

# **MINSTER PARISH COUNCIL**

## **Minutes of the Meeting of the Council held via Zoom Remote Meetings**

**on 6<sup>th</sup> October 2020 at 7.00 pm**

Present: Councillors: Mrs. Gimes (Chairman), Crow-Brown, Burden, Day, Quittenden, Owen, Mills, Jones, Torbett, Kearns, McCarthy,

Also present: Kyla Lamb (Clerk to the Council) Clare Wilsdon (Assistant Clerk to the Council), Cllrs Hart and Pugh (TDC), Cllr Hurst (KCC), PCSO Adrian Butterworth.

### **114. APOLOGIES FOR ABSENCE**

No apologies were received

### **115. MINUTES**

**RESOLVED:** That the Minutes of the meeting held on 1<sup>st</sup> September 2020 be approved and signed by the Chairman when able to do so.

### **116. MEMBERS' INTERESTS**

None declared.

### **117. CO-OPTION TO COUNCIL**

Following interviews with four applicants, the Chairman welcomed newly co-opted Councillor Paul Torbett to the Parish Council. Cllr Torbett has completed the 'Declaration of Acceptance of Office' and 'Notification of Disclosable Pecuniary Interest' form.

### **118. POLICING AND COMMUNITY WARDEN REPORT**

PCSO Adrian Butterworth reported as follows;

- **Crimes of Note;**  
Theft of cooking oil from outside Minster Kebab (on-going investigation)
- **Anti-social behaviour;**  
Door to door selling by a male in Greenhill Gardens was located and persuaded to leave the area.  
Youths playing 'knock down ginger' on the Cheney Estate targeting elderly residents living alone.
- **Items of good work;**  
Two vulnerable missing persons located after following local leads on separate occasions.
- **Updates to previous reported issues;**  
A few calls received in relation to smoking drugs and noise from the skate-park. offenders.

Community Warden Karl Aylett reported as follows:

- September was a quiet month.
- Continues to work closely with PCSO Butterworth in the community and also Kent Fire & Rescue.
- Has not received any complaints from the skate-park but is visiting regularly.
- Reporting fly-tipping incidents to TDC.

#### **119. COUNTY COUNCILLOR & DISTRICT COUNCILLORS REPORTS**

Cllr Hurst reported as follows;

- An increased number of applications for closures of PROW have been received.
- Residents can now book four trips per month to the household waste recycling centres.

Cllr Pugh welcomed Cllr Torbett.

Cllr Pugh reported as follows:

- Feasibility report deadline for the Ramsgate Port has been extended to 18<sup>th</sup> December.
- East Kent Housing has been brought back in-house including 30 staff. Additional staff will be employed. Tenants will be notified.
- The missing postbox in Greenhill Gardens is being followed up.

Cllr Crow-Brown thanked Cllr Pugh for helping with the withdrawal of the Traveller sites. Cllr Pugh responded that there is now a call for brownfield sites to be considered instead.

Cllr Hart reported as follows;

- During October, shoppers in Birchington can have 30 minutes free parking. This will hopefully be extended until Christmas.
- Campervans parked on driveways have been targets for thieves recently.

#### **120. CHAIRMANS ANNOUNCEMENT**

Cllr. Mrs Gimes reported that Cllr Quittenden has informed on behalf of the RBL that there will be a brief attendance at the cemetery on Remembrance Day.

Mrs Sackett has requested to place a memorial bench in memory of her husband Ken Sackett in the village, that her family will purchase and maintain. Nothing further to report but hopes face-to-face meetings can resume soon.

#### **121. REPORT OF THE CLERK**

The Clerk reported that Cllr McCarthy has asked the parish office to copy some Poppy pictures that can be coloured in and displayed in windows for Remembrance.

#### **122. DOCUMENTS AVAILABLE FOR INSPECTION**

None.

**123. SECTION 106 AGREEMENT**

The Clerk reported that a request for improved signage for HGVs at the Laundry Road entrance has been added to the Highways Improvement Plan and sent to Richard Heaps.

**124. AGENCY PAYMENT RENEWAL AND TAKING OVER THE HIGH STREET AND MONKTON ROAD CAR PARKS AND PUBLIC TOILET**

Completion of the asset-transfer has not yet reached its conclusion. A call has been made to Andreea Plant to request an update.

**125. DEVELOPMENT PROPOSALS FOR LAND WEST OF TOTHILL STREET OL/TH/18/1488**

The expiry date for this application is now the end of October 2020.

**126. OPERATIONS COMMITTEE**

**RESOLVED: That the Minutes of the Operations Committee meeting held on 8<sup>th</sup> September be received.**

**127. PLANNING COMMITTEE**

**RESOLVED: That the Minutes of the Planning Committee meeting held on 8<sup>th</sup> September be received.**

**128. SHED PROJECT**

Cllr Burden reported that just two replies were received to his advert placed in Minster Matters asking for expressions of interest in starting a Shed Project in the village. A further advert will be placed in Minster Matters and on social media.

**129. COVID-19 SUPPORT BY MINSTER PARISH COUNCIL**

The Chairman reported that no calls have been received since the last meeting.

**130. SKATE-PARK ANTI-SOCIAL BEHAVIOUR**

The Chairman reported that the anti-social behaviour at the skate-park has naturally reduced due to weather and darker evenings. Some useful advice has been given by Cllr Hart in relation the building a bund and a meeting was held with Thanet Waste who have agreed to provide the bund and machinery at no cost. They will also dig the trench for us to lay a french drain alongside the bund. Enquiries are being made for sources of possible funding for the planting of the bund. Traffic management on the roads to the approach to the skate-park will need to be put in place whilst the work is being carried out.

Cllr Torbett reported that a request to Sunningdale Homes for a possible contribution to funding for the land-scaping and drain has been submitted but there has been no reply yet. Cllr Torbett offered to oversee the bund building project.

Suggestions were made that the planting of the bund could be made a community project. The Clerk confirmed that planning permission is not required for the bund.

**131. ROGUE SEAGULL**

Following attacks by a seagull on the children of Minster school and local residents, the Chairman reported that the seagull has not been seen for three weeks.

**132. WILD BEE HOUSES**

Cllr Jones asked members to consider the placement of wild bee houses at a location to be agreed, in the village.

**AGREED: To form a small group to meet and consider any ongoing maintenance requirements of the wild bee houses.**

**133. VILLAGE GREEN WILD FLOWER PLANTING**

Cllr Jones asked members to consider planting low growing wild flowers on the designated village green are at Hill House Drive similar to that at Kingsmead field.

**AGREED: Members did not support wild flower planting at this location but consideration will be given to planting at an area in the cemetery.**

**134. PLANS FOR PARISH OFFICE AT THE RECREATION GROUND**

The Chairman reported that the report from Jenny Suttle (TDC) following a pre-application meeting held with Jenny Suttle (TDC) has yet to be received.

**135. GRANTS FOR MINSTER TWINNING ASSOCIATION AND MINSTER CARNIVAL COURT**

The annual budget includes provisions for support grants of £500 for each of the above village groups. Due to Covid 19 restrictions, neither group have been able to carry out their usual activities. Members considered whether these payments should be made. Cllr Quittenden suggested that 50% of the support grant could be paid.

**RESOLVED: That neither grant was to be paid this year.**

**136. INSURANCE RENEWAL**

Members were asked to review and ratify the approval of the insurance renewal for the Parish Council for the ensuing year.

**RESOLVED: To ratify the approval of the insurance renewal at a cost of £3894.56.**

**137. FIREWORKS DISPLAY 6<sup>TH</sup> NOVEMBER 2020**

Members were asked to ratify the decision to cancel the annual firework display due to current Covid 19 restrictions.

**RESOLVED: To ratify the cancellation of the display.**

**138. PLANNING APPLICATIONS**

Members considered the following applications;

**Applications**

**FH/TH/20/1183 – 94 Prospect Road, Minster** - Erection of annexe to rear garden  
**RESOLVED – NO OBJECTION**

**F/TH/20/1191 – Land rear of 42A Tothill Street** - Erection of 1No single storey 2bed detached dwelling with associated parking, bin and cycle storage. **RESOLVED – NO OBJECTION**

**Decisions**

**L/TH/20/0913 – 11 Church Street** – Application for Listed Building Consent for repointing of front elevation. – **GRANTED**

**FH/TH/20/0850 – 49 High Street** – Erection of single storey rear extension following demolition of existing conservatory – **GRANTED**

**PN06/TH/20/1017 – Units 1 and 2 Hoo Farm, 147 Monkton Road** – Prior notification of a proposed change of use from offices to 2No 2bed dwellings - **REFUSED**

**139. COMMITTEE REPRESENTATIVE REPORTS**

Members received reports from representatives of the following bodies:

TALC

Cllr Quittenden reported as follows;

No meeting was held in September.

Three questions have been submitted to Adrian Verrall in relation to the local plan.

- 1) More information on Ramsgate Port.
- 2) Plans for the regeneration of coastal towns.
- 3) Their reaction to the proposal that more power should be given to the parishes.

Minster School                      Nothing to report

Village Hall                          Nothing to report

Twinning Assn.                      Nothing to report.

**140. REPORT OF THE RFO**

**RESOLVED:**

- (a) the Bank balance statement be received and noted,
- (b) the statement of Receipts and Payments for the month of September 2020 be approved.

**141. QUESTIONS FROM THE PUBLIC**

Lieutenant Luke Johnson, explained that the Salvation Army is exploring the possibility of engaging with a community sponsorship scheme to re-home a refugee family and assist their settlement in the UK. These Community sponsorship groups are up and running in several areas of the UK.

Gareth Brett explained that Oval Sport are no longer part of the site at Ebbsfleet Go-kart track and the site is now in the name of a property developer.

**Time concluded: 8.46 p.m.**