

**CRAVEN ARMS TOWN COUNCIL**  
**Clerk: Mr C E Williams 2 Jockeyfields Ludlow Shropshire SY8 1PU**  
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**Minutes of the Meeting of Craven Arms Town Council held on Tuesday 25<sup>th</sup> October 2016 at 7.30pm in the Community Centre Craven Arms**

**Present:**

Councillors:

Mr D Mills (Chairman) Mr C Leworthy (Vice-Chairman), Mr N Stephens, Mr D Evans, Dr Asif Rao, Mr M Trafford, Dr K Bartlett, Mr R Conway, Cllr A J Willetts

**In Attendance:**

Mr C E Williams (Clerk)

**Apologies:**

Cllr G Crowley and Cllr S Greenway

**Members of the Public:**

No members of the public were present

**48/16 Declarations of Interest:**

Cllr D Evans – Personal and Prejudicial – Shropshire Council Planning Committee

**49/16 Minutes:**

The minutes of the meeting held on the 27<sup>th</sup> September 2016 were agreed by the Town Council and signed by the Chairman as a correct record.

**50/16 Matters arising from the Minutes:**

No Matters arising from the minutes.

**51/16 Chairman's Items:**

No items to report.

**52/16 Highway Items:**

- a) The Chairman reported that a site meeting had been held with Shropshire Council Highways concerning improvements to the footpath which runs adjacent to the Play Area in Brook Road details of which are to be confirmed by Shropshire Council.
- b) The Clerk reported that he had submitted a detailed plan to Highways England concerning the provision of a new bus shelter by Harry Tuffins Supermarket.
- c) Shropshire Cllr D Evans had reported to Highways England the poor condition of the bridge at the Grove Junction on the A49.

**53/16 Amenity Items:**

- a) The Clerk reported that The Discovery Centre could make use of the Notice Boards which are to be removed from the lay-by at Stokesay.
- b) Cllr R Conway had cleaned the memorial at Stokesay Church for Remembrance Sunday on the 13<sup>th</sup> November 2016.
- c) A request had been received for a donation of £500 towards the purchase towards the Christmas Trees for the annual Christmas lights in Craven Arms. It was proposed by Cllr R Conway and Seconded by Cllr M Trafford and agreed by the Town Council to donate £500.

- d) The Town Council considered the Draft Community Household Survey that had been produced by the Clerk in respect local services provided by Shropshire Council which were “at risk” of being cut unless taken on by the Town Council these included the Library and Play Areas.  
Although Shropshire Council had deferred the proposed cuts for a further twelve months it was agreed that the Survey should be undertaken before the Council considers its Precept requirements for 2017/2018. It was also suggested that a further question should be included on the form in relation to usage by individual households. The Clerk will produce a further draft of the Survey for the next meeting and will also obtain Council Tax Band Information details of library usage .

**54/16 Financial Items:**

The Clerk had produced a summary of Income and Expenditure compared to the Annual Budget which showed balances of £212,771.

The Clerk had produced a schedule of payments which is attached with the minutes with the accounts for payments listed being approved by the Town Council.

**55/16 Planning Items:**

The Town Council considered The Draft Craven Arms Place Plan – Update 2016 which had been produced by Shropshire Council and reflected the changes agreed in the adopted SAMDEV. It was suggested that the maps should provide a clearer descriptive key.

**56/16 Reports from Other Organisations to which the Council have appointed a Representative:**

No Items to report.

**57/16 Next Meeting:**

The next meeting will be held on Tuesday 29<sup>th</sup> November 2016 at 7.30pm

Chairman