

I hereby give you notice of a **Virtual Zoom** Meeting of the Elkesley Parish Council to be held **remotely** on Tuesday 17th November 2020, at 7.00pm.

Public access to the Zoom meeting will be via the email link below

Join Zoom Meeting

<https://us04web.zoom.us/j/5707097320?pwd=ZUU0eHhEdUJaSE9WNXVvWUV6S3RsZz09>

Meeting ID: 570 709 7320

Passcode: 1dWniq

Dated this 10th November 2020

Mrs W Davies

Clerk to the Parish Council

AGENDA

- 1) To receive and accept apologies for absence
- 2) To receive and record declaration of interests from Members in any item on the agenda
- 3) To suspend the meeting to hold a 10 minute public session
- 4) To receive reports from the District & County Councillors
- 5) To approve the minutes of the meeting held 20th October 2020
- 6) To approve payments and receive finance reports up to 31st October 2020
- 7) To consider any planning applications and note any planning correspondence
- 8) Proposal to consider having an information pack for new residents
- 9) To discuss ideas for the 2021 budget
- 10) To review Standing Orders
- 11) To review General Risk Assessment
- 12) To review Complaints Procedure
- 13) To review Code of Conduct
- 14) To discuss and consider planting of fruit trees along the fencing towards the bridge
- 15) To discuss and consider request for use of the sports field once a month over winter from Tuxford Youth Football Club
- 16) To discuss a future village bonfire night
- 17) To consider and organise the lighting of the Christmas tree
- 18) Proposal to discuss the mosquito problem at Dover Bottom
- 19) To receive reports and consideration of any expenses on the following:
 - a. Sports field & play area safety inspections
 - b. Cemetery
 - c. Defibrillator inspections
 - d. Highways and service faults
- 20) To receive items for information or for the next agenda
- 21) Time and date of next Parish Council meeting

Planning applications – none to date

Minutes of the Elkesley Parish Council Zoom Meeting Held on Tuesday 17th November 2020, at 7.00pm.

Present: Cllr Skelton (Chair), Cllr O'Brien, Cllr Savill, Cllr May, Cllr Davis and Cllr Roberts

Others: Mr Davies (Clerk), District Cllr Kevin Dukes and County Cllr Kevin Greaves

3336/20 To receive and accept apologies for absence

Apologies received and approved from Cllr Fish and Cllr Stronach.

3337/20 To receive and record declaration of interests from Members in any item on the agenda

No declaration of interests received.

3338/20 To suspend the meeting to hold a 10 minute public session

A public session took place, items raised

- Request for an update on any future bottle bank – to be included on the next agenda
- Concern over missing BT manhole cover on Brough Lane – BT informed and information of the dangerous 4' deep 6' foot long hole to be put on face book
- Query over the Church Christmas tree lights – this is a question to ask the Church

3339/20 To receive reports from the District & County Councillors

District Cllr Kevin Dukes reported that the District Council's Cabinet meeting is taking place next week to release the Local Plan for the next consultation stage. It was advised that everyone reads it and make comments. There are some things in that will affect Elkesley Village and the surrounding roads; particular the application for the new Garden Village at Five Lanes End roundabout. The consultation will start on the 24th November 2020 for 8 weeks.

County Councillor Kevin Greaves reported that the bridge's expansion joint has dropped in places; this is for Highways England to attend to in due course.

If anyone has any issues regarding drainage please let Cllr Greaves know; he has been in contact with Highways regarding the grips on Jockey Lane. It was noted that Via (Highways) are very behind with its road repairs and pot holes.

3340/20 To approve the minutes of the meeting held 20th October 2020

Cllr May proposed to accept the minutes of the meeting held 20th October 2020 as a true record; this was seconded by Cllr Savill and resolved by the Council 6 votes.

3341/20 To approve payments and receive finance reports up to 31st October 2020

The Clerk circulated copies of the finances as of 31st October 2020, budget figures and bank statements for the Councillors to view – no questions raised.

Cllr O'Brien proposed to note the financial reports and approve the following payments; this was seconded by Cllr Savill and resolved by the Council 6 votes.

- a) The Poppy Appeal – Remembrance Wreath £17.50 (2067)
- b) Western Power Distribution – Christmas tree licence £25.00 (2068)
- c) Ground Maintenance wage £305.20 (2069)
- d) Parish Clerk wage £231.50 (2070)
- e) HMRC – p.a.y.e £57.80 (2071)
- f) J O’Brien – reimbursement for bin bags £23.99 (2072)
- g) R May – reimbursement for grass cutting fuel and mileage £86.72 (2073)

3342/20 To consider any planning applications and note any planning correspondence

No planning applications received.

Cllr O’Brien reported that the Notts CC planning enforcement has been out to A1 Recycling and the issues are sorted.

3343/20 Proposal to consider having an information pack for new residents

Mr Oldbury has put together a document for new residents in Elkesley; which identifies where facilities and services are in the surrounding areas; plus a list of local outlets in Bassetlaw. Unfortunately due to technical issues the document couldn’t be shared via Zoom. The document will be emailed around the councillors and discussed again at the next meeting.

3344/20 To discuss ideas for the 2021 budget

Ideas to put forward for the budget

- Look at funding for the grounds maintenance of the church yard
- To discuss the repairs or future of the large BMX track
- To discuss the replacement of the wire fencing on the Sports field
- To look for available grants/funding

Cllr Dukes suggested looking on the RSN website for funding – the Clerk will forward the information. Cllr Greaves suggested looking at the Local Improvement Scheme.

3345/20 To review Standing Orders

Cllr O’Brien proposed to approve the standing orders and to include the Code of Conduct within the document; this was seconded by Cllr May and resolved by the Council 6 votes.

3346/20 To review General Risk Assessment

Cllr Savill proposed to approve the risk assessment with no amendments; this was seconded by Cllr May and resolved by the Council 6 votes.

3347/20 To review Complaints Procedure

Cllr O’Brien proposed to approve the complaints procedure with no amendments; this was seconded by Cllr Davis and resolved by the Council 6 votes.

3348/20 To review Code of Conduct

Cllr O’Brien proposed to approve the Code of Conduct with no amendments; this was seconded by Cllr May and resolved by the Council 6 votes.

- 3349/20 To discuss and consider planting of fruit trees along the fencing towards the bridge**
 A discussion took place regarding the growing and planting fruit tree saplings; to replace where the trees have died on the verge towards the bridge along the A1. This would be something that all ages of adults and children can be involved with. Cllr Greaves will mention this to NCC and ask for permission on the parish council's behalf; there may be issue regarding who will be maintaining the trees as it is on NCC land.
- Cllr May proposed to look into this request; Cllr Savill seconded and it was resolved by 6 votes.
- 3350/20 To discuss and consider request for use of the sports field once a month over winter from Tuxford Youth Football Club**
 The Tuxford Youth Football Club asked if they can use the sports field for training sessions; when their pitch has standing water on it over winter; which would be once a month. If white lining is required; then the club would cover the costs. It was noted that some Elkesley residents are members of the football club. The Memorial Hall committee will be approached to see if the toilets would be available.
- Cllr Roberts proposed to approve the above request; this was seconded by Cllr Davis and resolved by the council 6 votes.
- 3351/20 To discuss a future village bonfire night**
 The Chair asked for general comments on the idea of village bonfire night in the future. This would not be a Parish Council event; but just to look at the feasibility of having a village event. There were positive comments to the suggestion; this is something to bring up again next year.
- 3352/20 To consider and organise the lighting of the Christmas tree**
 Cllr Davis reported that she has a Christmas tree which will be delivered on the 28th November. Volunteers will be required to help with the tree and putting the lights on. The tree will be lit on the Sunday at 6pm. Unfortunately, this year there will not be any food or drinks due to the current Covid restrictions.
- 3353/20 Proposal to discuss the mosquito problem at Dover Bottom**
 The Chair has spoken with the Environment Health Officers at the District Council regarding the mosquito problem at Dover Bottom. The Chair has heard from the Health & Safety Executive today, and they are about to be granted a licence; the first time this has been done in the UK, to allow them to carry out ariel spraying on the affected areas – Dover Bottom, the flood plains and all along the River Poulter and the Rive Idle. Drones will be used to carry out the spraying; which Gamston Airport will loan the drones for free. This will be carried out in May 2021; before the infestation problem which happens around June time.
- Cllr Dukes commented that as a bee keeper, to check that local bee keepers are notified that this is happening to make sure it is safe for bees. The Chair reported that the spray to be used will only every affect larva and nats and therefore safe for everything else.
- 3354/20 To receive reports and consideration of any expenses on the following:**

Sports field & play area safety inspections

Cllr O'Brien reported that all was ok and no further actions

Cemetery

Cllr May reported that all was ok in the cemetery. It was noted that the County Council has trimmed the trees in front of the cemetery.

Defibrillator inspections

Cllr Savill reported that there were no issues with the defibrillators.

Highways and service faults

Nothing to report.

The Chair spoke with the Dog Warden this week whilst she was on the sports field. Within half an hour she was directed to three people walking their dogs without leads; the Warden took photos and gave a verbal warning which is a once only warning; next time they will be fined.

3355/20**To receive items for information or for the next agenda**

- Consideration of the 2021 budget
- Bottle bank
- New resident's information pack

3356/20**Time and date of next Parish Council meeting**

The next Parish Council Zoom meeting will be held on 15th December 2020 at 7pm.

The meeting closed at 8.30pm.