




## NOTICE OF THE ANNUAL MEETING OF THE COUNCIL

Of Lenham Parish Council 7.30pm on Wednesday 10<sup>th</sup> May 2023

### AGENDA

**PUBLIC PARTICIPATION 7.30-7.50pm**

- 23/01 Election of Parish Council Chairman.
- 23/02 Election of Parish Council Vice Chairman.
- 23/03 Apologies for absence received.
- 23/04 To receive declarations of interest on the agenda, declarations to changes to the Register of Interests, and to consider Requests for dispensations.
- 23/05 To request notification of intention to film, photograph or record any items.
- 23/06 To consider nominations received to fill the vacancies in North Ward by co option
- 23/07 Formation of Committees
- 23/08 Review of Delegation arrangements to Committees and their Terms of Reference
- 23/09 Councillor responsibilities – review existing and vacant responsibilities.
- 23/10 Appointment of Representatives for KALC, Community Centre and Honywood & Douglas Alms-Houses Charity
- 23/11 To consider the adoption of the Council's updated Standing Orders 2023
- 23/12 To consider the adoption of the Council's updated Financial Regulations 2023
- 23/13 To sign as a correct record the minutes of the Parish Council Meeting on 5<sup>th</sup> April 2023
- 23/14 Progress of resolutions from 5<sup>th</sup> April meeting (for information purposes only)
- 23/15 Finance:
  - a. Responsible Financial Officer Report
  - b. To authorise payments and note income (Details of payments and income to be tabled)
- 23/16 To sign as a correct record the minutes of the Finance and General Purposes meetings on 19<sup>th</sup> April 2023
  - a. To authorise payment of £500 towards Coronation event held at the Church
- 23/17 To sign as a correct record the minutes of the Planning and Implementation Committee meeting on 25<sup>th</sup> April 2023.
  - a. Current planning application - To consider response to 3 Chilston Road, Lenham (23/501841/FULL)
- 23/18 To consider payment of SLCC membership for clerk at £237
- 23/20 Annual Parish Assembly – update on plans
- 23/21 Councillor spokesperson's reports including project updates
- 23/22 To provide notification of upcoming meetings
- 23/23 To report correspondence received (for information purposes only)

Signed:   
Lisa Westcott  
Clerk to Lenham Parish Council

3<sup>rd</sup> May 2023