

# COLLINGHAM *Parish Council*

## MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7.15 pm on 8 DECEMBER 2016 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, M Davies, J Guest, L Marshall, T Musson (Chair), V Wright  
County & District Cllr Mrs M Dobson

Clerk: Caron Ballantyne

In Attendance: 1 member of the public, 2 members of the public (Part)

### Action by

#### 205 Public forum

Reverend Mandy the new rector introduced herself to the members of the Parish Council

A resident spoke about the planning application for 139 High Street – this has been considered previously and was refused on highway grounds. The application appears to be the same other than the opening times. The resident considered that there are more than sufficient food outlets in the village. There has been some crime in the village recently including 2 break ins in on Vicarage Close. A police point in the village would have prevented this.

Another resident spoke about the proposed weight limit through the village which is a concern as this will prevent vehicles doing their work. Clarification was given as to how this experimental night time order would work for farm workers and other businesses in the Parish

#### 206 To receive apologies for absence

Apologies received from Cllrs Parkin, Barrie, Hatton and Scott accepted

#### 207 To receive any declarations of interest

Clerk declared an interest in item 217

#### 208 To receive and approve the Minutes: of the Parish Council Meeting of 24 November 2016, circulated to members prior to this meeting. These were agreed as a true record and signed by the Chair of that meeting.

#### 209 To receive reports from County and District Councillors

##### ***Cllr Mrs Dobson***

- Organised a meeting with the planners and the Parish Council at NSDC offices with regard to Braemar Farm
- Received an email with regard to cleaning the war memorial – are the Parish aware? Yes but not currently considering any cleaning, although other memorials are being considered in conjunction with the History Society
- Experimental Weight Limit order – There is still no date confirmed, although this is expected in the next week. A letter drop will be done to the whole of the High Street to advise of the implementation date, when known
- No information received from Network Rail with regard to the closure of Cross Lane, but a public meeting should be held before the end of January 2017. Work is ongoing on the signals and progress is being made. Land negotiations are ongoing.

- Sustrans have completed their film which will be released in March. A public meeting will be held so that this can be shown in all villages along the route on their proposals.
- The caravan on Low Street is not a breach of planning unless occupied as a residence. The owner is to meet on site with planning to ascertain the true facts.

**210 a) To Formally Note Items of Income for the Month:**

Income		VAT		Total
Burial Fees	Cemetery Fees	£155.00	Nil	£155.00

Noted

- b) Bank Reconciliation for the year to date** – signed by Cllrs Marshall and Musson and circulated following the meeting, to be noted

**211 Planning**

**Applications for Consideration**

16/01807/RMAM	Braemar Farm - Phase 2	<p>Construction of 40 residential dwellings with associated parking and infrastructure – NOT SUPPORTED – issues raised previously and no response received as yet and to be restated. Box culvert/piped ditch to be suggested instead of the open dyke – this provides protection for children and elderly, and increases land available for building. Alternatively the dyke is retained in the existing line and access provided.</p> <p>The road should be made no through road as Beacon Heights, with emergency access only alternatively extend the grass so that it is not a through road</p> <p>Flooding is still a concern in extreme weather event that there wouldn't be enough capacity to deal with the water.</p> <p>3m verge which will encourage parking for the station as evidenced by the current parking situation along Station Road</p> <p>Houses not in keeping with the other houses in the village and in particular not in keeping with the houses down Swinderby Road. Not enough parking. The affordable housing is poorly designed and overcrowded</p> <p>An article has appeared in the Newark Advertiser with regard to this development. Response to be drafted by the Clerk: Dialogue with Mr Wright has been established with regard to the planning permission for Breamar Farm. It is hoped that talking to the developer directly will help to address the concerns</p>
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		which have also been raised with planning
16/01601/FUL	High Street (73), Collingham Post Office	Change of use of shop part of building to residential use. – SUPPORTED unanimously
16/01698/FUL	Pitomy Farm	Change of use and conversion of agricultural building to form 3 No. dwelling houses – SUPPORTED unanimously
16/01868/FUL	High Street (139)	Change of use from B1 (offices) to A3 (cafe) – Concerns with regard to parking and extractor fans, could more information be provided with regard to these issues?

### Applications Determined

16/01022/FUL	Dykes End (20), The Cottage	Refused
16/01602/FUL	Fosse Road, Little Danethorpe Farm	Permitted

Decisions noted.

### 212 Closure of the Existing Post Office

It was felt that something should be done for the existing occupants of the Post Office for the services that have provided to everyone over the years. Permission to place collection boxes in the Pharmacy and the Doctors Surgery. The Memorial Hall to be approached to hold an event in order for a presentation to be made.

**Clerk  
Clerk**

Everyone to think about what the money may be spent on, which will be discussed at the next meeting

### 213 Review of Cemetery Fees

All fees to be increased by 10% for burials and the Flat tablet

**Clerk**

### 214 Tree at Village Centre

Resolved that the appropriate action would be to remove the tree completely as it is a danger. Planning permission to be applied for as soon as possible as this takes 6 weeks to be determined. Resolved that the contract be awarded to Gary Taylor – also to ask if it would be possible to log the tree for residents?. Consideration to be given to a replacement tree at a future date

**Clerk**

### 215 Annual Park Inspection Report

A number of issues identified which are in relation to the skate park, which is already being investigated.

Other issues are all low risk and proposals need to be discussed following site visit in the new year. This will be added to the agenda for January

**Clerk**

### 216 Grant Applications

- a) Brough Sign – resolved to submit an application to NCC, supported by Maureen, applications to be delivered by hand by Monday
- b) Skate Park – resolved to submit an application to NCC, supported by Maureen, applications to be delivered by hand by Monday

**Cllr  
Scott  
Cllr  
Scott**

**217** Clerk left the meeting

### **Clerks Annual Appraisal & Salary Review**

A meeting with the staffing committee and the Clerk will be arranged to discuss the outcome. Resolved that no increment to be awarded at this time – to be reviewed in 6 months

Clerk returned to the meeting

### **218 Correspondence**

- a) Nottinghamshire Sustainability & Transformation Plan (STP) - noted
- b) Letter from resident regarding Cross Lane dyke – Work has now been undertaken by the Drainage board

### **219 Fleet Article for February**

Tim Musson will write the article for this month

### **220 Clerks Report**

#### **Agenda Item**

- Lincolnshire Minerals and Waste Local Plan – Previous Comments restated **195a**
- Citizens advice AGM – Notified no one available to attend **203a**

#### **Other items**

- Planning application consultations responded to

#### **Reports to NCC**

PRoW	PRoW	Flood Bank path obstructed - end of Westfield Lane
FS10338751	Street Lighting	Peterborough Road no 2 opposite Blackbourn Close
FS10419930	Street Lighting	Peterborough Road no 1 opposite Severn Trent Pumping Station

#### **Reports to NSDC**

None this month

#### ***Cllr Marshall***

**199b** - Information on possible arboriculturist has been received and actioned by the Clerk and discussed under agenda item 214

- Position of Chair, should be discussed in advance of the annual meeting in May. Clerk to agenda for the February meeting

#### ***Cllr Scott***

**201a** – Waste at South End Cemetery – meeting still to be arranged

#### ***Cllrs Marshall, Davies and Barrie***

**196** - CIL consultation response has been completed and was discussed at the meeting and resolved that the comments made were accepted and should be sent in response to the consultation

***Cllr Allen***

- New Yellow clothes container at the Fire Station has been delivered. A number of issues and concerns have been raised. Clarification has been sought from planning and as the item is not permanent it does not require any planning permission to be placed in a conservation area. The container was relocated after initial concerns with visibility.

The meeting closed at 21:10pm

**Abbreviations**

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark and Sherwood District Council/Councillor

LCS – Lincolnshire Cooperative Society

PRoW - Public Right of Way

Y&CC – Youth & Community Centre