



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 10TH JULY
2018 AT THE ALLENS, ALBION ROAD, MARDEN
COMMENCING AT 7.30PM**

- 032/18 **PRESENT:** Cllrs Boswell, Harvey, Mannington, Newton, Robertson and Tippen. The Clerk was also in attendance.
Cllrs Adam, Brown and Turner would be arriving late.
- 033/18 **APOLOGIES FOR ABSENCE:** Apologies were received from Cllrs Jones and Stevens.
PCSO Nicola Morris also gave her apologies.
- 034/18 **COUNCILLOR INFORMATION:**
(a) **Changes to Register of Interests:** There were no changes to the registers of interest.
(b) **Declaration of Interests:** There were no declarations of interest.
(c) **Granting of Dispensation** There were no requests for dispensation.
- 035/18 **MINUTES OF THE PREVIOUS MEETING**
Minutes of the Parish Council meeting held on 12th June 2018 were agreed and signed as a true record.
- 036/18 **MATTERS ARISING FROM PREVIOUS MINUTES (for information only):** There were no matters arising from previous meetings
- 037/18 **IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING:** There were no members of the public in attendance.

The meeting to be adjourned for the following items:

PUBLIC FORUM

No public in attendance

EXTERNAL REPORTS (if in attendance)

County & Borough Councillors: Not in attendance

Police: Not in attendance

Community Warden: Not in attendance

The meeting was reconvened for the rest of the agenda

038/18 **PARISH MATTERS**

- (a) Reports from MBC and KCC: No further information available
- (b) Marden Business Forum report: No report received
- (c) Police Update/Report from Police Forum: The PCSO was not on duty so crime figures would be sent over later this week. No date had been set for the next Police Forum meeting.
- (d) Communication
- (i) Newsletter: A library of photographs still needs to be put together and Cllr Newton was asked to pass any which he felt would be suitable to the Clerk. Cllr Harvey had a contact of a resident who may be able to assist with the delivery and he would pass the details to the Assistant Clerk.
- (ii) Social Media & Website: Nothing to report.

19:36 Cllr Adam arrived at the meeting

Office Opening Times:

Mondays, Tuesdays & Fridays 10am - 12 noon

Email: clerk@mardenkent-pc.gov.uk

Website: www.mardenkent-pc.gov.uk

- (e) Cemetery – Exclusive Right of Burial Certificates: No certificates to be signed
- (f) Update regarding Flooding/Water issues: No further updates.

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COMMITTEE REPORTS

- (a) **Amenities Committee** – There was no Amenities Committee held in May
- (b) **Planning Committee** – Minutes of Planning Meeting held on 19th June and 3rd July had been previously circulated. The Neighbourhood Plan Steering Group was holding public open sessions on Friday 13th and Saturday 14th July and all Cllrs were encouraged to attend.

19.48 Cllrs Brown and Turner arrived at the meeting

- (c) **Finance Committee** – Minutes of the Finance Meeting held on 26th June had been previously circulated.
- (d) **Other Conferences/Meetings attended:**
 KALC Area Committee – 11th June – minutes circulated
 SLCC Meeting – 19th June – The Clerk and Assistant Clerk attended
 CIL Training – 20th June – apologies given
 Children's Centre Network Lunch – 21st June – Cllrs Boswell and Robertson together with the Clerk attended who felt this was a worthwhile networking event to attend.
- (e) **Conferences/Meetings for the coming months:**
 MNP Open Sessions – 13th & 14th July
 KCC Big Conversation Parish Seminar – 18th July – The Clerk to attend
 MNP Meeting – 31st July
 Children's Centre Family Event – 8th August

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CORRESPONDENCE

- (a) MBC – Local Plan Stakeholder Survey – closing date 5th August. The Chairman read through the questions and answers were given at the meeting. The Clerk would complete the survey on line before the closing date.
- (b) KALC – Parish News. It was noted from this edition that KCC had a Public Rights of Way Improvement Plan out for consultation which would be placed on the next Full Council agenda. The Clerk was asked to forward the details to Marden Walking Group.
- (c) Information from GDPR-Info – The Clerk was asked to contact KALC regarding information from the ICO regarding registration. GDPR-Info representative was attending the Parish Office on Monday 23rd July at 9am to give a presentation – all Cllrs were encouraged to attend. The issue with the ICO would also be raised.

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FINANCE

- (a) Balances as at 10th July 2018:
 Nat West Reserve Account: £51,832.37 Current Account: £00.00
 Unity Bank: £83,462.05 / Santander: £38,503.34 / NS&I: £17,965.59
- (b) Payments for Approval

Cheque Payments:

Chq No.	Payee	Details	Amount
5786	Graham Carey	Play Area/Cemetery Grounds Mainte.	375.00
5787	Cash	Office cleaning and Play Scheme cash	540.00
5787	Hams Travel	Play Scheme coach to Rare Breeds	465.00
TOTAL			£1,380.00

Invoice agreed and cheques signed by three Cllrs.

Electronic Payments:

Payee	Details	Amount
HMRC	June PAYE/NIC	961.08
Rams Hill	Mower repairs	60.00
Citizens Advice	Outreach Session	50.00
P&P Signs	Play Scheme T-Shirts	177.90
Stanleys	Van and Mower fuel	191.57
Maidstone BC	Cemetery refuse	54.17
Business Stream	Waste Water	847.10
Ecocleen	Public Conv. cleaning	597.79
Custom Marketing Resources	Envelopes	60.00
TOTAL		£2,999.61

Invoices agreed and Cllrs Newton and Mannington would authorise payments.

- (c) Funding Request from Marden Children's Centre – Cllrs agreed to fund the Animal Encounters visit on 8th August and agreed £150.00 to be granted.

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HIGHWAYS AND PUBLIC TRANSPORT**a) Highways**

Traffic lights opposite the railway station were not working at the weekend – this had been reported and but had been going wrong again during the day today. However it is understood they are turned off over-night so Cllrs will monitor in the morning and if any problems Morrisson Utilities would be contacted.

Other Highways Issues

No other highways issues were reported.

(b) Public Transport

Response from David Statham, Managing Director, Southeastern – although Cllrs felt this did not answer all the questions agreed that a reply would not be sent but letter kept on file. An email had been received from a resident in regard to the issues of the winter weather and, again, this would be kept on file for future reference. The Clerk was asked to contact the resident to request that their details are kept.

It was reported that a pothole had appeared on the entrance to Station car park and trees obscuring the CCTV on the down platform – the Clerk would report.

There being no further business the meeting closed at 20.57pm

Signed:
Chairman, Marden Parish Council

Date: 14th August 2018