



Minutes of the meeting of Dymchurch Parish Council held at the Scout Hut Chapel Road Dymchurch on Wednesday 16th June 2021 at 5pm.

PRESENT

Cllr C McCreedy (Chair)
Cllr D Young

Cllr D Coker (Vice Chair)
Cllr J Williams

Cllr C Young

Also present.

Mr J Lawrence (Parish Clerk)

1 member of the public

MINUTES

- 1. APOLOGIES.** Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.

Apologies from-

Cllrs Noonan, Leverick and Wright- Work Commitments

- 2. DECLARATIONS OF INTEREST**

- To declare any personal interests in items on the agenda and their nature.
- To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.

No declarations made.

- 3. MINUTES OF THE PREVIOUS MEETING- HELD ON TUESDAY 4th MAY 2021.**

The following changes were made to the minutes-

- ITEM 9b- This should show Cllrs Leverick and Cllr C Young as representatives on the Village Hall Committee.
- ITEM 9d- This should show Cllrs Coker and Noonan only as Twinning association representatives.

- 4. CLERKS REPORT**

See appendix 1-

ACTION- The clerk will prepare a report for debate on the Disabled Carpark at the Seawall Dymchurch

**5. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2021-2021
APPROVAL OF ANNUAL GOVERNANCE STATEMENT**

Members present reviewed the Governance Statement and this was duly signed by the Chair and the Clerk.

**6. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2021-2021
APPROVAL OF ACCOUNTING STATEMENT**

Members present reviewed the accounting statement and this was then duly signed by the Chair.

The above two documents will be published within the statutory time limits.

7. PLANNING-

Please note that Planning Application 21/0441/FH is being reconsidered due to additional information supplied by the Planning Authority.

Ref No	Location	Details	Comments
21/0441/FH	63-69 High Street, Dymchurch	Retrospective application for 1st and 2nd floor extension to form 4 self-contained flats.	Please see below
21/1123/FH/PA	Hythe Road, Dymchurch	Determination as to whether the prior approval of the Local Planning Authority is required under Schedule 2, Part 16, Class A of the Town and Country Planning (General Permitted Development) (England) Order 2015 for a proposed 18.0m Phase 8 Monopole C/W wrapround Cabinet at base and associated ancillary works.	No objections- Carried unanimously with the following observation- The Council would like to be reassured that this installation will not disrupt the free flow of traffic along the A259 during installation
21/1089/FH	35 Queensway, Dymchurch, Romney Marsh, TN29 0NB	Side extension	No Objections- Carried unanimously.
21/1063/FH	121 The Fairway, Dymchurch, Romney Marsh, TN29 0QP	Conversion of garage & extension to form annex	No Objections- Carried Unanimously

21/0947/FH	63 Tritton Gardens, Dymchurch, Romney Marsh, TN29 0NA	Erection of a single-storey rear extension with first floor balcony over.	No Objections Carried Unanimously – But raised concerns that the Balcony does not overlook neighbour’s property.
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Planning application 21/0441/FH-

At the request of the Planning authority, it was requested that the Parish Council review this matter further as further clarification regarding the application has been received-

After discussion it was agreed that the application should be supported, and the comments of the planning officer assisted in this decision. However, the position and height of the extractor fan which serves the takeaway establishment at street level was questioned.

In summary although a noise assessment shows this to be within acceptable tolerances its position being so close to the neighbouring property would not, it was felt, negate the noise nuisance and reduction in quality of life to those residents.

While no objections to the overall applications were made the Council have requested an explanation as to a compromise regarding the siting of the extractor fan.

ACTION- Clerk to write to the planning department.

8. FUNDING FOR PAVILION SURVEY

Members will consider providing funding for structural survey at the Pavilion Recreation Ground Dymchurch-Cllr Mc Creedy will present available quotations.

Members heard that in order to ensure that the Pavilion is available for the community now and in the future some structural changes may need to take place, and this would need therefore a current structural survey to be completed. One quote had been received and others would be obtained.

It was proposed as follows- The Parish Council will, in principle, cover the costs for a full structural survey.

A recorded vote was requested by Cllr. Williams

FOUR FOR the proposal- Cllrs, C. Young, D. Young, Coke and McCreedy
AGAINST- Cllr. Williams

Motion Carried

9. MEMORANDUM OF UNDERSTANDING

Members will consider memorandum of understanding between Dymchurch Parish Council and Friends of Dymchurch Recreation Ground Charity regarding management of hiring of Recreation Ground.

Members discussed the memorandum of understanding which would allow the Friends of Dymchurch Recreation Ground Charity to manage the hiring of the Recreation Ground and to use the funds raised for the additional maintenance and development of the Recreation Ground and Pavilion.

A recorded vote was requested by Cllr Williams.
FOR- (3) Cllr C McCreedy, Cllr C Young, Cllr D Young
AGAINST (1) Cllr J Williams
ABSTAIN (1) Cllr D Coker-

Motion carried.

10. DATE OF NEXT MEETING- To be held at the Scout Hut Chapel Road on Tuesday 6th July 2021 at 7pm.

Noted by members present.

11. CLOSED SESSION-

To consider pay award for Mr Adrian Lawson who has achieved a qualification in local government administration known as the Certificate in Local Government Administration. Passing this qualification permits a request to a rise in one level of pay in line with the National Pay Award Scales-

Members will consider this request-

After discussion, the proposed pay rise was agreed. This would be two pay scales considering that there was no pay rise in the last financial year.

A vote was taken, and this was agreed unanimously.

There being no other business the meeting closed at 1825hrs.

CLERKS REPORT- JUNE 16th, 2021

PAVILION LEASE UPDATE

The change of use application was reviewed by Fields in Trust on the 7th June- This was agreed which now means we can move onto the next stage of getting a draft lease together for review by all parties involved- I have instructed the solicitor to start work on this matter.

AUDIT 2021

The audit took place on 10th May with very few areas of concern raised by the Internal Auditor- On receipt of his report I will circulate this to members for any advice or observations to be acted upon.

BURIAL GROUND

We are getting quite a few enquiries about tracing relatives, additional memorials and general request for this area. The maps showing the location of graves is almost unreadable. As you can imagine for the relatives it is important that these documents are accurate. With this in mind I am starting to work on remapping the grave locations-

DOGS ON BEACH/DOG WASTE

I have received some complaints from members of the public regarding dogs on the beach and also dog mess- I have contacted the enforcement team at the district who will make visits when possible- I was informed they had been to our area prior to my contact.

ELECTRICAL CHARGING POINTS CARPARK-

We are just awaiting the final checks from the solicitors – I am chasing this up-

CYCLING SIGNS SEAWALL-

The EA are happy for us to install signage. I am now getting quotes and designs (which the EA will want to see) which I will present to the Council.

DISABLED CARPARK- Seawall

I have looked into this fully and it appears that this carpark is not under the Control of the Parish Council as part of the lease with the EA. In summary this means that we can not engage the District Council to enforce it as this will need to be done by the EA. Making changes to the Carpark with line marking would again need to be approved by the EA.

With this in mind I will put together a full report for an agenda item at a later meeting-

Mr J Lawrence