

**Minutes of a Meeting of Headbourne Worthy Parish Council.**

**Held on Monday 10<sup>th</sup> October 2022**

**St. Mary's Church Rooms, Headbourne Worthy**

**Email: [clerk@headbourneworthy.org.uk](mailto:clerk@headbourneworthy.org.uk)**

**Chair: J. Rutter Clerk: Belinda Baker**

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**Present:** Cllrs J Rutter (Chair), J Hamblin, B Lee  
M Iredale, R Watters, C Clarke-Smith

Cllrs S Cramoysan,

**Apologies:** Cllr C Welland, J Porter

**Clerk:** Belinda Baker

**Public attendance:** One

- C/22/079** **Apologies**  
Apologies were received from Cllr Welland and Cllr Porter.
- C/22/080** **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**  
Cllr Rutter as Chair of the planning committee does not comment on planning matters. There were no other declarations.
- C/22/081** **Public Participation**  
A member of the public attended to talk to the Council regarding a future planning application. Mr R Goodall was speaking on behalf of the applicant Mr S Browne. He explained that the application was to re-develop redundant farm buildings to provide a new family home, holiday lets (consistent with Gvt policy on farm diversification) and a farm office. The intention was to re-instate, with a modern twist, the traditional farmstead.
- C/22/082** **Minutes Council Meeting held 12<sup>th</sup> September**  
**a. To approve and sign the minutes of the meeting 12<sup>th</sup> September 2022**  
The minutes were agreed as a true record of the meetings.  
**a. To deal with matters arising not on the agenda**  
The Council was notified of the next stage in WCC's local plan consultation.  
**c. To deal with any correspondence**  
The hedge outside the Red House, C/22/18c, had been cut back.
- C/22/083** **City and County Councillor Reports**  
i Cllr Porter did not attend but her report had been circulated to the Council. Cllr Rutter commented that HCC was facing financial challenges and there would be cuts to services.

- ii Cllr Cramoysan spoke to support the increase in taxi fares because he said they had not been increased in a number of years. He notified the Council that the Local Plan was due to be agreed by Cabinet on 18<sup>th</sup> October and would be made available for observations after that. He noted that CALA was starting the process of the next planning phase which was for a Neighbourhood Centre which would include; a supermarket, a pub, nurse, community Centre and an “extra” care facility. He said the consultation was available on CALA’s website.
- iii Cllr Cramoysan said he, Cllr Rutter and Cllr Porter were addressing the issue of an increase in Cllrs. He said he was due to meet with Ms K Vincent to ask what actions could be taken. He pointed out that there was a plan to start a Full Community Governance Review in January. Cllr Watters queried the wisdom of holding a full review when the development was only 20% occupied. Cllr Iredale said that her Council work took up too much of her personal time and she would like to be able to share the workload. The Clerk had circulated before the meeting an email from TVBC legal dept that explained how a simple question could be used to simplify and accelerate the consultation process.
  - a. **WCC Consultation regarding an increase in in taxi fares**  
The Council agreed the increase to be acceptable.

C/22/084

**Council Matters**

**a. Councillor emails**

Cllr Clarke-Smith and Cllr Hamblin said their emails were now working acceptably. Cllr Rutter had not yet migrated to the new system.

**Action: Cllr Rutter**

**b. Update on Increase in the number of Councillors.**

This was dealt with under C/22/083iii

**c. Changes to the HALC constitution**

The Council had no comment to make on the proposed changes.

C/22/085

**Kings Barton**

**a Provide an update regarding the acquisition and management of KB Open Spaces**

The Clerk had circulated to the Council an email from Mr S Lincoln of WCC to say that the dowry money was close to being agreed with CALA and the Playground in 1B could be handed over to HWPC. The Council agreed that the KBWG would be delegated the responsibility of organising the management of the playground.

**Action: KBWG, Clerk**

**b Playing Fields near to Courtney Rd**

Fields next to Courtney Rd (and over the railway line) were being offered to HWPC as Playing Fields. The Council considered that these fields were less accessible to the Kings Barton community and more likely to be used by the Abbots Barton residents. The Clerk was asked to refuse the offer.

**Action: Clerk**

**c Consider appointment of a solicitor for the land handover**

Cllr Hamblin said he felt that it would be appropriate for a firm experienced with Councils to do the work. He was investigating a possibility of an HCC solicitor. The Council agreed to delegate the appointment of a solicitor to a WG made up of Cllr Hamblin, Cllr Rutter and the Clerk. Cllr Hamblin asked the Clerk for a briefing for a solicitor to be able to provide a quotation.

**Action: Clerk**

**d Provide update 1A Playground**

Cllr Watters confirmed that the equipment had been ordered but it was from a different supplier than specified on the original design. He was waiting to receive full confirmation of the positioning of the equipment on the site. He commented that he understood the mini stake park was to be included.

**C/22/086**

**Budget 23/24**

The Council agreed that a Working Group should be formed to put forward a budget proposal. The Working Group was agreed to be Cllr Rutter, Cllr Iredale, Cllr Welland and the Clerk. The Clerk was asked to set up a meeting. The Council was asked to put forward any budgetary requirements.

**Action: Clerk**

**C/22/087**

**The Dell**

**a. Receive inspection Report**

The recent inspection report undertaken by Vitaplay was agreed to be appropriate. The Council agreed to continue with Vitaplay providing quarterly reports, C/22/070.

**b. Update on Cherry Tree planting**

The Clerk confirmed that Trimmers would buy and plant the tree. Cllr Rutter agreed to meet with them to decide the appropriate position.

**Action: Clerk, Cllr Rutter**

**c. Playground Signage**

Cllr Rutter agreed to design a new notice. The Clerk was asked for the required copy for the notice.

**Action: Clerk, Cllr Rutter**

**C/22/088**

**Community Resilience**

Cllr Welland did not attend so there was not update to the plans. The Council considered plans to create warm hubs for vulnerable members of the community in the event of electricity cuts in the winter. The Clerk was asked to contact Kings Worthy PC to enquire about their plans. Cllr Lee said he was unaware of any such plans at the Headbourne Worthy House.

**Action: Clerk**

**C/22/089**

**Down Farm Lane Working Group**

Cllr Hamblin had circulated a report from the WG before the meeting. He explained that the WG considered the most appropriate traffic calming solution was to install a chicane at the bottom of the lane where the road narrowed and where the 30mph restriction started. Cllr Hamblin agreed to forward the report to Cllr Porter. The Clerk suggested sending the report to HCC Consultancy for them to provide a quotation to undertake a feasibility study on the proposal. The Council agreed to ask HCC consultancy for a quotation.

**Action: Clerk, Cllr Hamblin**

**C/22/090**

**Infrastructure Plan**

**a. Access to Nun's Walk**

An email from Cllr Welland had been circulated before the meeting. She had met with National Highways and she acknowledged that there was no appetite for them to adopt the footpath to standard.

**b. School Lane Fencing**

Emails from Cllr Porter confirmed that HCC intended to replace parts of the

fence and to renew road markings. The lengthsman would be required to paint the fence afterwards.

**c. History Board**

The Clerk confirmed she had applied for a grant through the HCC Cllr grant scheme for the installation licences.

**d. Upgrade to Nuns' Walk**

The Lengthsman was due to undertake work on the grips very soon. Cllr Iredale commented that she had walked some of the footpath and the work undertaken by the volunteers was very good.

**Action: Clerk**

**e. Defibrillator**

Cllr Rutter had spoken to the manager of Cobbs who had been positive to the proposal to install a defibrillator there. The Clerk was asked to go back to the defibrillator supplier to move things forward.

**Action: Clerk**

**C/22/091**

**Finance**

**a. Recent Transactions – to approve income and expenditure since last Council meeting.**

Payments 49-56 had been circulated prior to the meeting. These were reviewed and approved. There was no income. Payments were verified against bank statements. The Council agreed to open a new savings account with Unity to protect Council funds and to hold the “dowry money” from CALA.

Opening Balance		113076.09
Durley PC (Cllr training)	49	25
YMML (clerk's office & consumables)	50	30
Trimmers (Dell Maintenance)	51	288
HMRC (Clerk tax, NI)	52	26.6
J Berry (SLR rotation)	53	139.17
B Baker (Travel exp)	54	112
B Baker (Salary)	55	435.26
Unity Bank	56	18
Closing balance		112004.06

**Action: Clerk**

**b. To review budget 22/23 year to date**

This was reviewed and approved.

**c. Approve External Audit report**

This was agreed and had been published.

**d. Consider grant request from Citizen's Advice**

Cllrs Rutter and Hamblin said they felt that Citizen's Advice was currently operating as a 4<sup>th</sup> Emergency service. The Council agreed a grant of £200.

**Action: Clerk**

**C/22/092**

**Planning**

**a. New Applications – to agree Council response**

Date	Number	Address	Description	Comments by

09/09	22/02037/FUL	Land To The East Of The A272 Andover Road Littleton Hampshire	The construction and operation of an anaerobic digestion facility, ancillary infrastructure, landscape planting and the construction of a new access road and access from A272.	19/10/22
The Council supports the application				

**b. To note recent decisions**

Date	Number	Address	Description	Comments by
20/06	22/01354/HOU	22 Hyldeborne Road Winchester Hants SO22 6GX	Loft conversion	Refused
06/07/22	22/01500	Harestock Wastewater Treatment Works Andover Road Hants SO22 6NR	Installation of four temporary Portakabin buildings to be used as two new offices, a canteen and a welfare room to support a relocation to a new site for 104 weeks	Permitted
26/09/19	22/01080/DIC	Barton Farm, Andover Rd	Outline 13/01694/FUL) EAST-EVO322157-LD-001-A-1 OF 2 WEST-EVO322154-LD-001-A-A1 SHEET	Permitted

**e. To note decisions awaited**

Date Rec'd	Number	Address	Description	Comments by
05/08	22/01776/HOU	Pudding Farm, Pudding Farmhouse Pudding Lane Hampshire SO23 7JL	Refurbishment and alteration of Grade II Listed Building and rear extension	27/09/22
05/08	22/01777/LIS	Pudding Farm, Pudding Farmhouse Pudding Lane Hampshire SO23 7JL	Refurbishment and alteration of Grade II Listed Building and rear extension	27/09/22
18/07/22	22/01587/FUL	The Haven School Lane Headbourne Worthy SO23 7JX	Demolition of Existing and Replacement Dwelling and Garage with associated Minor Site Works	13/09/22
06/07	22/01617	The Alpines, School Lane Headbourne HantSO23 7JX	Erection of detached two storey four bedroom dwelling, and associated access and landscaping	To Committee
19/04	22/00831/HOU	51 Granadiers Road Winchester Hants SO22 6GU	Change of use of one side of the double garage into an office space	27/06/22
10/09/	19/01983/REM 19/01984/REM 19/01985/REM 19/02029/REM 19/02122/REM	Barton Farm, Andover Rd	Reserved matters for details (layout, scale, appearance and landscaping of the fourth phase of development (phase 4A) of the Kings Barton site comprising a total of 273 dwellings with public open space including an play area (LEAP) U13/14 football pitch, allotments and infrastructure	10/12/19

**d. Enforcement – to note any enforcement matters**

One enforcement matter was closed.

C/22/093

**General amenities**

**a. Lengthsman co-ordination and tasks for November**

The Clerk agreed to put forward tasks from the maintenance schedule including grip work

**Action: Clerk**

- b. **Cycle path from Worthy Down**  
There was no update.

**C/22/094**

**Newsletter and communications**

- a. **Area of the website for Kings Barton matters**

Cllr Welland was due to meet the Clerk to create new area for Kings Barton.

**Action: Cllr Welland, Clerk**

- b. **Autumn newsletter**

Cllr Rutter asked the Cllrs and Clerk for more articles for the newsletter

**Action: All Cllrs, Clerk, Cllr Rutter**

**C/22/095**

**Items for next agenda, date of next meeting**

The date of the next Council meeting would be Monday 14<sup>th</sup> November at St Mary Church Rooms.

Items for the Agenda:

Budget for 23/24

Community Resilience

Down Farm Lane

The meeting closed 9.30 pm. The Chair thanked the attendees.