Donhead St Andrew Parish Council

Full Meeting **Minutes** - Friday 13th July 2018 at 7:30pm Donhead St Mary Village Hall

	Analasias			
18 07 01	Apologies	received	ana those	: present

Present: M. Cullimore (Chairman), S Luck (Vice-Chairman), C. Burrows, Ms P. Maxwell-Arnot, Miss B Miller, Mrs F. Smart, M. York.

Also in attendance: W.Cnllr T. Deane; 1 resident; Mrs S. Harry (Clerk).

Apologies received and accepted: P.Cnllrs J. Barton, S. Pyke.

18.07.02 Declarations and Dispensations

a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests - none.

b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests - none.

18.07.03 Public Participation and Presentations - Questions and/or statements - none.

18.07.04 Resolution of minutes:

- a. AGM 11th May 2018 proposed BM/seconded SL/unanimous
- b. Full meeting 11th May 2018 proposed CB/seconded MY/unanimous
- c. Interim Meeting 4th June 2018 proposed BM/seconded CB/unanimous

PLANNING MATTERS

18.07.05 | Applications determined - no recent determinations

FINANCE

18.07.06

a. Approval of payments information

Payment	Payee	Budget	Nett	VAT	Gross	Ref	
Date		Head	amount		amount		
25.05.18	Simon Workman	Cemetery	89.00	0.00	89.00	FP 9	budgeted
11.06.18	DStMary VH	Hall hire	20.00	0.00	20.00	FP11	budgeted
11.06.18	Clerk	Salary	239.00	0.00	239.00	FP12	budgeted
11.06.18	HMRC	Salary	21.00	0.00	21.00	FP13	budgeted
22.06.18	Came & Co Brokers	Insurance	357.57	0.00	357.57	FP10	budgeted
06.07.18	Simon Workman	Cemetery	80.00	0.00	80.00	FP14	budgeted

The above payments were resolved retrospectively - proposed MY / seconded SL/unanimous

Clerk

b. Cancellation of cheque 502 - Donhead Field Centre £100; this cheque was written in the last financial year and was over 6 months old; P.Cnllrs resolved unanimously to cancel the cheque - proposed SL / seconded BM

c. Approval of payments received since agenda circulation

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Payment	Payee	Budget	Nett	VAT	Gross	Ref	
Date		Head	amount		amount		
16.07.18	HMRC	Payroll	21.00	0.00	89.00	FP15	budgeted
16.07.18	Clerk	Salary + refund of payments obo PC	925.96	0.00	20.00	FP16	budgeted
16.07.18	R. Pearce	Cemetery + AM maintenance	390.00	0.00	239.00	FP17	budgeted
16.07.18	Simon Workman	Cemetery maintenance	81.00	0.00	21.00	FP18	budgeted

The above payments were resolved - proposed SL / seconded BM/unanimous Clerk

CEMETER	ξ Y	
18.07.07	War memorial maintenance - cleaning of slate panels ongoing.	му/мс
18.07.08	Cemetery a. Cemetery plots mapping – the anomaly between the cemetery map, actual burial positions and the register is now resolved with the map references amended. A hard copy will be made available to the Shaftesbury Museum.	Clerk
	b. Grounds Maintenance - ongoing by the regular contractor who had asked permission to sow wild flowers. P.Cnllrs discussed the request before agreeing to an area under the tree by the entrance plus the top of the boundary bank on Lower Street only.	Clerk/ SW
HIGHWA	YS/Rights of Way	
18.07.09	 Footpaths: a. Update on any footpath matters from P.Cnllr PMA - several locations were mentioned: • Stile near Leat House - this stile had been replaced by Lord Talbot. • FP 3 from St Bartholomew's St towards Mill Lane - permission for the FP pointer is still required; also the hedging needs to be cut back. • First section of FP 4 from Mill Lane to bridge is very overgrown. 	Clerk Clerk
	 FP overgrown and stile opposite Donhead Mill requires attention. b. FP 27 Inquiry - thanks were given to Mr Kilner for his work in co-ordinating the response from the village; hopefully a decision would be made by the time of the next meeting. 	Clerk
18.07.10	Parish Steward Reports - P,Cnllrs noted that potholes had been the priority in June. The white aluminium finger post required repair or replacement. Area Highways Engineer to be approached.	Clerk
Other Mo	ıtters	
18.07.11	First Aid Course - P.Cnllrs noted that the next first aid course that St John's could provide is in July of 2019 and in Shaftesbury; they no longer provide training in this area in client's own accommodation. There are 9 residents currently interested. Other providers are being approached, e.g. Red Cross.	Clerk
Reports		
18.07.12	W. Cnllr Tony Deane - 2 issues mentioned: a. Waste recycling changes from 30 th July, and b. Nadder Community Land Trust formation - see also item 13.	
18.07.13	Other reports: a. Chairman - potential visit from a WC Officer to talk about grants available to form a Community Land Trust; P.Cnllrs agreed that a visit would be requested at the September meeting. b. Clerk - Mrs Harry indicated that she would like to resign from the post in June 2019, following submission of the Annual Return. P.Cnllrs agreed that the post would be advertised in the September issue of the Donhead Digest to allow for training and a period of joint working.	
18.07.14	Correspondence - P.Cnllr S. Luck informed the meeting of his discussion with James Body promoting the Chalke Rural Broadband Initiative moving forward as a Community Interest Company. Although funding issues were still being considered, P.Cnllrs asked that Mr Body be requested to attend the November meeting.	
18.07.15	Public participation - the resident commented on 3 topics: a. Clarification of the cancelled cheque (see 6b.) and the reason for the initial payment, i.e. for hall hire for meetings. b. Responsibility for maintenance of overgrown footpaths, i.e. the owner.	

	c. FP 27 Inquiry - timing of statements and the promise of facilities for projection of maps.	
18.07.16	Date and time of next meeting: Full Council Meeting - 14 th September 2018 at 7:30pm; Donhead St Mary's Village Hall	
	Interim planning meetings as required.	
	There being no other business, the meeting concluded at 8:47pm.	