

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting

Held on Monday 4 November 2013

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. S Edwards (Chairman), Cllr. N Vant, Cllr. P Ridgwell, Cllr. I Horner, Cllr. T Simmons, Cllr. M Skinner, Cllr. D Bimson, Cllr. K Butcher, Cllr. G Hughes, Cllr. P MacLoughlin, Cllr. R Crowther.

Also present: Mrs C Mason (Town Clerk), Cllr. B Bishop and six members of the public.

The meeting commenced at 7.00pm.

1. APOLOGIES

Cllr. R Silvester, Cllr. Mrs L Challiss, Cllr. L Jacobs.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests.
None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Meeting of Monday 7 October 2013.

Resolution Record No. **BTC/48/04/Nov/13**

Proposed by Cllr. I Horner and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT THE MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF MONDAY 7 OCTOBER 2013 BE ACCEPTED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only

Of the Brandon Town Council Meeting of Monday 7 October 2013.

With reference to additional car parking in Brandon, Cllr. P Ridgwell enquired whether the land at the Community Centre could be used for this purpose. Cllr. S Edwards said FHDC were always looking for available parcels of land for additional parking.

Cllr. G Hughes confirmed the Safer Neighbourhood Team public meetings were still being held. Future dates will be forwarded to the Town Council representative.

5. PUBLIC FORUM – Monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

Resolution Record No. **BTC/49/04/Nov/13**

Proposed by Cllr. K Butcher and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

Items raised included permission to erect additional fencing at the allotments (to be discussed under Urgent Business); leaves in Coulson Lane; the continuing problems with the Brandon level crossing.

6. TO RECEIVE A REPORT FROM THE POLICE/ RAF LAKENHEATH

Crime figures 1st October until 30th October 2013 were circulated at the meeting. There were

39 recorded crimes within this time period. The same time period last year saw 60 crimes recorded. This is a decrease of 35%. With regard to why the police no longer attended the town council meeting, Sgt Chisnall has asked for a meeting with members to agree a way forward.

7. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

Cllr. B Bishop’s report contained matters relating to the house allocation sites for Brandon; Brandon Carollers; street lighting in Riverside Way; lack of directional signage and non-functioning lighting in the Bury Road car park; proposed regeneration plans for Brandon.

The meeting was reconvened.

Cllr. T Simmons declared an interest in this agenda item. The Declaration of Interests Book was duly signed.

8. URGENT BUSINESS – any items the Chairman considers a matter of urgent business.

Resolution Record No. **BTC/50/04/Nov/13**

Proposed by Cllr. G Hughes and seconded by Cllr. N Vant.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE ERECTION OF ADDITIONAL FENCING AT THE ALLOTMENT SITE.

9. ACCOUNTS

9.1 Resolution Record No. **BTC/51/04/Nov/13**

Proposed by Cllr. D Bimson and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE OCTOBER 2013 ACCOUNTS FOR PAYMENT.

Date	Amount	Supplier	Net Total	VAT
Oct-13	126.59	Finevale Service Station	105.50	21.09
Oct-13	256.80	RBS Rialtas Business Solutions	214.00	42.80
Oct-13	52.98	Thetford Garden Centre	47.15	5.83
Oct-13	1,150.25	Bartram Mowers Limited	958.53	191.72
Oct-13	120.00	Playsafety Limited	100.00	20.00
Oct-13	152.34	Glasdon UK Limited	126.95	25.39
Oct-13	30.54	Fengate Fasteners Ltd	25.45	5.09
Oct-13	24.00	SALC	20.00	4.00
Oct-13	70.00	Blazetech Fire Protection	70.00	
Oct-13	54.00	J & D Green	54.00	
Oct-13	67.20	St Johns Ambulance	56.00	11.20
TOTAL:	2,104.70		1,777.58	327.12

Cllr. G Hughes declared an interest in this agenda item. The Declaration of Interests Book was duly signed.

9.2 Cllr. T Simmons proposed a donation of £250.00 be given to the Royal British Legion. With no seconder the motion failed.

Resolution Record No. **BTC/52/04/Nov/13**

Proposed by Cllr. M Skinner and seconded by Cllr. I Horner.

CARRIED: Unanimous.

BRANDON TOWN COUNCIL APPROVES A \$137 DONATION OF FOUR HUNDRED POUNDS TO THE ROYAL BRITISH LEGION.

Resolution Record No. **BTC/53/04/Nov/13**

Proposed by Cllr. G Hughes and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

THAT THE MEETING IS ADJOURNED FOR THE REPORT FROM RAF LAKENHEATH.

Squadron Leader Neilds said there has been a recent surge in flying activities. This will continue for a further short period of time. Questions were invited.

The meeting was reconvened.

Agenda item 10 to be heard later in the meeting.

11. PRECEPT DATE

Agreed as Monday 13th January 2014 at 7.00pm.

12. STREET LIGHT INSPECTION

Date and time to be agreed by the East and West Ward Committees and reports given at the next town council meeting.

13. BRANDON LEVEL CROSSING

Resolution Record No. **BTC/54/04/Nov/13**

Proposed by Cllr. T Simmons and seconded by Cllr. I Horner.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL WRITES TO TOP WESTMINSTER FIGURES, LOCAL MEMBERS OF PARLIAMENT, HEAD OF NETWORK RAIL, SUFFOLK COUNTY COUNCIL HIGHWAYS AND REQUEST PRESSURE IS PUT ON NETWORK RAIL TO CORRECT THE PROBLEMS AT THE BRANDON LEVEL CROSSING.

Cllr. G Hughes left the meeting at 8.10pm.

10. BRANDON TOWN COUNCIL WEBSITE

Examples of various websites were shown to members.

Resolution Record No. **BTC/55/04/Nov/13**

Proposed by Cllr. K Butcher and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

THAT A COMMITTEE IS FORMED TO AGREE A NEW FORMAT FOR THE BRANDON TOWN COUNCIL WEBSITE. COUNCILLORS HORNER, VANT AND BIMSON WERE DULY ELECTED.

14. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/56/04/Nov/13**

Proposed by Cllr. N Vant and seconded by Cllr. I Horner.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press

be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

BRANDON TOWN COUNCIL
Confidential Minutes
Of the Full Brandon Town Council Meeting
Held at 7.00pm on Monday 4 November 2013
In the Council Chamber, Old School House, Market Hill, Brandon.

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

15. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES

Of the Brandon Town Council Meeting of Monday 7 October 2013.

Resolution Record No. **BTC/57/04/Nov/13**

Proposed by Cllr. N Vant and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN
MEETING OF MONDAY 7 OCTOBER 2013 BE ACCEPTED AS A TRUE RECORD.

16. MATTERS ARISING from the confidential minutes of the Brandon Town Council
Meeting of Monday 7 October 2013.

There were no matters arising.

17. NEW CEMETERY

Confidential

18. GRAVEL HILL

Confidential

With no further business the meeting closed at 8.45pm.