

# WINTERBORNE ST MARTIN PARISH COUNCIL

25<sup>th</sup> January 2024 - 7.00pm at St Martin's Church

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*Summons for councillors to attend the Parish Council meeting.  
The Public and Press are cordially invited to attend. Note: The meeting will  
be recorded*

## DRAFT AGENDA

### Preliminaries:

#### To open tenders for the Parish Garage

Public period for comments on issues on the agenda – 5 minutes per speaker

Report from Dorset Council Councillor

Report from Police Liaison

25/1 - 1 To receive apologies for absence.

1.1 RR attendance. Following advice from DAPTC to note that Cllr Rookes had informed Council of her absences and these had been minuted without formally approving them. To note that the absences in Oct and Nov were immediately ante- and post- natal, with other absences related to sickness and a family funeral.

**Motion:** That in terms of Cllr Rookes' absences apologies were sent in and these were approved albeit not detailed in the minutes. Proposed: MP Seconded AD.

1.2 To note that henceforth, unless otherwise noted, minuted apologies will be regarded as approved absences.

25/1 – 2 To receive declarations of personal and pecuniary interests or grants of dispensation.

25/1 - 3 To approve the minutes of the Parish Council meeting held on 23/11/23.

25/1 – 4 Matters arising from the minutes that are not covered on this Agenda.

#### 25/1 – 5 Finance:

5.1 To approve the schedule of payments and bank reconciliation.

5.2 To consider third quarter financial statements.

5.3 Discuss progress of Clerk banking status.

#### 25/1 – 6 Planning Consultations

6.1 Application No: P/TRT/2023/07161 Location: 11 Manor Grove, Martinstown, Dorset, DT2 9JD. Proposal: T1 Conifer – Fell.

6.2 Application No: P/OUT/2022/02496 Location: Land Adjacent to Dukes Close, Martinstown, Dorset, DT2 9TU. Proposal: Erection of 18no. dwellings, vehicular and pedestrian access, open space with allotment gardens, infiltration basin and landscaping (Outline application to determine access only)

6.3 Application No: P/LBC/2024/00176 Location: Westward Ho, Main Street, Martinstown, DT2 9LF. Proposal: Replacement of rear stable door.

6.4 By exception – any planning applications submitted following publication of agenda.

**25/1 – 7 Elections – Time Frame.** To consider actions required of Clerk and any individual seeking to be elected as a Councillor, advertising the election and impact on Annual Meeting of the Council and Annual Parish meeting.

**25/1 – 8 Update: Garage Door tenders**

**25/1 – 9 Armour & Embarkation - WW11 Military Vehicles - Sunday 23 June 2024**

To confirm it is agreeable the Village Green is used for parking.

**25/1 – 10 Reading Room / Memorial Hall**

10.1 To consider and approve ToR.

10.2 To receive reports from Working Group: DR, DH to include: Legal advice on signing previous Trustees document; progress on achieving adverse possession.

**25/1 – 11 Highways and Rights of Way**

Update by Exception:

11.1 Highways – Chair/Clerk

11.2 RoW – DR

11.3 SID – AD

**25/1 – 12 Flood and Riverbanks**

Update by Exception – RR

**25/1 – 13 Washpool**

Update by Exception - AD

**25/1 – 14 Grounds**

Update by Exception – AD

**25/1 – 15 Coronation and Memorial Village Asset Purchase**

Update by Exception

**25/1 – 16 Responsibilities**

Highways (unfilled)

**25/1 – 17 V+V contribution**

February TBC

**25/1 – 18 Correspondence to be discussed and noted.**

18.1 Broadband

18.2 Mud on Road

**18.3 The 6th June.**

**25/1 – 19 Training update from Clerk**

**25/1 – 20 To consider urgent matters to report from members and items for the next meeting. To include an open forum 10 minutes.**

**25/1 – 21 The next meeting will take place at 7pm on Thursday 22<sup>nd</sup> February 2024.**

Signed by The Clerk

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