



**MINUTES OF MONTACUTE PARISH COUNCIL**  
**MONTHLY MEETING HELD ON**  
**WEDNESDAY 17<sup>TH</sup> JUNE 2026**  
**IN THE PAVILION**

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| <p><b><u>26/061/a PRESENT:</u></b><br/> <b>Members:</b> Mr M Myram (Chair), Mr A McFarlane (Vice Chair), Mrs L Drayton, Mrs H Stokes and Mr D Warry<br/> <b>Others:</b> Mrs S Moore (Clerk), and 2 members of the public.</p> <p><b><u>26/061/b APOLOGIES:</u></b><br/> Mrs S Bartlett, Mr J Davies, Mr T Harper, Mr Mike Hewitson (Unitary Authority Councillor) and Mr Oliver Patrick (Unitary Authority Councillor).</p>                                                                                                                                                                                                                                                                                                 |                                                                                                                                                 |
| <p><b><u>26/062 DECLARATIONS OF INTEREST</u></b><br/> None declared.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                 |
| <p><b><u>26/063 PUBLIC SESSION</u></b><br/> A resident mentioned that the footpath between St Michaels View and Hyde Road needed cutting back. The Clerk said she would contact the groundsman. However, if it is private hedging that is overgrown then the residents would need to be contacted.<br/> A discussion was held with the secretary of Tintinhull Youth Football Club on hiring the recreation ground for the coming season. It was agreed for the Club secretary and the Clerk to meet to discuss fencing and storage requirements.</p>                                                                                                                                                                       | <p style="text-align: center;"><b>Clerk</b></p> <p style="text-align: center;"><b>Clerk</b></p>                                                 |
| <p><b><u>26/064 UNITARY COUNCILLORS</u></b><br/> The Unitary Councillors' report had been circulated to councillors.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                 |
| <p><b><u>26/065 MINUTES OF PREVIOUS MEETING</u></b><br/> It was <b>RESOLVED</b> to approve and sign the Minutes of the April Parish Council meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                 |
| <p><b><u>26/066 MATTERS ARISING FROM MINUTES</u></b><br/> <u>Review of Actions List</u><br/> The action list was reviewed:</p> <ul style="list-style-type: none"> <li>Advertising therapy sessions at the pavilion – The Clerk is still waiting for the photographs so that this can be advertised and agreed to chase this up.</li> <li>Balance trail in the play area – Installation of the new sleepers is ongoing. The Clerk agreed to contact the groundsman.</li> <li>Litter &amp; Dog Bin Emptying – as the other quotes had been supplied, it was <b>RESOLVED</b> to accept the quotation from Somerset Council.</li> <li>Cesspit – it was agreed to get the cesspit emptied and chase up the new cover.</li> </ul> | <p style="text-align: center;"><b>Clerk</b></p> <p style="text-align: center;"><b>Clerk</b></p> <p style="text-align: center;"><b>Clerk</b></p> |
| <p><b><u>26/067 SPORTS &amp; LEISURE</u></b><br/> <b><u>26/067/a Play Area &amp; Recreation Ground</u></b></p> <p>i. <u>Play Area</u><br/> Cllr Stokes gave the play area inspection report. The Clerk said the annual playground inspection was due. It was <b>RESOLVED</b> to accept the price of £140.00 from the Play Inspection Company.</p> <p>ii. <u>Recreation Ground</u><br/> No report on the recreation ground.</p>                                                                                                                                                                                                                                                                                              |                                                                                                                                                 |

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| <p>iii. <u>Pavilion</u><br/> It was agreed to contact Sparkford Sawmills regarding the boarding on the pavilion. It was <b>RESOLVED</b> to accept the quotation from David Hammond of £150 to repaint the pavilion. This is for labour only as the Parish Council still have some preservative left over. It was also agreed to ask David Hammond for a price on erecting the signs and to paint the internal door.<br/> It was agreed for Cllr Davies to check whether there was still a water leak in the toilet cubicle.<br/> It was agreed for a locksmith to check the door lock<br/> The contract for the electricity supplier was due to end in July. As the prices change on a daily basis, it was <b>RESOLVED</b> for the Clerk to get a competitive price and renew the contact.<br/> The Clerk gave a report on hire bookings so far for this financial year and what potential hires there could be.</p> <p><b>26/067/b</b>      <u>Any Other Issues</u><br/> None declared.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <p><b>Clerk</b></p> <p><b>Cllr Davies</b></p> <p><b>Cllr Davies</b><br/><b>Clerk</b></p> <p><b>Clerk</b></p> |
| <p><b>26/053</b>      <b><u>VILLAGE ENVIRONMENT</u></b></p> <p><b>26/068/a</b>      <u>Allotments</u><br/> The Clerk gave her report on the allotments. This included rent received, the number of vacant plots available and the need to have more keys cut for the gate. The Clerk said that the sign needed to be put up on the gate and she would be getting quotes for a new noticeboard. The Clerk also mentioned that a resident had given her some wildflower seeds from the Carymoor Nature Reserve and asked if these could be planted at the bottom area of the allotments. This was agreed. The Clerk said she would be writing to an allotment holder about the number pallets on their plot as it appears they are not using them for anything.</p> <p><b>26/068/b</b>      <u>Crime &amp; Anti-Social Behaviour</u><br/> The Clerk had circulated the statistics from the police website for March and April to councillors.</p> <p><b>26/068/c</b>      <u>Footpaths</u><br/> No report.</p> <p><b>26/068/d</b>      <u>Ground Maintenance</u><br/> The Clerk gave Cllr Bartlett's report on the ground maintenance to councillors.</p> <p><b>26/068/e</b>      <u>Highways &amp; Transport</u></p> <p>i.      <u>Speedwatch</u><br/> Cllr Myram gave his report on Speedwatch. Cllr Myram said it would be beneficial if two more batteries were purchased for the SID. It was <b>RESOLVED</b> to buy two more batteries.</p> <p>ii.      <u>Verge Cutting</u><br/> Somerset Council have issued the dates of when they will be conducting the verge cutting. This will take place between May and September</p> <p>iii.      <u>Road Closures</u><br/> There are two road closures in Stoke sub Hamdon: i) High Street from the junction of Ham Hill. This is to enable Wessex Water to carry out interim to permanent reinstatement works on 2<sup>nd</sup> July; and ii) High Street from the junction of Bonnies Lane to the junction of Windsor Lane. This is to enable Openreach to carry out fibre cabling works on 4<sup>th</sup> July.</p> <p>iv.      <u>Highway Issues</u><br/> The Clerk said that Cllr Bartlett has reported a fallen branch in Hollow Lane to Highways.</p> <p><b>26/068/f</b>      <u>National Trust</u><br/> Nothing to report.</p> <p><b>26/068/g</b>      <u>Street Lighting</u></p> |                                                                                                              |



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| National Trust                                                                                                                                                                                                                    |                                                 | £        | 29.17           |              |
| Eon Next                                                                                                                                                                                                                          |                                                 | £        | 18.07           |              |
| <b>Total</b>                                                                                                                                                                                                                      |                                                 | <b>£</b> | <b>74.22</b>    |              |
| The monthly direct debits paid in June:                                                                                                                                                                                           |                                                 |          |                 |              |
| HugoFox (Website Fee)                                                                                                                                                                                                             |                                                 | £        | 23.99           |              |
| HugoFox (Email Account)                                                                                                                                                                                                           |                                                 | £        | 2.99            |              |
| National Trust                                                                                                                                                                                                                    |                                                 | £        | 29.17           |              |
| Information Commissioner                                                                                                                                                                                                          |                                                 | £        | 47.00           |              |
| Eon Next                                                                                                                                                                                                                          |                                                 | £        | 13.32           |              |
| <b>Total</b>                                                                                                                                                                                                                      |                                                 | <b>£</b> | <b>116.47</b>   |              |
| <b>26/070/b</b> Invoices Payable                                                                                                                                                                                                  |                                                 |          |                 |              |
| <u>Invoices payable</u>                                                                                                                                                                                                           |                                                 |          |                 |              |
| <u>May Invoices</u>                                                                                                                                                                                                               |                                                 |          |                 |              |
| Sarah Moore                                                                                                                                                                                                                       | Reimbursements April                            | £        | 424.45          | BACS         |
| Evis Ground Maintenance                                                                                                                                                                                                           | Grass Cutting Work for April                    | £        | 721.28          | BACS         |
| Brendon Owen                                                                                                                                                                                                                      | Reimbursement for Keys & Key Rings for Pavilion | £        | 13.25           | BACS         |
| Elan City                                                                                                                                                                                                                         | 2 x Batteries for SID                           | £        | 191.90          | BACS         |
| Montacute Village Hall                                                                                                                                                                                                            | Hire of Hall x 3                                | £        | 35.00           | BACS         |
| Zurich Municipal                                                                                                                                                                                                                  | Parish Council Insurance                        | £        | 1,052.92        | BACS         |
| <b>Total</b>                                                                                                                                                                                                                      |                                                 | <b>£</b> | <b>2,438.80</b> |              |
| <u>June Invoices</u>                                                                                                                                                                                                              |                                                 |          |                 |              |
| Sarah Moore                                                                                                                                                                                                                       | Reimbursements May                              | £        | 221.90          | BACS         |
| Evis Ground Maintenance                                                                                                                                                                                                           | Grass Cutting & Lengthsman Work for May         | £        | 1,221.28        | BACS         |
| Somerset Playing Fields Association                                                                                                                                                                                               | Membership Renewal                              | £        | 15.00           | BACS         |
| HMRC                                                                                                                                                                                                                              | PAYE Period 1-3                                 | £        | 450.14          | BACS         |
| Pinnacle Accountancy Services                                                                                                                                                                                                     | Internal Audit for 2025/26                      | £        | 168.00          | BACS         |
| <b>Total</b>                                                                                                                                                                                                                      |                                                 | <b>£</b> | <b>2,076.32</b> |              |
| It was <b>RESOLVED</b> to approve the payments.                                                                                                                                                                                   |                                                 |          |                 |              |
| <b>26/070/c</b> Other                                                                                                                                                                                                             |                                                 |          |                 |              |
| It was <b>RESOLVED</b> to remove Christine Saint as a bank signatory and to add Martin Myram as a bank signatory                                                                                                                  |                                                 |          |                 | <b>Clerk</b> |
| <b>26/071 PLANNING</b>                                                                                                                                                                                                            |                                                 |          |                 |              |
| The Clerk reported that there is Regulation 20 Scoping consultation for the Local Plan 2045 and agreed to send the link to councillors. It was also agreed to put this information into the magazine for residents to comment on. |                                                 |          |                 | <b>Clerk</b> |
| <b>26/071/a</b> Parish Planning Working Party Feedback on Applications:                                                                                                                                                           |                                                 |          |                 |              |
| <b>26/01123/LBC</b> – rebuild double chimney stack to resolve structural issues – Montacute House, Bishopston, Montacute TA15 6XP – no objections or observations                                                                 |                                                 |          |                 |              |
| <b>26/00864/HOU</b> – proposed demolition of existing single garage and store. Replacement new double garage with storage and link extension to main house – 8 Townsend, Montacute TA15 6XH – no objections or observations       |                                                 |          |                 |              |
| <b>26/071/b</b> Planning Decisions and Reports                                                                                                                                                                                    |                                                 |          |                 |              |
| <u>Decisions:</u>                                                                                                                                                                                                                 |                                                 |          |                 |              |
| <b>26/00611/TCA</b> – notification of intent to fell no.1 Weeping Willow tree within a conservation area – 21 Bishopston, Montacute TA15 6UX – application permitted                                                              |                                                 |          |                 |              |

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| <p><b>26/00835/HOU</b> – proposed dormer window and alterations to existing bathroom – Gables, Wash Lane, Montacute TA15 6XA – approved</p> <p><u>Reports:</u></p> <p><b>25/02103/FUL</b> – development of 61 dwellings with associated access, sustainable drainage provision, open space, landscaping and associated infrastructure – Land OS 2964 Link Road to A3088, North of Stanchester Academy, Montacute –Awaiting decision</p> <p><b>25/01224/FUL</b> – the proposed development of a trunk road service area and associated development – part land OS 0023, Cartgate Roundabout, Tintinhull, Yeovil TA14 6RA – awaiting decision.</p> <p><b>25/00247/FUL</b> – residential development to provide no. 7 dwellings, vehicular access and associated landscaping – Land at Mason Lane, Montacute TA15 6UH – appeal case no. 6004221 – no update on appeal status</p> |  |
| <p><b>26/072                      <u>GOVERNANCE</u></b></p> <p>The Clerk said SALC were conducted Councillor Essentials part 1 training and that Cllr Bartlett was interested in taking the training.</p> <p>The Clerk said she had some interest from residents in joining the parish council. It was agreed to invite them to the next parish council meeting. It was also agreed to advertise in the magazine again.</p> <p>Cllr McFarlane said that an appraisal for the Clerk was due. The Clerk said an HR Committee was required. It was agreed that Cllrs Myram and Bartlett would be on the HR Committee.</p>                                                                                                                                                                                                                                                        |  |
| <p><b>26/073                      <u>CORRESPONDENCE</u></b></p> <p>None received.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
| <p><b>26/074                      <u>ITEMS FOR FUTURE AGENDAS</u></b></p> <p>Play Equipment</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| <p><b>26/075                      <u>DATE OF NEXT PARISH COUNCIL MEETING</u></b></p> <p>There being no further business, the meeting was closed at 9pm. The next council meeting will be held on Wednesday, 15<sup>th</sup> July 2026.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |