

DRAFT

HINDRINGHAM PARISH COUNCIL
Minutes of Parish Council Meeting

DATE: Tuesday 21st March 2023
TIME: 7pm
PLACE: Hindringham Village Hall
PRESENT: Cllr S. Dye (Chairman), Cllr. J. Waits (Vice Chairman), Cllr. K. Abel, Cllr. P. Brown, Cllr. R. Leeder and Cllr. S. Smyth
IN ATTENDANCE: Mrs. S. Hayden (Clerk)
 County Councillor M. Darby

The meeting was opened by the Chairman at 7.10pm

- 1. To consider and accept apologies for absence**
None
- 2. Declarations of interest and any dispensations of disclosable pecuniary interests**
None
- 3. Public questions, comments or representations**
None
- 4. Minutes of the Meeting of 12th January 2023 and 30th January 2023 (approval) and matters arising from those Minutes**
 The minutes of both meetings were approved and signed by the Chairman.
 Cllr. Waits raised a question about the setting of the precept and budget. The Clerk would refer to notes taken at the November meeting and reply by email in answer.
- 5. Reports**
 - 5.1 To receive report from County Councillor**
 County Councillors Darby had sent a report that had been circulated and is annexed to these minutes. He further reported that the County Deal consultation had now closed. In connection with the target of planting 1 million trees by 2025, 210,000 had been planted this year – over the target of 200,000. On speeding, a report had just been published about Hunstanton and Sheringham speed awareness and as it may be of interest to Hindringham (although it was not connected to Hindringham) he would forward it on to us. The Chairman asked if Cllr. Darby could stay for item 8 as he wished to raise a question in connection with that item.
 - 5.2 Speedwatch Report**
 The Chairman reported that the Speedwatch sessions planned for this week had been cancelled due to the bad weather and would take place at a later date.
 - 5.3 Report from Playing Field Committee**
 Cllr. Abel as Chairman of the Committee reported that the AGM had been held with good attendance by the Committee. Four parish councillors had also attended. He had been voted as Chairman for the next year. Plans for 2023 included bingo on 1st April, a possible car boot sale/yard sale, possible barbecue and a race night, with possibly another evening opening for the pub. The formal tree inspection had taken place and a report received, which confirmed there was nothing serious that needed action. It recommended replanting those trees that had been removed in the past. It also

recommended that the grass around the trees be allowed to grow. The Committee had agreed to separate their insurance from the Parish Council. The Committee would be meeting with Broadland Housing Association shortly to discuss use of the car park during building work on the new development. He had asked if the Parish Council had plans for the Coronation. Regarding the flooding, they still needed two quotes for repair of the ceilings and had not been able to find anyone willing to quote. The Clerk offered to try to obtain two quotes for the Committee, which the parish councillors agreed to. The referee's cabin needed the planning permission renewing at a cost of £462 and they were therefore hoping that the football team would use the facilities for another year, which would assist towards that cost. The fire alarms had been checked and a quote provided for ongoing maintenance. The Committee would be obtaining another quote. All proposed work had been done to the play area, except work to the field matting, which would be done when the weather was more suitable.

6. Planning

6.1 To discuss and make observations on any applications received after the date of this Agenda

None

6.2 To receive update on other applications

PF/22/2657 Demolition of existing dwelling and erection of two-storey detached dwelling – Banes Cottage, Blacksmith's Lane, Hindringham – Pending NNDC decision.

PF/22/2665 Change of use from holiday unit (known as Cuckoo Barn) to single dwelling to allow unrestricted occupancy – 5 Hindringham High Barns, Blakeney Road, Hindringham – Approved

PF/23/0045 Erection of 3 bay detached car port – 2 Grange Farm Cottages, Harvest Lane, Hindringham, NR21 0PW – Pending NNDC decision

7. Finance and Regulatory

To approve List of Payments, receive Budget with actuals, balance sheet and report on Bank Reconciliation

List of Payments approved. Budget showing the 2023-4 precept needed amending to £8,300. Balance sheet received with no comments. Cllr. Smyth reported that the reconciliation did not balance by £20. Clerk to check, correct the reconciliation and email to Cllr. Smyth for checking.

8. Environmental Project on Playing Field

8.1 Update on Sustainable Communities Grant application and discuss any matters arising

The Chairman reported that the application had been successful and the Parish Council had been awarded £12,472.20, with the total cost of the project being £13,858. This was subject to a five year tenancy of the land. The Bread & Fuel (Gregory Smith) Charity had prepared a letter confirming this and the Clerk had submitted it to NNDC. The Chairman asked County Councillor Darby if he would consider putting some of his highways/environmental funding allowance towards providing further trees behind the goal area as screening for the project. He agreed to discuss the matter with County Councillor Vardy who was the cabinet member for the environment. At this point, the Chairman reported that he had, by chance, met with directors of Broadland Housing Association and had discussed the lack of any funding provided by them for the village on behalf of the proposed new development.

It was proposed, seconded and resolved that the Sustainable Grant offer terms be circulated to parish councillors to approve by email and if approved, the Clerk and Chairman were authorised to sign the same on behalf of the Parish Council, so that the project could be moved forward promptly. The

clerk reminded the parish council that the offer terms required the proof of a five year tenancy providing before any funding would be released. A working party meeting to progress the project was arranged.

8.2 Update of Miyawaki Forest application

Since the January meeting, the application had been approved, the ground preparation carried out and 760 whips planted with the help of Albanwise Farming. The fencing and gate were in place and the project had been completed. The NNDC were preparing plaques to be placed at the area acknowledging the partners in the project. The Chairman had accepted the terms and conditions with maintenance programme on behalf of the Parish Council, which was handed to the Clerk for safe keeping.

9. Play Area

9.1 To agree weekly inspection of play area from 1st April 2023

Cllr. Abel agreed to carry out weekly inspections of the play area. The Clerk was asked to prepare a check list and risk assessment.

9.2 To discuss and agree costs on any work required to play equipment

The Clerk read out a check list of items from the 2022 safety report that had been highlighted and all had been completed by the Playing Field Committee, except for the following: picnic bench in bad repair – Cllr. Leeder agreed to remove this and take the remains away; basketball net – bolts at the back needed trimming off; matting under a springer and at the end of the slide needed raising and a soil and grass seed mix topping – Cllr Abel would ensure this was dealt with when the weather was suitable.

10. Update on Village Hall lease

The Chair advised that the Village Hall Committee had taken detailed legal advice and decided to comply with the Notice to Quit issued by the Norwich Diocese. The Committee [a charity] would have to be dissolved and the funds dealt with in accordance with Charity Commission directions. The Hall would be handed over on 31st May 2023, ending 50 years of management by them.

11. Information and discussion on May 2023 elections

The Clerk outlined the nomination procedure and handed out nomination forms for those wishing to complete them. Guidance had been circulated by email. She had an appointment on 28th March to take any nominations for checking if councillors wished.

12. To deal with correspondence

Parish Movement for OTN – no comments to be made

The Chairman showed an information leaflet for cheaper oil heating and explained the process he had taken with his energy supplier payments for a wayleave agreement on his land

He also advised checking the water company were not charging to take surface water away if there was a soakaway

13. Matters for Information only or next Agenda

None

There being no further business the meeting closed at 9.10pm and the approved cheque was signed.

The next meeting will be on 16th May 2023