

# **West Tytherley, Frenchmoor and Buckholt Parish Council**

**Meeting of the West Tytherley, Frenchmoor and Buckholt Parish Council held in King Edward's Hall, West Tytherley, on Monday 9<sup>th</sup> March 2026, 7pm.**

Present: Cllr N Carpenter (Chairman), Cllr M Down (Vice-Chairman), Cllr F Collier, Cllr F Collyer, Cllr N Macpherson, and Cllr R Gribble.

Also present: 8 Parishioners, Cllr J Higgins (West Dean Parish Council), Cllr S MacDonald (TVBC), and S Bailey (Clerk)

<b>2603-1</b>	<b>To receive and accept apologies for absence</b>
Cllr N Adams-King had to attend a meeting in London so was unable to attend, the Parish Council accepted his apologies.	
<b>2603-2</b>	<b>Chairman's remarks</b>
The Chairman welcomed everyone to the meeting and asked if anyone was recording the meeting to declare it	
<b>2603-3</b>	<b>To receive declarations of pecuniary and personal interests relating to items on this agenda</b>
No pecuniary or personal interests to declare.	
<b>2603-4</b>	<b>To approve the minutes of the Parish Council Meeting held on 9th February 2026</b>
The minutes from the Parish Council meeting on the 9 <sup>th</sup> February 2026 were approved as a true record and signed by the Chairman.	
<b>2603-6</b>	<b>To receive report from Hampshire County Council</b>
No report from HCC was received, but the latest HCC update is available at <a href="https://www.westtytherley-pc.gov.uk/community/west-tytherley-frenchmoor-buckholt-parish-council-15366/hcc-news/">https://www.westtytherley-pc.gov.uk/community/west-tytherley-frenchmoor-buckholt-parish-council-15366/hcc-news/</a>	
<b>2603-7</b>	<b>To receive an update on the Resilience Project</b>
<ul style="list-style-type: none"><li>• Cllr Gribble explained that the aerial for the walkie-talkies had been put on the chimney of the Village Hall and is working well when tested.</li><li>• Subsequently, if there is an extended power outage volunteers are in place to help, the hall can run the generator, which will also have internet available, and the radios can contact people on the outer edges of the Parish.</li><li>• Cllr Gribble is putting together a framework for what to do in an emergency, lots to consider, particularly the weather and time of day. A notice will be put out in the near future informing Parishioners of this framework.</li><li>• Fire and Flood plans are also being investigated.</li><li>• The most important thing remains the mast that goes down when there is a power outage, as this prevents Parishioners from calling 999. Cllr Gribble is attempting to speak to people about a number of solutions to this issue but is finding it hard to get through to the big companies, nevertheless he will keep pursuing this issue.</li><li>• Cllr Collier noted that she knows of a group who is specifically interested in getting mast issues sorted, Cllr Gribble will look into this group.</li><li>• Cllr Gribble would like to purchase another radio, so more volunteers can be in communication.</li><li>• The Clerk will investigate the cost of another radio.</li></ul>	
<b>2603-8</b>	<b>To note the completed repair of the window in the Pavilion</b>
<ul style="list-style-type: none"><li>• TW Glazing and Window Repair have replaced the broken window in the Pavilion at a cost of £105 (£126 incl. VAT).</li><li>• Cllr Collier noted that he was very professional and did a good job.</li></ul>	
<b>2603-9</b>	<b>To consider appointing a Footpath Warden</b>
<ul style="list-style-type: none"><li>• The Parish Council unanimously agreed to appoint Andy Bowditch as their Footpath Warden.</li><li>• The Chairman signed the Footpath Warden contract and will pass it along to Mr Bowditch to also sign.</li><li>• The Clerk has set up a Footpath Warden email account and will pass the login details to Mr Bowditch.</li></ul>	

	<ul style="list-style-type: none"> <li>The Clerk will add the email address to the website and let the village know to use the email address, <a href="mailto:footpath.warden@westtytherley-pc.gov.uk">footpath.warden@westtytherley-pc.gov.uk</a>, to report any footpath related issues.</li> </ul>
<b>2603-10</b>	<b>To discuss suspending the dog ban on the recreation ground for the village fete</b>
	<ul style="list-style-type: none"> <li>The Parish Council unanimously agreed to suspend the dog ban on the recreation ground on Saturday 9<sup>th</sup> May 2026 for the village fete.</li> <li>Cllr Collier will ensure that there are plenty of bins available for visitors to dispose of dog waste.</li> </ul>
<b>2603-11</b>	<b>To receive an update on moving the bin at the junction of Dean Road and Coopers Track</b>
	<ul style="list-style-type: none"> <li>Cllr Collier explained that the HCC suggested relocation areas are not suitable and is just being bounced between HCC, TVBC and Highways.</li> <li>She will email Cllr Adams-King and try to set up a meeting to get this matter resolved.</li> </ul>
<b>2603-12</b>	<b>To receive an update on the electricity in the Pavilion</b>
	<ul style="list-style-type: none"> <li>On the 25/02/26 the electricity provider for the Pavilion changed from SSE to Octopus Energy.</li> <li>Standing Charge was £2.85 is now 62p.</li> <li>Per KH/w was 36p is now 21p.</li> <li>Annually would have been £1,100 (approx.) is now £280 (approx.).</li> <li>A deposit of £55.48 had to be paid upfront, but this will be recouped throughout the year.</li> </ul>
<b>2603-13</b>	<b>To review what maintenance the village needs</b>
	<ul style="list-style-type: none"> <li>Cllr Collier explained that the pole the Speed Indicator Device (SID) sits on has been knocked down on Coach Road.</li> <li>If she can find the pole the Lengthsman can resituate it.</li> <li>If the pole cannot be found the Parish Council unanimously agreed to not replace the pole as this is the lowest priority location for the SID, so it is not worth the cost.</li> <li>Cllr Collier also noted that the 30mph sign in the same location may also be missing, if this is the case then she will report both as stolen.</li> </ul>
<b>2603-5</b>	<b>To receive report from Test Valley Borough Council</b>
<b>Cllr MacDonald arrived at 7:19pm</b>	
<i>[Agenda item put later due to Cllr MacDonald being held up]</i>	
Cllr MacDonald discussed his key points:	
	<ul style="list-style-type: none"> <li>The new Council financial year is about to start, which means grants will be available. Particularly the Climate Change Grant and the Rural Business and Community Enterprise Fund, both of which are up to £10,000.</li> <li>Planning is still very busy, and they continue to work on the Local Plan.</li> <li>Due to the increased cost of utilities, they are asking Parish Councils about warm hubs, particularly how communities can come together to help each other.</li> <li>They are still waiting on a decision about the Government reorganisation but should have an answer by the end of the month.</li> <li>Cllr Collier asked whether an Asset of Community Value, in this case the Black Horse Pub, can apply for the Climate Change Grant.</li> <li>Cllr MacDonald explained that it is worth looking into.</li> </ul>
<b>2603-14</b>	<b>To receive an update on the roads and footpaths</b>
	<ul style="list-style-type: none"> <li>Dean Road has been resurfaced, however there are some problems: There are trenches at the edges of the road that will only get worse as people drive on them, a granite drain is sticking out into the road and is a danger to vehicles, the springs in the road have already come up, and the drains are higher than the new tarmac.</li> </ul>

- This has been reported to HCC, and they are coming back to fix the issues.
- Cllr Collier noted that the workmen who carried out the work were very helpful.
- Cllr Gribble stated that the potholes on North Lane are horrific.
- They have been reported to HCC.
- The shop sign by Coopers Track has been fixed by HCC.
- Footpath 12 has been cleared by Romsey Ramblers, thank you to them for all their efforts.
- Footpath 5 had an unstable dead tree, which has been removed by the landowners, thank you to them.
- Footpath 3 is almost clear of overgrowth, thank you to the landowners for doing this.

**2603-15** | **To discuss West Dean Parish Council's request to increase our annual play park contribution**

- West Dean Parish Clerk informed the Clerk that the reason West Dean Parish Council want to increase their annual play park contribution from £250-£300 is because a lot of their equipment needs TLC and particularly because they need to replace their bark flooring.
- The Parish Council unanimously agreed to pay the increased figure.

**2603-16** | **To review the Clerk's contract**

- The Clerk explained that her contract remains acceptable.
- The Parish Council unanimously agreed to increase the Clerk's wage from Band 18, £16.35 an hour to Band 19, £16.62 an hour.

**2603-17** | **To review new planning applications and decisions**

- a) **26/00362/FULLS The Cottage, 18 Church Lane, West Tytherley** - Rear single storey extension, demolish existing shed and erect car port. Cllr Down explained that only the neighbours would be affected by this development and they have no objection to this application. Subsequently, the Parish Council unanimously supports this application.
- b) **S106 Glebe Farm Development**
- Cllr Down spoke to Paul Goodman from TVBC, and he can't see any reason why the woodland area is not under the management company.
  - Cllr Higgins from West Dean Parish Council stated that she doesn't know why the woodland area is not under the management company and West Dean Parish Council would also like it to be.
  - She also explained that all of the new footpaths will have public access and encourages the public to explore the woodland.
  - As West Tytherley, Frenchmoor and Buckholt Parish Council have decided that they don't want to be on the management company Cllr Higgins is happy for us to receive regular updates.
  - Once the woodland is back under the management company West Tytherley, Frenchmoor and Buckholt Parish Council unanimously agrees to this S106 document.

**2603-18** | **Finance**

**a) To agree upcoming invoices**

- SSE December £56.90 (£59.75 incl. VAT) – Agreed
- SSE Final Payment £156.48 (£164.30 incl. VAT) – Agreed

**b) To note February's receipts/payments and expected receipts/payments**

**Ins (Current Account)**

Date	Receipts	Total	Balance
23/02/2026	Transfer from Deposit	£2,000.00	£2,496.25

**Outs (Current Account)**

Date	Payment	Total	VAT	Net	Balance
09/02/2026	SSE	£258.95	£24.47	£234.48	£1,760.30

10/02/2026	Michael Eastwood (Landscaper)	£522.00	£0.00	£522.00	£1,238.30
11/02/2026	Winterslow Mens Shed	£539.58	£0.00	£539.58	£698.72
23/02/2026	Octopus Energy (Deposit)	£55.48	£9.25	£46.23	£643.24
23/02/2026	Hugo Fox (Emails)	£20.99	£3.50	£17.49	£622.25
23/02/2026	TW Glazing and Window Repair	£126.00	£21.00	£105.00	£496.25
25/02/2026	Hugo Fox	£11.99	£2.00	£9.99	£2,484.26
27/02/2026	S Bailey Payroll	£688.25	£0.00	£688.25	£1,796.01
27/02/2026	S Bailey Office Allowance February	£26.00	£0.00	£26.00	£1,770.01

### Ins (Deposit Account)

Date	Receipts	Total	Balance
09/02/2026	Interest	£9.07	£20,068.86

### Outs (Deposit Account)

Date	Receipts	Total	Balance
23/02/2026	Transfer to Current	£2,000.00	£18,068.86

### Expected Receipts/Payments

#### Ins

Receipt	Expected Total	Date
HCC	£86.00	March
<b>Total</b>	<b>£86.00</b>	

#### Outs

Payments	Expected Total	Date
Clerk Payroll	£748.18	March
Hugo Fox (Emails)	£17.49 (£20.99 incl. VAT)	March
Hugo Fox	£9.99 (£11.99 incl. VAT)	March
SSE (Final Payment)	£213.38 (£224.05 incl. VAT)	March
HMRC Employers National Insurance	£150.00	March
<b>Total</b>	<b>£1,139.04 (£1,155.21 incl. VAT)</b>	

### 2603-19 Matters for future meetings

- Lockerley Scout Group have asked the Parish Council to support their bid for a Community Asset Fund Grant from TVBC to improve their Scout HQ. As several children from this Parish attend this Scout group the Parish Council unanimously agreed to support them. The Clerk will contact them and ask what they need us to do to support their application.
- HCC have asked for evidence of recent flooding to support the claim that the culvert damaged by the fence/gate posts is causing an issue. Cllr Macpherson has photos and will pass them to the Clerk who will send them to HCC.
- The Parishioner who made a complaint to TVBC about the destruction of Fishponds Wood has asked the Parish Council to obtain the woodland management plan for this area. Cllr Collyer spoke to the person who made the woodland management plan, and they have stated there is a requisite to have a woodland management plan but not a requisite to make it public, thus the landowners do not want to make it public knowledge. The Clerk will email the Parishioner and let them know that there is nothing the Parish Council can do and if they wish to pursue this further, they will need to speak to East Tytherley Parish Council and/or file a Freedom of Information Act request.

### 2603-20 Public Session: To receive questions from members of the public

No questions received.

### 2603-21 To decide on the date for the next meeting

Monday 13<sup>th</sup> April, 7pm.

**Meeting Closed at 7:45pm**

S Bailey

Clerk of the Parish Council

N Carpenter

Chairman of the Parish Council