



**MINUTES OF THE MEETING OF MICHAELSTOW PARISH COUNCIL HELD IN
THE CONFERENCE ROOM AT TREGAWN FARM at 8 PM on THURSDAY**

September 7th 2023

1 of 2

Present at meeting: Cllr. Robin East [chair], Cllr. Anthony ffrench Blake, Cllr. Pete Jago, Cllr. Richard Whitby , ward Cllr Dominic Fairman, S. Mitchell the clerk.

Item	Discussion / decision
1. Public Session	Cllr. East was voted to the chair as Cllr. Marshall was unavailable. Mr. Andrew Button was attending and wanted clarification regarding the plaque in the old chapel. He asked if it could be removed to the church promptly in advance of a new vicar. He was concerned that the church was short of money and involvement from the parishioners of Michaelstow. He proposed a leaflet to promote involvement with the church but Cllr. ffrench Blake thought this more the domain of 'Friends of Michaelstow Church', although councillors would help as individuals.
2. Declaration	Parish council members made no declaration of interest
3. Apologies	There were apologies from Cllr. Marshall
4. Minutes	The minutes of the previous Parish Council Meeting held on July 6th were deemed correct but the clerk had not printed a copy for signing so this was held over until the next meeting: [minutes page]
5. Matters arising	<ul style="list-style-type: none"> • footpath way markers: Cllr. Whitby had researched the cost of waymarkers online and the cost for 50 was well over £100. The clerk would request some again • breach of planning issue: the unresolved situation was discussed further and Cllr. Fairman offered to investigate • King's Coronation mugs: Cllr. Whitby returned these to the clerk. There were 12 left and the clerk would put up some posters to move them on • LMP appointment of land worker contract: The clerk supplied a copy of the general maintenance agreement signed by Mr. Eaton and himself for the chair to sign
6. Planning Matters:	<p>None.</p> <p>6a. Planning applications received after publication of agenda. None</p> <p>Cllr. Fairman updated the council on phosphate issues in the River Camel catchment area. It appears that the embargo on water pollution related planning applications identified by Natural England was to be overturned by central government legislation probably by Christmas 2023 and there is likely to be a glut of pending applications.</p>
7. Financial matters:	<p>a. Bank Balance: to August 25th - £2656.14. The second half of the precept [£3500] is due on 9th September</p> <p>b. Salary and payments:</p> <p>clerks monthly salary paid in arrears by SO £ 419.30</p>



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	<p>payment for general maintenance £ 160</p> <p>c. Banking issues. The clerk confirmed that the mandate with the bank had himself, the chair and Mr. Button as the only cheque signatories. Barclays had sent a new form asking for details of all members of the council as a precursor for modifying the mandate so that all Cllrs. were joint signatories and Cllrs. supplied this information.</p>
8. LMP & maintenance:	The green at Michaelstow had been cut to a mixture of pathways and meadow and the cuttings had been used as mulch.
9. Community: Network / Correspondence:	Nothing to report. The clerk would contact the Wadebridge Community Network Area for inclusion. Their next meeting is 18 th September but the clerk had no details as yet.
10. Parish Matters & AOB:	<p>🌀 <i>Visit of Ms. Challenger to graveyard Oct. 16th 23:</i> the clerk had included this item as a reminder.</p> <p>🌀 <i>Plaque in old chapel to church:</i> discussed during public session</p> <p>🌀 <i>Update of core governance documents:</i> this item had been identified during the annual audit. The clerk had updated the core documents: <i>Financial Regulations 2019</i> <i>Standing Orders 2018 updated 2022</i> <i>Statement of Internal Control [signed by chair this meeting 07.09.23]</i> <i>Code of Conduct 2012</i> <i>Good Councillors Guide 2013</i> <i>Governance and Accountability 2014</i></p> <p>They are published on the parish website here: http://www.parish-council.com/michaelstow/index.asp?pageid=707420</p> <p>🌀 <i>Quiet Lane Networks:</i> Cllr. Fairman informed the council of these off-main-road networks for cyclists based on the Sustrans routes and Camel Trail. He asked councillors for support, especially as 3 members of the council had cycled to the meeting. This sparked discussion on car ‘rat-runs’ and complications in access to eg Bodmin Hospital</p>
11. Date of next Meeting:	The date of the next meeting is Thursday October 5 th at 8pm
12. To Close	The chair closed the meeting at 20.36

Meetings dates for 2023: November 2, December 14.