

Southorpe Parish Council

Minutes of meeting held on Wednesday 14th May 2025

At Barnack Village Hall at 8.00 pm

Present: Peter Corder (PC), Corrina Blackmore (CB), Gareth Brown (GB), Clare Peacock (CP)

Members of Public: Carl Brown and Adrian Billing

Clerk: Alison Hurford (AH)

25/46	To appoint a Chairman for the meeting PC was duly elected at the Annual Meeting of the Council to stand as chairman for the forthcoming year	
25/47	Apologies for Absence To receive and note apologies for absence received by the Clerk Apologies received Cllr Kevin Tighe	
25/48	Declaration of Interest To receive declarations of interest under the Council's Code of Conduct related to business on the agenda GB declared an interest in item 25/51.6 CP declared an interest in item 25/51.1	
25/49	Minutes of the last meeting (previously circulated) To agree the minutes of the last ordinary council meeting on 12 th March 2025 and extra ordinary meeting on 7 th April 2025 Minutes were agreed and signed by PC	
25/50	Matters Arising from meeting on 12th March 2025 50.1 Horse Riders through village There has been no further comments on this so will be removed from the Agenda 50.2 Financial/Asset Risk Assessment This is in place and is a working document with a copy on the website. AH to incorporate rotas on the forthcoming Agendas to establish proper checks are in place	AH
25/51	Planning - To receive details of planning applications and note or resolve council responses	
	51.1 25/00356/DISCHG Discharge of condition C8 (cross sections of how wall for the ensuite shall be inserted) and C9 (rooflight details) of listed planning permission reference 23/00996/LBC. Bottom Farmhouse Main Street Southorpe Stamford PE9 3BX – this is now discharged	
	51.2 25/00558/CTR Formative prune of 2 small ornamental trees in back garden to hold at appropriate height and spread for their location. Max length of reduction 1.5m The Old Dairy Barn Main Street Southorpe Stamford PE9 3BX – Council has no comment. Clerk to respond	AH
	51.3 25/00557/CTR T1) Eucalyptus - Fell to low stump. Two Hoots Main Street Southorpe Stamford PE9 3BX – Council has no comment. Clerk to respond	AH

	51.4 25/00425/HHFUL Re-roofing of an existing conservatory from glazing to Green Coat steel sheet. Farrendon Main Street Southorpe Stamford PE9 3BX Status: Awaiting decision (Council comments submitted)	
	51.6 24/01401/FUL Demolition of a bungalow and erection of a 1 and half storey self-build dwelling Lindra Main Street Southorpe Stamford PE9 3BX Awaiting decision (Council comments submitted) – withdrawn by applicant	
	51.7 To discuss Change of Use Planning Applications The Council to provide guidance/information on change of use and other planning requirements to parishioners. Clerk to contact PCC for advice as to how we create a document which could then be available on the website.	AH
25/52	Ward Update No ward update	
25/53	Finance	
	53.01 To receive and discuss finance report with bank reconciliation March/April bank reconciliation was agreed and signed by CP. £1478.15 in the Savings Account and £2214.51 in current account. Clerk to move £1500 from current to savings. Bank reconciliation is available on website under Finance.	AH
	53.02 To discuss Internal Audit report Received and agreed. Clerk to implement suggestions	AH
	53.03 To discuss and approve AGAR submission Received and agreed. Clerk to submit and post Public Rights Notice on notice board and on website on 2 nd June	AH
	53.04 To discuss and sign Certificate of Exemption Received and agreed. Clerk to submit	AH
25/54	Payments – all payments authorised as follows:	
	54.01 Clerk mileage for May 18 miles @ .45p a mile	£ 8.10
	54.02 Clerk Wages for May and June @ £135.56 per month	£271.12
	54.03 Auditor Invoice Renaissance Business Services	£125.00
	54.04 PCVS Payroll April/May/June	£36.00
	54.05 ICO Registration by direct debit (on further investigation the fee had increased to £47)	£47.00
25/55	Environmental	
	55.1 To discuss Multi Agency Meeting held on 19 th March 2025 Anglian Water still have some outstanding actions including performing a camera sewer survey. PCC sustainable drainage team have carried out work at the southern end of the village creating new verge grips and gravel collection points to alleviate standing water on the road. The ditch opposite Ermine Lodge has been excavated to improve the drainage. Walcot Estates will take this on moving forward. This has also been done near the horse field. They will now undertake dye testing at the Pond to ascertain flow pathways; results to be discussed at the next Multi Agency meeting on the 21 st May	CB
	55.3 To discuss John Clare Countryside Update	

	John Clare cluster meeting hasn't been held since our last meeting. Awaiting a visit from the Wildlife Trust. John Clare updates will be shared with the village.	CP
	55.4 To discuss Village Field Usage and Security A combination lock will be put in place and residents will need to contact the clerk to get the combination. Pedestrian gate is always open. CB to work on some bonfire building guidelines which will then go on website.	CB
25/56	Traffic	
	56.1 To discuss speed restrictions. Contact has been made with PCC to request reinstatement of the missing red anti skid surface at the northern entrance to the village which was not replaced following historic road repairs. A request has also been made for the 20 mph roundels road markings to be refreshed at both entrances with new countdown bars added at the northern entrance. National Highways want data to look into funding for possible speed restrictions. Anglian Water have been chased about the verge where the burst pipe was.	GB
	56.2 To discuss Barnack Ward Traffic Group -No meeting	
	56.3 To discuss VAS installation Posts and signs will be going in end of May beginning June Speed data from the existing VAS can be obtained from the Clerk if interested.	GB
	56.4 Dualling project – no information	
25/57	Community Matters	
	57.1 Lack of grave space in the Ward to be discussed at a meeting on 5 th June AH to attend this meeting	AH
	57.2 Village projects GB to co ordinate a message on the village WhatsApp group to encourage volunteers to help with some village maintenance	GB
25/58	Parish Liaison Meeting Local plan was discussed in length. There were several presentations and slides from the meeting are available from the clerk.	PC
25/59	Local Plan – to discuss latest call for site applications	PC
	59.1 To discuss public consultation SPC to submit a response highlighting key issues raised at the recent Parish Liaison meeting which focused on the preservation of the rural countryside. Any public comments need to be submitted by 29 th May	PC
25/60	Date of next meeting - Wednesday July 9th at Barnack Village Hall at 7.15 pm	