



BRAMSHAW PARISH COUNCIL
NEW FOREST HAMPSHIRE
TUESDAY 23rd MAY 2017

TO ALL MEMBERS OF THE PRESS AND PUBLIC

You are invited to attend a meeting of Bramshaw Parish Council to be held in the Community Room of Bramshaw Village Hall on Tuesday 23rd May 2017 at 7.00 pm.

057.17 To elect a Chairman.

058.17 To elect a Vice Chairman.

059.17 Apologies – to agree any absences of councilors.

060.17 Minutes – to agree the minutes of parish council meeting held on 25 April 2017 as a true record.

061.17. To appoint parish representatives for the following:

- Bramshaw Village Hall Trust
- New Forest Association of Local Councils (NFALC)
- New Forest Consultative Panel
- Police Liaison
- Footpaths and rights of way.
- Bramshaw Telegraph
- Bramshaw Parish Council Website
- Lengthsman
- Planning
- NE Quadrant
- Highways
- Utilities.

062.17 To review the following:

- Assets of the Parish Council.
- Review and adoption of appropriate standing orders and financial regulations;
- Review of inventory of assets.
- Confirmation of arrangements for insurance cover in respect of all insured risks;
- Review of the council's and/or staff subscriptions to other bodies;
- Review of the council's complaints procedure;
- Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998;
- Review of the council's policy for dealing with the press/media;
- Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council

063.17 **Disclosures of interest.**

064.17 **Reports to be received**

- i) NFDC Cllr Diane Andrews
- iii) Councillors' reports.

- 065.17 **Public Forum** An opportunity for the public to make known the council any issues of concern, or to make comment on items on the Agenda including Planning Applications.
- 066.17 **Planning – see Appendix 1 i) –v) for more details.**
- 067.17 **Finance and policy**
- i) Payments for authorisation – at Appendix 2 .
 - ii) Financial Report.
- 068.17 Short presentation by Tobias Baeur re: HCC traffic calming proposals.
- 069.17 Review of notes/minutes from Annual Assembly and follow up on action required.
- 070.17 Election of Parish Council Member Representative on the New Forest National Park Authority Parish Representative North East Quadrant – Nomination of candidate from Bramshaw (see attached paperwork). Closing date for nominations 25 May.
- 071.17 Defibrillators – understanding the responsibilities and liabilities of the parish council owning one.
- 072.17 Review of internal audit and actions required.
- 073.17 Consideration of request to advertise the Forester’s Coach business (Horses and Carriage) in the Bramshaw Telegraph.
- 074.17 Approval of training courses for new clerk and other councillors.
- 075.17 Approval to purchase new computer, printer and software with grant awarded by Transparency Fund as per attached recommendations.
- 076.17 Update on:
Lengthsman – possible dates of visit.
Furzley Phone box
- 077.17 **Confirmation of dates of future meetings.**
27th June 2017, 25 July 2017, 22nd August 2017, 26th September 2017.



Jane Mullan Clerk bramshawclerk@btinternet.com 023 80 81 1195


16 May 2017

APPENDICES:

- i) Planning
- ii) Financial

Appendix 1 - Planning

- i) **Planning applications for comment:**
None forward at the time of writing agenda.
- ii) **Planning decisions to note:**
None to note.
- iii) **Tree applications for comment:**
[CONS/17/0385](#). LAND TO THE EAST OF EYEWORTH LODGE, EYEWORTH, FRITHAM SO43 7HJ
Proposal – Fell 2 pine trees. (16/06/2017)
- vi) **Tree application decisions.** –
[CONS/17/0294](#) OAK WOOD, PENN COMMON, BRAMSHAW.
Proposal: To fell 1 Norway Spruce. It is agreed to fell to the ground but the Authority would suggest that a suitable replacement tree species is planted on the front boundary to continue tree cover in the area and to ameliorate the loss of this prominent tree. The Authority could not justifiably sustain a reason for making a Tree Preservation Order to protect this tree. Suggested species could be either Oak, Birch, Field Maple
[CONS/17/0332](#) ST PETERS CHURCH, LYNDHURST ROAD, WYCH GREEN, BRAMSHAW, LYNDHURST, SO43 7JE – Proposal – Fell 1 x Lawsons Fir – Not decided yet.
- v) **Enforcement as per N F NPA' s website on 2 May 2017 and as per list published–**

		NEW FOREST NATIONAL PARK AUTHORITY ENFORCEMENT CONTROL Enforcement Parish List for Bramshaw 02 May 2017	
Case Number:	QU/17/0086	Case Officer:	Lucie Cooper
Date Received:	18/4/2017	Type of Breach:	Multiple Concerns
Location:	KINGS GARN COTTAGE, FRITHAM COURT, FRITHAM, LYNDHURST, SO43 7HH		
Description:	Extension to dwelling; Field shelter		
Case Status:	Complaint Acknowledged	Priority:	Standard

Appendix 2: - payments for authorisation:

Jane Mullan (Clerk) May 2017 -	Salary + expenses	000796	£283.50
Lisa Higgins (New Clerk) May 2017	Salary	000797	£297.57
Do the Numbers	Internal Audit	000798	£155.00
Came and Co	Insurance premium	000799	£334.02

BRAMSHAW & **BROOK** & **FRITHAM** & **CANTERTON** & **PENN** & **FURZLEY** & **DAZEL**