installation.

DATE AND TIME OF NEXT MEETINGS

19th September at 7.30 pm in the Village Hall
17th October at 7.30 pm in the Village Hall