



Plymouth Life Centre  
Indoor Bowls Club  
Mayflower Drive  
Plymouth  
PL2 3DG

	<p>NEXT MEETING: AGM VENUE: Bowls Hall DATE AGENDA CIRCULATED: 28.03.23</p>
	<b>DRAFT MINUTES 19.04.23</b>
	<p><b>Present</b> Separate register taken. Please see attached.</p>
1	<p><b>President's opening comments</b> The President welcomed the members to the meeting and confirmed that the meeting is quorate. He asked for a minutes silence in memory of those who have passed away this year. A minutes silence was held.</p>
2	<p><b>Apologies</b>  Mike Sampson, Brian Adams, Gloria Adams, Aileen Hodsoll</p>
3	<p><b>Confirm the minutes of last meeting dated 07.04.22</b> Agreed as a true record. Proposed: Keith Young Seconded: Bob Oaten</p>
4	<p><b>Receive any report and transact any matters arising from the minutes of the previous AGM</b> None raised.</p>
5	<p><b>Confirm the minutes of any special meetings</b> None held</p>
6	<p><b>Chairperson's and secretary's report</b> The chairperson and secretary's reports were well received. The following key points made by the chair person:</p> <ul style="list-style-type: none"> <li>- apologised for his croaky voice</li> <li>- thanked Keith for his opening comments</li> <li>- First year as chairmen has been tricky</li> <li>- thanked members for their emails raising concerns and giving praise</li> <li>- happy to stand again</li> <li>- big thank you to committee members who work tirelessly behind the scenes to ensure th club runs smoothly</li> </ul> <p>The secretary made the following key points on:</p> <ul style="list-style-type: none"> <li>- Our main aim is to have one of the best indoor clubs in the country which celebrates people and success at all levels of play</li> <li>- This needs to be carried out under a clear constitution, rules, bye-laws and policies.</li> <li>- Two documents went out leading up to the AGM explaining the planned changes to the constitution to begin to bring the club up to date with current practice and technologies. To be voted on later in the agenda</li> <li>- One of our first tasks as a committee was to react to the issue of having very few coaches. The secretary thanked the coaches for meeting with the executive and then taking the problem and acting to resolve it. As a result of training we now have more coaches and training sessions that meet the needs of those in the sessions. More from the coaching representative later.</li> <li>- Membership, increasing it, and the committee acting on behalf of the members, remains the single most important element of what we do. The club is about people! People feeling informed, involved and valued.</li> <li>-</li> </ul>

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| 6 | <ul style="list-style-type: none"><li>- Honorary Lifetime Memberships were awarded to Pat May and Jean Ward for the work they have done for the club over many years. Presented by the Chairperson.</li><li>- Invited members to nominate other Members for Honorary Lifetime Awards.</li><li>- Membership has increased by 22% to 606 members as at 31st March 2023.</li><li>- This increase is below pre covid figures of 712.</li><li>- This, and the increase in costs related to running the club, has lead to a deficit budget of around £5000. More information from the treasurer in her report.</li><li>- Members were informed of the decision to increase membership. Annual renewal will be £20 and new membership will be £24 on a pro rata basis of £2 per month or part month. Subsidised membership will increase by £1.</li><li>- Members were involved in the decision for the redesign of the club's new shirts. More in the Treasurers report.</li><li>- Reminding members for the decision to have new shirts<ul style="list-style-type: none"><li>- change in Management at the Life Centre meant new colours would be required or new logo if sponsored</li><li>- received many complaints about the poor quality of some batches of shirts</li><li>- our stocks had run right down so the opportunity arose to change supplier</li><li>- we are now using the same supplier as Bowls England.</li></ul></li><li>- Liaison and agreement with Plymouth Active Leisure is a priority for the committee and on-going meetings are progressing a Service Level Agreement document.</li><li>- This year's Bowls Development Plan has been reviewed and a new plan will be developed for the coming year alongside a forecast budget plan. To assist us with these document we asked for those present to spend ten minutes considering what the club did well and one thing the club could improve. The papers to be collected at the end of the meeting as the treasurer will also be asking for the members thoughts.</li><li>- The secretary thanked everyone for listening</li></ul> |
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## 7 Treasurer's report

Copies of the end of year statement were available on the tables at the meeting. It had been explained that they were unsigned as no auditor had been elected at last year's AGM. All books were made available to members for scrutiny if they wished at the end of the meeting. This end of year report along with the treasurers books will be presented for auditing following the meeting and will be available at Pre-season meeting or sooner if the opportunity arises. The end of year report shows a deficit budget for income against expenditure.

The main reasons for the deficit were explained;

- smaller membership numbers
- increased costs of affiliation to governing bodies
- cost of living increases

The plans to keep the budget under control were explained;

- write a budget plan that is monitored throughout the year
- increase the numbers of members
- increase membership fees
- change the timing for renewal to September, giving everyone free membership over the summer period
- analyse each demand on the budget to make savings
- look at ways to bring in more income
- investigate grant related income.

The treasurer proposed that we offer the first new club shirt ordered by members at £20 and the club will subsidise the additional cost (which varies according to the size ordered). This will apply to anyone who buys a new shirt in the first order and for only one shirt per person.

A majority vote determined that the proposal was carried.

Finally, the treasurer asked for members to consider ways in which the club could raise funds, perhaps from events. Members were given three minutes to add any thoughts to the back of the feedback papers.

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Treasurer's report



PLYMOUTH LIFE CENTRE INDOOR BOWLS CLUB

TREASURERS REPORT

Income & Expenditure as at 31st March 2023

Income	2022	2023	Expenditure	2022	2023
Membership/Locker Keys	£9269.00	£7121.50	Affiliation Fees & Insurance	£4166.00	£5394.56
County Comps	£636.30	£65.00	Competition Fees & Expenses	£4422.90	£4281.10
Sponsorships		£475.00	Honoraria & Donations	£0.00	£1300.00
Club Shirts	£90.00		Officers Expenses	£855.29	£1547.55
			Club Wide requirements	£210.11	£162.25
			Bowls Hall replacing equipment	£0.00	£369.40
			Miscellaneous	£60.00	£120.00
2021-2022	£9995.30			£9714.30	Loss 2022/2023
2022-2023		£7661.50			£13174.86
Opening balance 1st April 2022	£15,588.25		Closing balance 31st March 2023	£10,074.89	
Signed		Treasurer	18th April 2023		
Signed		Auditor			

8	<p><b>Elections of auditors</b> Gordon Thomas P: Bob Oaten S: Jean Ward Majority vote agreed.</p>
9	<p><b>Nominations for Life membership</b> Alan Mitchell: had received his Honorary Life Membership at his 100th birthday celebration in the bowls hall Jean Ward and Pat May received their awards for the enormous of voluntary work carried out over many many years.</p>
10	<p><b>Leagues and Friendlies Report including presentation of medals</b> The following minutes are the transcripts of the reports read to members at the AGM.</p> <p><b>- Jean Ward for the ladies</b> The ladies have not had a very good season team wise, Unfortunately the County Lane competition due to lack of support from the other clubs did not run this season. The County Foxland competition a change of format had been made to accommodate the small number of clubs wishing to enter, Plymouth had 5 game to play but due to various reason did not play them all. The County Top Club we lost 1st round to Torbay The National games entered the Yetton lost in the 2<sup>nd</sup> round to -Torbay Mason lost in the 3rd round - to Torquay UTD Sadly we were not as successful as in previous years. We had much more success in the ladies County competitions Ladies Fours won by Plymouth team Sara Quayle, Linda Sampson Gillian Grantham and Carrie Partridge. County Pairs Finalists Carrie Partridge Val Lander (Plymouth) County 2 Wood Singles Gillian Grantham. ( Plymouth) The ladies internal leagues, Fours and the Triples some teams had a few setbacks with having to finish the League with a few un-played games mostly due to players not being able to play a rearranged game at the time due to other commitments or sudden illness which in the winter this is the main problem. The Fours winners were Eye Eye - the runners up Pink Ladies who came a very close Second The Triples winners Pink Ladies with a very worthy Runners up Snowdrops This concludes my report Jean Ward Ladies Secretary / Ladies League Secretary</p> <p>It was also reported that in the individual county competitions for the ladies Linda Sampson, Sara Quayle in the Over 60 pairs Gill Grantham , Linda Sampson, Sara Quayle in the Over 50 triples .</p>

**- Stuart for County**

We've had a very good year regarding team and individual competition achievements, we would like to congratulate the following members -

In the national competitions the Men's Over 60 Double Rink lost in the final by 2 shots to Gateshead at Nottingham ( Ken Litchfield, Richard Avent, Andy Chapman, Phil Downs, Paul Daley, Al Demuth, Glyn Lawrence and Stuart Evans ) a fine achievement, second in the country is no mean feat and they should be proud in what they've achieved.

Olly Lucas & Stuart Evans were part of the Devon Team who won the Liberty Trophy , Connor Fielder was also part of the squad .

In the mens and ladies nationals we had several qualifiers who went to the national finals -

Andy Chapman, Olly Lucas and Stuart Evans in the Over 50 triples

Ken Litchfield, Andy Chapman, Glyn Lawrence, Stuart Evans in the Over 60 fours

All had early exits but many congratulations on getting that far .

In the men's team county competition we won the County Trophy beating Isca in the final.

The A team won the first division Inter Club . The B team maintained their first division status.

Ernie Edgcumbe and Ron Mayer reached the semi final of the County Unbadged pairs .

A very successful season for our club and well done to one and all in your achievements.

**- Graham for disabled sector**

People who should be mentioned who have been picked to play for Disability Bowls England are as follows

Alison yearling bronze Medalist at the Commonwealth games.

Alison and Steve Hartley representing DBE at Newport Gwent 21- 23 April

Andrew Dale represented DBE at York.

Not sure if this should be my report or Graham's

**- Gilly for the juniors**

The junior section age 6- 15 years on a Thursday night is very slowly starting to pick up after Covid we have 3 regulars but we would really like more, so if you know of any youngsters or have grandchildren that might like to try the sport talk to us as they will be made very welcome.

The older juniors 16-25's are now incorporated within teams in the club and all have achieved playing for Devon County Colts. Something that the club should be very proud of as they are the future of our Sport.

Connor Fielder - PLCIBC won the Devon under 21's singles finals on Sunday 2nd April. He won both sets & it was a very good match against Brady Bolt from Exonia.

A special mention for the following younger bowlers.

Ella Crouch - achievements this season need to be highlighted having won the club singles and reached the Under 25's singles finals at Nottingham, she had an England under 25's trial at Nottingham.

Connor Fielder had a very successful season winning the Devon under 21's singles. Had an England under 18's trial at Nottingham. Reached semi finals in the Under 18's National singles and played in the Mens Liberty trophy squad which Devon won.

Tyler Fielder - reached semi finals in the National Under 25's singles.

New colts this year were

Evelyn Urwin , Sebastian Wearing, Chris Dolmore

10 - **Bob for Friendlies**

We have had 23 Fixtures V indoor and outdoor clubs of those we have lost 3 but as always, it's not just about winning but giving our members competitive games and building friendships with both our members and with our opponents.

Over the last few years, the friendly matches have been a bit harder to arrange because of covid, cost of fuel and tea and coffee cost. However, all our opponents are willing to play again this year. These games have always been valuable to those members who don't get selected for other games and gives them the chance to play and build relationship in a more competitive game.

I would like to thank all the members who have played and supported these games and those who have stepped in at short notice.

It has been an honour to represent the club as Captain however family pressures have led to me not standing for a further term and I wish my successor all the best for the future.

I would also like to thank my fellow Executive and management committee for their support and hard work a lot of which goes without notice or thanks.

- **Terry for Visually Impaired sector**

The Plymouth Visually Impaired Bowls Club is the largest in the South West and has been running for many years. Our club members have significantly reduced over the last few years along with other clubs in the South West.

Our friendly club includes individuals of all ages, we are not linked to any Plymouth leagues, but play friendly matches throughout the year. We play at the Life Centre between October and March and move to The Hoe Bowling Green between April and September.

The club is keen to encourage new members whether they are ex players or looking to try the game. The club is the process of developing a plan to advertise our club across the Plymouth area. Special mention to our club Treasurer Pauline Jewell who has played a key role keeping the club going in recent difficult times. Regards, Terry Garner PVIBG Chairman

- **Gilly for the Coaches**

It is my privilege to be able give you the coaching report this year.

Coaching is a very important part of this club - arguably without it the membership would not have grown and been as strong as it is today. This is down to the efforts of coaches both past and present who spend many hours volunteering and helping the club members as well as newcomers to get the most out of our sport.

Plymouth Life Centre is now a Centre of Excellence for Coach Bowls-and in the last year we have had several courses at both level 1 and level 2.

I would like to congratulate Chris Bufton who passed his Level 2 national qualification and has stepped up to this role admirably.

Last Saturday a Level 1 national qualification assessment was held and it is with great pleasure I can announce the names of bowlers from our club who successfully completed the course.

In alphabetical order they are:

Amy Brooks, Chris Elliott, Ray Johns, Darren Moon and Tina Stephens

We are now one of the most inclusive group of coaches in the country - with the first coach with a visual impairment and only the second coach with learning difficulties joining our ranks.

With these increased numbers of coaches the plan is to provide more opportunities for coaching, for example an alternative session in an evening to give people who work the opportunity to be coached other than only Friday mornings.

As a team all the coaches strive to provide a service that is warm and welcoming, as we are often the first impression that new members have of our club.

Please support us by encouraging new bowlers and bowlers who wish to improve their skills to come to one of the coaching sessions. If anyone wants 1-1 training or fault correction just ask, we are here to help whenever you need us.

**- David for Summer Fixtures**

It was good to have the Summer Pairs and Triples return after a break of 3 years due to COVID 19 and other complications.

The 1st Division Pairs was a very close run League with Joy & David Lane prevailing by a single point from David Atrill & Neville Ring.

Division Two of the Pairs was won rather more convincingly by Maureen Putt & Stella Punshon from David Pengelly & Steve Trollope by a margin of 12 points.

The Triples League was once again won by Val Landers team EYE EYE closely followed by Phil Bartrop's CASUALS.

The only downside to the Summer Season were the extreme Sauna like conditions that the games had to be played under in the Bowls Hall.

With any luck and a fair wind conditions could be better this year as on May 2nd work is scheduled to begin on installing the new system.

We all know this should have been done from the onset of the Life Centre being opened but nobody wanted to listen.

On a lighter note, I would extend my thanks to Jean Ward, Pat May and last but not least Ann Edgecombe for all the help they gave me last year with running the Summer Leagues.

On a personal note I would like to thank all the people who were kind enough to run me backwards and forwards to the Bowls Hall.

My thanks also to SANDIE ROBERTS from The Committee for all her time and hard work.

I have finished now so Thank You All. David.

## **EVENING, TRIPLES, MIXED & PAIRS LEAGUES SECRETARIES REPORT**

Good evening, Ladies and Gentlemen this will be my 18<sup>th</sup> yearly report as League Secretary, I congratulate those teams who have been promoted and commiserate with those teams who will be relegated.

### Score cards

Over the season I am asked why members sign scorecards as every card is signed, but the reason is to say that the card has been made out correctly, although that is not always the case.

Over the last season I have checked over 3,700 and find that members are getting better in completing them correctly.

Some scorecards were not filled out correctly.

E/L	Div 1 36
	Div 2 20
Triples	Div 1 15
	Div 2 32
Mixed	Div 1 6
	Div 2 12
Wed Pairs	35

The main results sheets placed on the notice board have been put to good use, as at times I am not sure who has won until I look at these sheets.

The number of games each league will play next season will of course depend on how many teams apply for each league in next seasons fixtures.

### THIS IS A HISTORY OF THE LEAGUES IN THE PAST

- 2008; Evening League was in Three Divisions and consisting of 49 teams., today there were 30 teams.
- 2011: Men's Triples were in Two Divisions and consisting of 20 teams, today there were 30 teams.
- Also, in 2011: Mixed league was in Two Divisions consisting of 21 teams, today there were only 16 teams.
- Wednesday pairs was a new league and in 2020 had two Divisions consisting of 18 teams, today there were 13 teams.

### LAST SEASON

With the Evening League there was plenty of space to re-arrange matches, as we have space to accommodate 48 teams over four days, but we only had 30 teams therefore we had plenty of spaces left over for re-arranging.

- Last season I re-arranged 23 matches, in this league, but in 2019 (75) matches were re-arranged.
- 27 matches were re-arranged for the Men's Triples, three teams withdrew in Division Two, in 2019 (39) matches were re-arranged.
- In the Evening League they have 4 hours of two sessions but in the Men's Triples with the same number of teams they only have two hours of one session.
- In the Mixed League there were 24 re-arranged matches, one team withdrew in Division Two, in 2019 (18) teams were re-arranged.
- Wednesday Pairs teams played each other twice, there were 13 teams, and Wednesdays is kept free for RCS and any friendly matches and using any space to re-arrange matches if necessary.
- *I would like to repeat that my criteria for re-arranging matches is when anyone asks me to re-arrange a match, I request them to contact their opponents to ascertain if they agree to this. If they do not agree, then the game must be forfeited. If agreed, then I will try to re-arrange the match.*
- We will need about 4,000 score cards not counting those for the other leagues, with Ladies and other competitions, cards like club, County and National competitions all of which costs money to produce so please could members not use these cards as note pads, there are usually scrape paper to use by the pigeon holes, I am hoping to have all cards in the same quality as some we have are not very good for writing on.

At the start of last season, it was a bit of a hurry to get all the leagues fixtures done but not enough time for a club booklet, but for next season there will hopefully be a booklet with the leagues and any other information required for our members.

League Registration forms, do not worry about the colour of these forms, I am just using up some spare paper, but the closing date is 4th June but all I need is the information that you will be entering a team with the team's name, organiser & players, either phone or e-mail or place forms in the pigeonhole for me.

### **Mark for Club Competitions**

- Presented the winners in each category



11	<p><b>Amendments to constitution</b></p> <p>The following documents were circulated before the meeting.</p> <ul style="list-style-type: none"> <li>- procedure for election of officers</li> <li>- constitution: Title, aims and objectives</li> </ul> <p>No questions were asked. P: Bill Grantham S: Tony Salter Suggested changes agreed through a majority show of hands vote.</p>
12	<p><b>Election of Officers</b></p> <p>A separate document showing nominations for office was circulated before the meeting. A member proposed that the positions be agreed as a group rather than individually. This was put to members and by a majority show of hands was agreed. The following are the results of the nominations and any ballots that took place.</p> <p><b>President:</b> Keith Young  <b>Chairperson:</b> Mark Williams  <b>Safeguarding and Policy Officer:</b> Ann Edgecumbe  <b>Secretary:</b> Sandie Roberts  <b>Communication, Advertising and Fundraising Secretary:</b> Gill Grantham  <b>Treasurer:</b> Carrie Partridge  <b>Club Captain and Fixtures secretary:</b> vacant  <b>Club Vice Captain:</b> Chris Elliott  <b>Match secretary:</b> Stuart Evans  <b>Membership secretary:</b> David Bray  <b>Disabled Representative:</b> Graham Brock  <b>Visually Impaired Rep:</b> Terry Garner  <b>Coaching representative:</b> Gilly Ainsley  <b>Ladies secretary:</b> Jean Ward  <b>Ladies Assistant secretary:</b> Jenny Biagott  <b>Ladies league secretary:</b> Jean Ward  <b>Mens, Evening and Mixed League secretary:</b> Pat May  <b>Competition secretary:</b> Mark Williams  <b>Summer League secretary:</b> David Willis</p> <p>Please note that the ladies voted for the three positions, ladies secretary, Ladies League Secretary and Ladies assistant secretary at a separate ladies meeting. It was explained that whilst this is currently unconstitutional, it has been common practice for a number of years. Therefore, common sense prevails and these nominations were ratified at this AGM.</p> <p><b>ACTION:</b> It was also noted that amendments were required to the constitution and this will be planned for the next Special General Meeting or Annual General Meeting, whichever occurs first.</p> <p>Not all selectors were nominated.  <b>ACTION:</b> It was agreed that nominations for selectors would be made prior to the Pre-season meeting and the vote confirming the nominations will be made at the Pre-season meeting, except for those made below.  As this is becoming common practice the constitution will require updating to reflect actual practice.</p> <p><b>Selectors:</b></p> <ul style="list-style-type: none"> <li>- <b>A team:</b> Brain Adams, Stuart Evans, Majority vote agreed.</li> <li>- <b>ACTION:</b> One more selector required</li> <li>- <b>B team:</b> John Lee, John Cattle, Andy Tout Majority vote agreed</li> <li>- <b>Over 60s:</b></li> <li>- <b>Over 80's:</b></li> <li>- <b>Ladies:</b></li> </ul>

13	<p><b>Motions for consideration</b></p> <p>A separate document was circulated before the meeting. The following are the results of votes following discussion.</p> <p><b>1. Gillian Grantham</b> read her proposal and gave reasons for the proposals. Jean explained that white / grey is what is worn for the Foxlands and the Lanes. Following a difference of opinion the proposal was put to the vote and was agreed by a clear majority. <b>ACTION: The agreed change to be registered with the relevant bodies.</b></p> <p><b>2. Alan Dumoth</b> -read the motion and made the following key points</p> <ul style="list-style-type: none"> <li>• he had spoken to 13 different organiser, 11 said they supported the motion.</li> <li>• It would be open to all players.</li> <li>• many members disliked the 6 o'clock and separate 8 o'clock start times, particularly when the rinks were only half filled</li> </ul> <p><b>Sandie Roberts</b> - pointed out that the evening league is not just about those who are currently playing in it. It is for all members to consider the change. If the change means more players wish to participate it may limit the number of games each team will then be able to play.</p> <p><b>David Willis</b> - explained how, under the current timeframe for games, and having to make allowances for everything else the club participates in, it would not be feasible to make the change.</p> <p><b>Richard Catchpole</b> - commented that is a great idea and we need to progress</p> <p><b>Pat May</b> - wanted to be helpful and suggested a way forward. However, this only evolved current members. He did establish the main issue was the 8 o'clock start time. It was agreed by majority vote that as many games as possible would start at 6 o'clock if the motion is not carried. Following some further debate the discussion was closed and the motion was put to the vote. Unfortunately the first vote was null and void due to movement of people and others not keeping their hands raised. The vote was then carried out by ballot, the result of which was FOR; 32 AGAINST: 33</p> <p><b>POST MEETING MINUTE:</b> It was agreed at Management Meeting that as the vote was so close a full feasibility study would be carried out by a sub-committee. This sub-committee had a written brief for the work to be done.</p> <p><b>3.</b> This motion had been carried earlier in the meeting during the Treasurers report.</p>
14	<p><b>President's closing comments</b></p> <p>The President thanked everyone for attending the meeting and reassured that them that the result for Motion 2 would be shared with all members following the meeting. He reiterated his thanks to the committee and wished everyone a safe journey home.</p>

Distribution list:

Committee members

Keith Young, Mark Williams, Sandie Roberts, Carrie Partridge, Chris Elliott, Jean Ward, Stuart Evans, David Bray, Graham Brock, Gilly Ainslie, David Willis, Terry Garner,

Membership

All members currently on the secretary's contacts list - by email

For members not on the contact list - copies will be placed in the bowl's hall

Could members who are on email and know another member who requires a paper copy by post please be kind enough to inform the secretary. Thank you.

[secretary-lifecentrebowls@outlook.com](mailto:secretary-lifecentrebowls@outlook.com)