

Donhead St Andrew Parish Council

Notes of Full Meeting - Friday 9th March 2018 20:01hrs

Donhead St Mary Village Hall

18.03.06	<p>Apologies received and those present: Present: M. Cullimore (Chairman), S Luck (Vice-Chairman; taking notes in absence of Clerk), C. Burrows, Ms P. Maxwell-Arnot, Miss B Miller, S. Pyke, M. York. Also in attendance: 6 residents. Apologies received and accepted: W.Cnllr T. Deane; J. Barton, Mrs F. Smart, Note: Mrs S. Harry (Clerk) was unavailable.</p>
18.03.07	<p>Declarations and Dispensations a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests - none. b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests - none.</p>
18.03.08	<p>Public Participation and Presentations - Questions and/or statements No Public Statements were provided.</p>
18.03.09	<p>Agreement of minutes: MY proposed approval of Full Minutes from 12th January 2018, Seconded by BM with all Councillors supporting. CB proposed approval of Interim Minutes from 12th January 2018, Seconded by PMA with all Councillors supporting.</p>

PLANNING MATTERS

18.03.10	<p>Applications determined - no comment made by P.Cnllrs.</p>
18.03.11	<p>Footpath 27 Public Inquiry - It was agreed by the PC and members of the public that Chris Kilner will represent the villagers at the hearing in August. Chris will then decide who else is best placed to represent the villagers alongside him. Councillors were very happy for Chris to lead this representation. PMA will kindly represent the PC at the hearing following on from a vote supported by all councillors.</p>
18.03.12	<p>Overway Planning Appeal - CB read his email that was previously circulated to councillors in response to summarise the previous statements that had been provided to the Planning Authority. It was mentioned that Wiltshire Planning were impressed by the previous comments provided by the PC and it was important to include these again during the appeal. It was mentioned that the members of the public were not aware of the appeal. The applicants appeal form seemed to have selected, potentially incorrectly, that the plot was in risk of flooding and that the land is not agricultural. These matters need to be raised during the appeal. Residents of Overway and Milkwell are encouraged to write to the appeal officer in Bristol. The original officers report should also be cited in the appeal.</p>

FINANCE

18.03.13	<p>Agreement of Payments Information</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Payee</u></th> <th style="text-align: left;"><u>Purpose</u></th> <th style="text-align: left;"><u>Cheque</u></th> <th style="text-align: left;"><u>£ nett</u></th> <th style="text-align: left;"><u>£ vat</u></th> <th style="text-align: left;"><u>£ total</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>New Remembrance Hall</td> <td>Meeting accommodation</td> <td>FP</td> <td>24</td> <td>0</td> <td>24.00</td> <td>Budgeted/ retrospective</td> </tr> <tr> <td>S. Workman</td> <td>Cemetery maintenance</td> <td>FP</td> <td>82.00</td> <td>0</td> <td>82.00</td> <td>Budgeted/ retrospective</td> </tr> </tbody> </table>							<u>Payee</u>	<u>Purpose</u>	<u>Cheque</u>	<u>£ nett</u>	<u>£ vat</u>	<u>£ total</u>		New Remembrance Hall	Meeting accommodation	FP	24	0	24.00	Budgeted/ retrospective	S. Workman	Cemetery maintenance	FP	82.00	0	82.00	Budgeted/ retrospective
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	HMRC	Tax	FP	26.80	0	26.80	Budgeted/ retrospective
	Tisbury PC	Contribution to Clerk's training + storage	529	331.50	0	331.50	Budgeted
	Mrs S. Harry	Balance of salary + tax	530	753.20	0	753.20	Budgeted
	Proposed MY / seconded BM / supported by all						
18.03.14	Maintenance of St Andrew's Churchyard - no further information available; awaiting DStA PCC to respond.						
18.03.15	General Data Protection Regulations - P.Cnllrs noted that a toolkit for PCs has been issued by NALC and further templates will be available from SLCC. The possibility of the Parish Clerk being both the Data Controller and Data Processor appears remote but has still to be decided - all further discussion was deferred until the next meeting.						
18.03.16	Rialtas Accounting Software package - discussion deferred until next meeting.						
CEMETERY							
18.03.17	War memorial maintenance - to be progressed by P.Cnllrs MY and MC as soon as practicable.						
18.03.18	Cemetery a. Cemetery plots mapping - no further progress since January. b. Grounds Maintenance - MC commented on the good performance of the current maintenance contractor. MC asked that the soil from graves that are being dug to be stored on the left side of the cemetery. MC also stated that there should be grass seed and wild flower seeds sown in a specific area which he will mark out. The Councillors asked whether the Clerk could confirm who the owner was of the gravestone that looks as though it will fall at any moment to see if they can get this repaired.						
HIGHWAYS/Rights of Way							
18.03.19	Footpaths: MC will provide Mrs. Shaw with yellow Public Footpath discs for Footpath 5. PMA remarked that Footpath 3 (Meadowbank House field) is currently unusable and all agreed that this was a very difficult footpath to use now that walkers are funnelled down the field in a very narrow path. The hedge has not been maintained and vegetation is growing in the middle of the path which is a trip hazard.						
18.03.20	Parish Steward Reports - CB mentioned it was good to see the gulley had been cleared at the bottom of Scotts Hill. CB reminded everyone to log any issues with the My Wiltshire App or speak to him directly and issues will be placed on the Stewards task list. The Steward was put on pothole duty following the cold weather and is unlikely to attend this month.						
Other Matters							
18.03.21	Dementia Friends - P.Cnllrs noted the invitation from Sedgemoor and Semley PC for the session on 16 th March at 11am.						
18.03.22	Best Kept Village - There was no support for this from the Councillors - all agreed that we will not be entering this.						
18.03.23	First Aid Course - MC highlighted that this course was going to be available to anyone and that those interested should put their names forward to Sam Harry directly.						
18.03.24	Other items raised at the APM - none.						

Reports		
18.03.25	W. Cnllr Tony Deane - not present.	
18.03.26	<p>Other reports:</p> <ul style="list-style-type: none"> a. Chairman - MC thanked Sam Harry for her hard work and wished her husband Tim a swift recovery. He also thanked the other members of the PC for their efforts. b. Clerk - not present. 	
18.03.27	Correspondence - P.Cnllrs noted the attached monthly summaries.	
18.03.28	Public participation - BM would like to send a message of support to the Emergency Services who are currently dealing with a very sensitive situation in Salisbury.	
18.03.29	<p>Date and time of next meetings:</p> <p>Annual General Meeting - 11th May 2018 at 7:00pm; Donhead St Mary's Village Hall</p> <p>Full Council Meeting - 11th May 2018 at 7:30pm; Donhead St Mary's Village Hall</p>	
	There being no other business, the meeting concluded at 20:50hrs	