

**Worldham Parish Council**  
**Minutes of Meeting held on Wednesday 4<sup>th</sup> December 2019, 8pm**  
**at East Worldham Village Hall**

**Present** Cllr W Brock (Chair), Cllr T Blake, Cllr K Malin

**Also present** Jane Ives, Clerk to Parish Council  
 1 member of the public

**19.91** **Apologies for absence** were noted from Cllr Bagnell & Cllr Fife.

**19.92** There were no Declarations of Interest.

**19.93** It was **RESOLVED** to approve the minutes of the Parish Council Meeting held on 6<sup>th</sup> November 2019.  
**Proposed: Cllr Brock. Seconded: Cllr Malin.**

**19.94** It was **RESOLVED** to appoint Cllr Bagnell as Vice Chair of the Council until the next Annual Meeting in May 2020. **Proposed: Cllr Fife. Seconded: Cllr Brock**

**19.95** The Chairman adjourned the meeting for **Public Questions:**  
 A member of the public was concerned that the heaters in the Village Hall were not very effective. Cllr Brock reported that they had been inspected today and Cllr Malin explained how to make them work more effectively.  
**Meeting reconvened.**

**19.96** The resignation of the Clerk was noted and the role is currently being advertised with approximately 10 applications having been received. The closing date is 13<sup>th</sup> December at which point the Staffing Advisory Committee should review and arrange interviews with a view to appointing a new Clerk in January 2020. The current Clerk will continue to assist the Council for a short period.

**19.97** **Planning Applications:**  
**Previous Planning Applications:** The table at Appendix 1 was noted regarding previous planning applications. Manor Farm has now been approved but no other decisions have been made. Oaklands Farm is ongoing with a decision date due shortly. It was agreed that Cllr Blake would represent the Council's view at the Planning Committee meeting when the application is due to be discussed. Cllr Blake would also like the Council to send a letter to the Planning Committee members in advance of any decision to set out Worldham Parish Council's main points in their response.

**19.98** It was **RESOLVED** to approve the following payments. **Proposed: Cllr Blake. Seconded: Cllr Brock.**

| Payment date | Payee                    | Description          | Net              | VAT          | Total            |
|--------------|--------------------------|----------------------|------------------|--------------|------------------|
| 04/12/19     | Clerk                    | Salary November 2019 | £527.80          | £0.00        | £527.80          |
| 04/12/19     | Worldham Community Group | VE Day Grant         | £1,500.00        | £0.00        | £1,500.00        |
|              |                          |                      | <b>£2,027.80</b> | <b>£0.00</b> | <b>£2,027.80</b> |

**19.99** **Current Year Budget:** It was **RESOLVED** to approve amendments to the following items in the current year budget:

- Training** Increase to £1,000 to allow for training for a new Clerk
- Playground** Increase to £3,000 to allow for repairs to the current playground

**19.100** **Budget 2020/21:** It was **RESOLVED** to approve the budget for 2020/21 (Appendix 2).  
 The precept for 2020/21 will be £12,268 but due to tax base changes the amount per band D household will remain unchanged at £61.78, meaning no increase for residents. **Proposed: Cllr Blake. Seconded: Cllr Brock.**

**19.101** **Playground:** The Clerk provided an update regarding the repairs needed on the multiplay unit at the playground. The additional playground inspection has now been carried out and has identified work needs to take place on some sections of the multiplay unit. Quotations will now be sought for a replacement unit and also a replacement playground and any associated available grant funding.

**19.102 S106 Developers Contributions:** The Clerk advised that a new piece of equipment at the playground would be acceptable to the SDNPA for the open spaces/environment monies available. With regards the transport monies the Clerk advised the Council to wait until the invoice has been received for the recent traffic mitigation works and then decide whether to proceed with elements of phase 2 or identify other work needed that would be acceptable to the SDNPA.

**19.103 Worldham Community Benefit Fund:** It was **RESOLVED** that the Council would purchase a projector screen for the Village Hall instead of funding a screen for the WI. Additionally, the Council would like to consider providing a projector so this will be brought back to Council at a later date with options for both a projector and a screen which could then be utilised by all users of the hall. **Action: Clerk**

**19.104** It was agreed to **DEFER** the co-option of a new Parish Councillor until January when all current councillors would be present and could take part in the decision.

**19.105 Lengthsman Scheme:** Councillors noted items that require work and these will now be submitted to the lengthsman. Additionally, a tree is overgrowing the pavement on Shelleys Lane and the Clerk will report this to Highways for action.

**19.106** The next meeting will be held on Thursday 16<sup>th</sup> January 2020. The Chairman closed the meeting at 9.45pm.

Signed: .....

Date: .....

**Appendix 1: Planning Application Tracker**

| <b>Date registered</b> | <b>Reference</b>   | <b>Address</b>   | <b>Consultation expiry date</b> | <b>Proposal</b>  | <b>WPC comments</b> | <b>Decision</b> |
|------------------------|--------------------|--|---------------------------------|--|---------------------|-----------------|
| 18/09/2019             | 55638/001          | Land between 60-86 Wilsom Road, Alton                  | 07/11/2019                      | Outline application for residential development of 23 new dwellings  | No comments         |                 |
| 09/10/2019             | SDNP/19/04721/HOUS | Clouds Hill, Old House Gardens, East Worldham GU34 3AN | 07/11/2019                      | Single & two storey rear extension & glass verandah  | No objection        |                 |
| 10/10/2019             | SDNP/19/04805/HOUS | Manor Farm, Worldham Hill, East Worldham GU34 3AY      | 11/11/2019                      | Loft conversion to include alterations to dormer windows   | No objection        | Approved        |
| 28/10/2019             | SDNP/19/05405/LIS  | Old House Farm, Shelleys Lane, East Worldham GU34 3AQ  | 28/11/2019                      | Listed building consent  | No objection        |                 |
| 13/09/2019             | SDNP/19/03709/FUL  | Oaklands Farm, Green Street, East Worldham GU34 3AU    | 16/10/2019                      | Change of use of Oaklands Farm & associated land holdings from agriculture & B8 to mixed use agriculture, B8 & Seasonal Event Space associated with the holding of religious festivals | Objection           |                 |

|            |                    |  |            |   |              |   |
|------------|--------------------|--|------------|---|--------------|---|
| 09/08/2019 | 57718/001          | The Clock House,<br>Truncheaunts Lane, East<br>Worldham GU34 3AA       | 12/09/2019 | Change of use of land from part of<br>residential grounds of Truncheaunts<br>Farm to residential garden of the<br>Clock House   | No objection |   |
| 31/05/2019 | 33920/009          | Wilsom Farmhouse, 60<br>Wilsom Road, Alton GU34<br>2SP                 | 11/07/2019 | Detached double garage (part<br>retrospective consent)  | No comments  | Permission                                  |
| 31/05/2019 | 51471/006          | Unit 7 Waterbrook<br>Estate, Alton GU34 3US                            | 15/07/2019 | Variation of conditions 5, 11 and 18 of<br>planning permission 51471/003 to<br>allow for importation of road planings<br>and the night time importation and<br>exportation of waste |              | Refused. Appeal<br>APP/Q1700/18/32<br>17698 |
| 11/04/2019 | SDNP/19/01821/HOUS | Land adjacent to 6 Drove<br>Cottages, Blanket Street,<br>East Worldham | 19/06/2019 | Addition of store cupboards to<br>exterior  | No objection | Permission                                  |
| 17/05/2018 | 57718              | The Clock House,<br>Truncheaunts Lane, East<br>Worldham GU34 3AA       | 26/06/2018 | Deed of variation on S106 agreement<br>on app. ref 27227/006 to remove the<br>rental clause   | No objection | Awaiting decision                           |
| 06/03/2019 | 52717/001          | Land at junction of<br>Wilsom Road, Windmill<br>Lane, Alton            | 16/04/2019 | Three bed detached dwelling   | No comments  | Refused                                     |

|            |                   |   |            |  |           |   |
|------------|-------------------|---|------------|--|-----------|---|
| 24/01/2019 | SDNP/19/00346/FUL | Land South of Green Street, East Worldham<br>GU35 9NN | 04/03/2019 | Proposed new vehicular access & grassed tiled turning area | Objection | Refused. Appeal<br>APP/Y9507/W/19/<br>3226789 |
|------------|-------------------|---|------------|--|-----------|---|

Appendix 2: Budget 2020/21

**WORLDHAM PARISH COUNCIL**  
**BUDGET 2020/21**

**Balances c/f 31/03/19**

|                |                 |
|----------------|-----------------|
| Instant Access | 6236.29         |
| Treasurers     | 12398.08        |
|                | <u>18634.37</u> |

**Balance c/f**  
**31/03/20**

15421.37

|                              | <b>Actuals<br/>2018/19</b> | <b>Budget<br/>2019/20</b> | <b>YTD as at<br/>28/11/19</b> | <b>Updated<br/>Budget<br/>2019/20</b> | <b>Budget 2020/21</b> |
|------------------------------|----------------------------|---------------------------|-------------------------------|---------------------------------------|-----------------------|
|                              | £                          | £                         | £                             | £                                     | £                     |
| <b><u>RECEIPTS</u></b>       |                            |                           |                               |                                       |                       |
| Precept                      | 10586                      | 12170                     | 12170                         | 12170                                 | 12268                 |
| Bank Interest                | 49                         | 6                         | 62                            | 62                                    | 65                    |
| VAT repayment                |                            |                           |                               |                                       |                       |
| Village Hall                 | 818                        | 500                       | 805                           | 900                                   | 900                   |
| Wayleave                     | 4                          | 4                         |                               |                                       |                       |
| Grants                       | 1315                       |                           |                               |                                       |                       |
| S106                         | 3745                       |                           |                               |                                       |                       |
| Other income                 | 1499                       |                           | 100                           | 150                                   |                       |
| <b>TOTAL BUDGET RECEIPTS</b> | <b>18016</b>               | <b>12680</b>              | <b>13137</b>                  | <b>13282</b>                          | <b>13233</b>          |
| <b>Total funds available</b> |                            |                           |                               | <b>31916.37</b>                       | <b>28654.37</b>       |

|   | <b>Actuals<br/>2018/19</b> | <b>Budget<br/>2019/20</b> | <b>YTD as at<br/>28/11/19</b> | <b>Updated<br/>Budget<br/>2019/20</b> | <b>Budget 2020/21</b> |
|---|----------------------------|---------------------------|-------------------------------|---------------------------------------|-----------------------|
|   | £                          | £                         | £                             | £                                     | £                     |
| <b><u>PAYMENTS</u></b>                          |                            |                           |                               |                                       |                       |
| Net salaries and allowances                     | 6080                       | 7,250                     | 4345                          | 7000                                  | 7100                  |
| Pension Contributions (employer's & employee's) |                            | 1,000                     |                               | 0                                     |                       |
| Travel costs                                    |                            | 120                       |                               | 120                                   | 120                   |
| Chair's Allowance                               |                            | 30                        |                               | 30                                    | 30                    |
| Stamps & Stationery                             | 110.83                     | 500                       | 140                           | 350                                   | 350                   |
| Project costs                                   | 5901                       |                           |                               |                                       |                       |
| Section 137 Payments                            | 100                        | 100                       |                               | 0                                     | 50                    |
| Repairs & maintenance                           | 2732                       | 1,000                     | 183                           | 1000                                  | 1000                  |
| Village Hall electricity                        | 559                        | 700                       | 851                           | 1200                                  | 1200                  |
| Village Hall water rates                        | 62                         | 50                        | 24                            | 50                                    | 50                    |
| Inspections/septic tank                         | 66                         | 65                        | 101                           | 101                                   | 120                   |
| Subscriptions & Fees                            | 187                        | 350                       | 330                           | 330                                   | 330                   |
| Audit fees                                      | 200                        | 200                       | 240                           | 240                                   | 240                   |
| Grant allocation                                | 900                        | 600                       | 700                           | 700                                   | 700                   |
| Grass cutting (village hall)                    |                            | 150                       | 150                           | 150                                   | 150                   |
| Playground maintenance                          | 833                        | 675                       | 681                           | 3000                                  | 1000                  |
| Training  |                            | 250                       |                               | 1000                                  | 500                   |
| Election costs                                  |                            | 150                       | 120                           | 120                                   | 500                   |
| Insurance                                       | 1062                       | 1,090                     | 1104                          | 1104                                  | 1200                  |
| VAT on payments                                 |                            |                           |                               |                                       |                       |
| <b>NET BUDGET EXPENDITURE</b>                   | <b>18793</b>               | <b>14,280</b>             | <b>8969</b>                   | <b>16495</b>                          | <b>14640</b>          |
| <b>Year End Balance</b>                         |                            |                           |                               | <b>15421.37</b>                       | <b>14014.37</b>       |

| <b>Worldham Community Benefit Fund</b>   |      |      |      |   |
|--|------|------|------|---|
| <b>Opening balance 31st March 2019</b>   |      |      |      | 8960.20   |
|  | 4285 | 4410 | 4391 | 4391.00   |
|  |      |      |      | <b>13351.20</b>   |
| Defibrillator costs                      |      |      | 165  | 165.00  |
| VE Day                                   |      |      |      | 1500.00   |
| PCC boundary wall repair                 |      |      |      | 600.00  |
|  |      |      |      | <b>2265.00</b>  |
| <b>Balance at year end 2019/20</b>       |      |      |      | <b>11086.20</b>   |
| Traffic mitigation project costs balance |      |      |      |   |
|  |      |      |      | <i>Traffic mitigation - £5,718 Highways, £750 DC grant, balance</i> |
|  |      |      |      | <i>WCBF</i>   |
| <b>Closing balance</b>                   |      |      |      | <b>9019.20</b>  |

| <b><u>Precept Calculation</u></b> |         |                 |                                  |
|-----------------------------------|---------|-----------------|----------------------------------|
|                                   |         | <b>Tax Base</b> | <b>Cost per band D household</b> |
| 2019/20 precept                   | £12,170 | 196.98          | £61.78                           |
| 2020/21 precept                   | £12,268 | 198.58          | £61.78                           |