

LPC:0517 **ANNUAL MEETING OF LONGDEN PARISH COUNCIL****TO BE HELD ON****Wednesday****10<sup>th</sup> May 2017****MINUTES**

- 1) **Chairman welcome** The Chairman welcomed all to the meeting.
- 2) **Present: Councillor** P Carter- Chairman; Councillor N Evans Vice chairman; Councillor W Merrick; Councillor M Whittall; Councillor C Rigby; Councillor R Evans Councillor C Roberts; Councillor K Roberts & **Apologies** were received from K Lovegrove who was on holiday. Also present L Pardoe clerk to the Council and members of the public (see sheet attached to the signed minutes)
- 3) **Signing of Declaration of Acceptance of Office for all members.** These were signed in front of the clerk.
- 4) **Election of Chairman:** Councillor P Carter proposed that Councillor N Evans be the Chairman; this was seconded by Councillor C Rigby and agreed by all members present.
- 5) **Declaration of Acceptance of Office of Chairman:** This was signed by the Chairman in the presence of the Council.
- 6) **Welcome by Chairman:** The new Chairman welcomed all to the meeting.
- 7) **Election of Vice-Chairman:** Councillor N Evans proposed Councillor P Carter for Vice-chair. This was seconded by Councillor W Merrick and agreed by all members present.
- 8) **Declaration of Acceptance of Office of Vice-Chairman** This was signed by the Vice-Chairman in the presence of the Council.
- 9) **Co-option of Councillor.** It was agreed to defer this to the June meeting where ex Councillor K Lovegrove would be co-opted.
- 10) **Declaration of Acceptance of Office by Co-opted Councillor-**
- 11) **Election of representatives for Finance Committee:** It was agreed that this should be The Chairman, Vice-Chairman, Councillors M Whittall, C Rigby and C Roberts.
- 12) **Election of representative to serve on Lyth Hill Management Committee:** It was agreed that this should be Councillors M Whittall and C Rigby.
- 13) **Election of representatives to Rights of Way Committee:** It was agreed that this should be Councillors W Merrick & C Roberts.
- 14) **Election of Tree Warden:** It was agreed that this should be: Councillor K Roberts.
- 15) **Election of Councillors with responsibility for Street Lighting:** It was agreed that this would be Councillor R Evans
- 16) **Election of Councillors with responsibility for Play Areas:** It was agreed that this would be Councillors W Merrick, M Whittall, P Carter
- 17) **Election of Parish Council representative to serve on the Local Joint Committee:** It was agreed that this should be Councillor N Evans with Councillor C Roberts as the reserve member.
- 18) **Declarations of Interest:** There were none at this point.
- 19) **Public Comments:** Mr. Perry from Annscroft spoke on the Parish Councils proposal to close a certain part of the Play Area off for the use of dog walkers and to keep the rest of the field dog free. He said that the dog walkers not only clean up after their dogs but also remove the faeces from other wild animals e.g. badger, foxes and the hounds when they get in the field. He said

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that if the Parish Council do fence of an area then that area will be kept clean but the dog walkers will not clean up the other part of the field from badger and fox faeces. The chairman thanked him for his comments. This matter will not be decided until October when Shropshire Council are hoping to have the new Dog Control Orders sorted out following the change from Government.

The agent for planning application 17/01780/FUL asked members if they had any questions on the planning application. The members had no questions.

**20) Police Report: This was noted. The Police were out and about in the parish earlier that day**

**21) Shropshire Councillors Report:** Following the May elections all members had now signed their declarations of Acceptance of Office. There will be a general meeting next week to elect a new leader. There will need to be a visible consultation over the proposed Dog Control orders for Tim Sneddon to enforce them. Councillor C Roberts said that she had walked the field the previous week and there was no dog mess present.

**22) Confirmation and Acceptance of Minutes of meeting held on 6<sup>th</sup> April 2017:** It was agreed that these were a true and accurate record of the meeting; proposed by Councillor C Rigby; seconded by Councillor W Merrick and agreed by all members present.

**23) Matters arising:-** All matters were covered on the agenda.

**24) Planning:** i) **clerk to report on earlier applications**

Reference: 16/03406/OUT: Address: Land west of The Rectory, Plealey Lane, Longden

Proposal: Outline application for the erection of 14 dwellings to include access awaiting decision

Reference: 16/03600/VAR

Address: Land at Longden, Shrewsbury, Shropshire. SY5 8EX

Proposal: Variation of condition No1 (approved plans) attached to planning permission 14/00088/REM dated 9<sup>th</sup> April 2014 for reserved matters (appearance) for the erection of 13 no. dwellings pursuant to Outline application 08/1194/O (subsequently varied by planning permission reference 10/03473/VAR) to allow additional windows on Plot 13 to improve natural daylighting and to provide views to the open countryside beyond. Awaiting decision

Reference: 16/04903/VAR106: Address: Hall Farm, Summerhouse Lane, Longden: Proposal: Variation of Section 106 for planning application number 14/01458/FUL to reduce the level of affordable housing: Awaiting decision

Reference: 16/04978/FUL: Address: The Curlews, Great Lyth, Shrewsbury, SY3 0BA Proposal: Change of use of land to domestic and erection of a self-contained annex ancillary to the main building. Awaiting decision

Reference: 17/00130/FUL: Proposed Residential development land north of The Cottage, Lower Common, Longden, Shropshire. Awaiting decision

Reference: 17/00700/FUL: Proposed dwelling west of White House, Exfords Green, Shrewsbury. Awaiting decision.

Reference: 17/00739/FUL: Round House Farm, Exfords Farm, Exfords Green, Longden, Reference: 16/02395/FUL: Reconsultation due to amendment on application 16/02395/Ful Land off Manor Lane. Awaiting decision

Reference: 17/00558/REM (validated: 15/02/2017): Proposed Residential Development Land N of the Red Lion, Longden Common, Shrewsbury, Shropshire. Awaiting decision.

Reference: 17/00531/REM: Land East of the White House, Exfords Green Shrewsbury. Awaiting decision

Reference: 17/00896/FUL (validated: 9<sup>th</sup> March): The Farriers, Annscoft, Shrewsbury. Awaiting decision

Reference: 17/01047/FUL (validated 14<sup>th</sup> March: Haysler, Longden Common Lane, Longden Common. Awaiting decision

Reference: 17/01240/FUL (validated: 15/03/2017) 1 Middle Farm Meadows Moss Close, Shrewsbury Road, Longden, Shrewsbury, SY5 8EX. Awaiting decision

**ii) Council to consider new applications.**

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- Reference: 17/01780/FUL (validated: 24/04/2017)  
Address: Land To The West Of Green Lane, Exfords Green, Shrewsbury, Shropshire  
Proposal: Erection of 4 No dwellings; 1 No 4-bay and 1 No 2-bay open car ports and formation of new vehicular access  
*After discussion it was agreed that the Parish Council do not support this application. The Parish Council is over the quota for this area in the SAMDev. This would be overdevelopment of Exfords Green. There is a lack of amenities in Exfords Green and this is not a sustainable location. The road infrastructure is bad in this area. Proposed by Councillor N Evans; seconded by Councillor R Evans. There were two abstentions. The proposal was carried by 6 to 2 votes.*
- Reference: 17/01767/ADV  
Address: Tankerville Arms, Shrewsbury Road, Longden  
Proposal: Erect and display illuminated fascia board on front elevation of the Public House.  
*After discussion it was agreed that the Parish Council support this application. Proposed by Councillor N Evans; seconded by Councillor M Whittall and agreed by all members present.*
- Reference: 17/01881/TPO  
Address: Hillside House Nursery, The Old School House, Hookagate  
Proposal: Crown lift 1 No Yew Tree by 1 m and reduce sides by 1 m protected by Shropshire Council(Old School Building Hookagate) TPO2014  
*After discussion it was agreed that the Parish Council strongly object to this application and would prefer to leave the decision to the Tree Officer. Proposed By councillor M Whittall; seconded by Councillor C Rigby and agreed by 6 votes in favour of the proposal and 2 against. The proposal was carried.*
- Reference:17/01950/FUL  
Address: 23 Old Coppice, Great Lyth, Shrewsbury  
Proposal: Erection of a single storey extension following the demolition of the existing garage and store.  
*After discussion it was agreed that the Parish Council support this application. Proposed by Councillor C Rigby; seconded by Councillor M Whittall and agreed by all members present.*  
Shropshire Councillors R Evans and K Roberts made their decisions on information know to them at the time of the meeting.

iii)The Council agreed that the amendments to the Standing Orders setting up an Planning Committee would be agreed at the June meeting. This would consist of Councillor K Roberts, P Carter, R Evans and N Evans & C Rigby. The committee to meet on the 3<sup>rd</sup> Wednesday of the month when needed.

**There shall be a planning committee formed consisting of 5 members. This will consist of; Chair, Vice –Chairman and 3 members; they shall meet on the 3<sup>rd</sup> Wednesday monthly where necessary. The Committee shall have full delegated powers to make decisions and report back their decisions to the next full parish council meeting. It shall be subject to all relevant rules and regulations governing committees of parish councils.**

## 25) Highway Matters:

- Council to consider Mr. Kents.request for flashing lights to cross his cattle be registered as a site of community concern. After discussion it was agreed to add this to the Sites of Community Concern Proposed by Councillor C Roberts; seconded by Councillor K Roberts and agreed by 7 votes to 1.

- Councillor R Evans reported that at Exfords Green. Discussions are ongoing regarding the wall. An enforcement Notice has been served.
- Councillor M Whittall reported that the Parking areas in Annscroft would be done this week.
- Councillor Whittall asked if we could chase the hedge trimming through Annscroft again with Jonathan Ingoldby
- Councillor P Carter reported that the potholes in Longden Common Lane have been filled in.

**26) Communications and Correspondence:** list to be circulated to members and available at the meeting

- Training for new members. Councillor C Roberts requested to attend the training for new members the following Wednesday.

**27) Finance:**

- (a) Accounts due for payment; It was agreed to pay the accounts as presented by the clerk. Proposed by Councillor R Evans; seconded by Councillor P Carter and agreed by all members

224	HMRC	PAYE	6.40
225	L Pardoe	Expenses	48.05
226	Shropshire RCC	Parish Plan work	808.20
227	AON	Insurance	368.94
228	D Malley	Payroll	73.00
229	Shropshire Council	Annscroft Field rent	10.00
230	J Griffiths	Internal Audit	70.00
231	N Power	lighting charges	971.84
232	J Boyd	Grasscutting April	151.00
			2507.43

- (b) Council to receive Bank Account reconciliation; It was agreed to accept the Bank Reconciliation as presented by the clerk: proposed by Councillor R Evans; seconded by Councillor P Carter and agreed by all members present.
- (c) Balance held at Bank: Treasurers' Account £ 514.00. Instant Access Account £27211.00 totaling £27725.00
- (d) Council to approve any payments received after agenda has been sent out. There were no additional payments.
- (e) Council to approve additional hours for the clerk to begin setting up new website with Hugo Fox. This was agreed by all members.
- (f) Council to receive Internal Audit Report. The Council received the Internal Audit.
- (g) Council to agree the Annual Governance Statement. The Council agreed to sign the Annual Governance Statement
- (h) The Council agreed that they would be happy with a domain name with Longden Parish Council in it so people would be directed straight to it.

**28) Play Areas:**

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- Councillor P Carter to update the meeting on progress with funding applications; There is an application in with Veolia for £50,000 which if they were successful with they hoped to use to refurbish the Annscroft Play Area. There is also an application in for £10,000 with The Big Lottery and combined with the £10,000 from the Golden Arrow development and some money from the Parish Council reserves to re-do the Play area in Longden. This would involve removing everything and using wet pour rubber on half of the area and adding new equipment. The other half would have the rubber tiles that had been removed from the whole area re-laid on it until such time as we are able to afford more new wet pour and further equipment. This would cost approximately £25,000.
- Councillors to report on any Play Area matters
- Councillor C Roberts handed round some pictures she had taken of the climbing net at Annscroft Play Area where there was a rotten post and the bolt was broken off. It was agreed to meet at the site the following morning at 10.00 am to look at whether this could be repaired or needed removing altogether.
- Clerk to see if we can request an early ROSPA inspection.

## 29) Parish Matters:

### (a) Councillors to report any matters

Councillor C Roberts asked if there could be photos of the members on the new website so people knew who was representing them. Councillor C Roberts asked for a new list of who is who in the parish for the website. This would be dealt with when the new website was up and running. Councillor N Evans said there was a Parish Plan meeting on Thursday 11<sup>th</sup> May 2017. Councillor R Evans asked the clerk to look up what the Neighbourhood fund money was from. Was it anything to do with the Arrow development?

- 30) **Date and time of next meeting.** It was agreed that this would be held on 7<sup>th</sup> June 2017 at 7.30pm at Longden Village Hall:
- 31) The Chairman thanked all for attending and closed the meeting at 9.45pm.