



# GREENHEAD PARISH COUNCIL

Meeting on 21<sup>st</sup> July 2025

## Approved Minutes

2. A debit card was advised – it was agreed this was not necessary now that the council has online banking activated. The clerk will not need to pay for online invoices and claim back anymore.
3. To adopt a reserve policy. Members have considered the reserves report and agreed to adopt it.

The above were all approved.

**PROPOSED Cllr B Mason**

**SECONDED Cllr M Wood**

**AGREED**

56/25

### Planning Applications For Determination

25/01915/FUL COU function room to four en-suite bedrooms; Greenhead Hotel. – No objection comment to approve.

25/02199/COU Burnside Cottage – conversion of outbuilding into two pen cattery. No objection agreed.

**PROPOSED Cllr B Mason**

**SECONDED Cllr M Wood**

**AGREED**

### Determined

25/00036/FUL Rose Cottage – 2 dwellings - **GRANTED**

### National Park Planning

25NP0054 Walltown Quarry Visitor Centre – COU car park to mixed use for limited motorhome overnight up to 5 vehicles.

The chair asked members if the member of the public could speak as he had information to share about the application. He left after speaking.

Members then discussed the application and agreed to object due to the following concerns:

1. Direct competition to local campsite businesses
2. Logistics of how the site will be monitored to ensure correct number of vans.
3. Enforcement of the rules in the application – how will this be undertaken, if at all.
4. Payment for use – how is this to be enforced.
5. Potential for litter and use of the public toilets for emptying waste.

**PROPOSED Cllr L Whittington**

**SECONDED Cllr M Wood**

**AGREED**

25/25

### Reports on Financial Matters:

**57/25.01** Income & Expenditure as at 30<sup>th</sup> June 2025 - noted

**57/25.02** Accounts for payment at 21<sup>st</sup> July 2025

|                              |                | Bank Reconciliation    | Appendix 4 | 57/25.02                     |
|------------------------------|----------------|------------------------|------------|------------------------------|
| Bank Balance as at           |                | 30 June 2025           |            | 11974.92                     |
| Plus                         | o/s Lodgements |                        |            |                              |
| Less                         | o/s Payments   | X-Learning             |            | 120.00                       |
|                              |                | HSBC                   |            | 8.00                         |
|                              |                |                        |            | 128.00                       |
|                              |                |                        |            | <u>11846.92</u>              |
| Bal b/f 1st April 2024       |                |                        | 9525.21    |                              |
| Receipts in the year         |                |                        | 4758.50    |                              |
| Payments in the year         |                |                        | 2436.79    |                              |
| Balance at                   |                | 30 June 2025           |            | <u>11846.92</u>              |
| Receipts since March meeting |                |                        |            |                              |
|                              |                |                        |            |                              |
| Payments to approve          |                |                        |            |                              |
|                              |                | 21st July 2025         |            | 0                            |
|                              |                | Rospa                  | 96.00      | Annual Play Inspection       |
|                              |                | Greenhead Village Hall | 108.00     | Estimated - annual hall hire |
|                              |                |                        | 204.00     |                              |

Invoices have not been received for the payments but, they were approved for when they are received.

The accounts for £204.00 were thus approved for payment.

**PROPOSED Cllr M Wood**

**SECONDED Cllr B Mason**

**AGREED**

**57/25.03** Parish Online – it was agreed that the subscription was no longer required.

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|       |  |
|-------|--|
| 58/25 | <p><b>NorthumberlandALC - .gov.uk website</b><br/>From 1<sup>st</sup> April 2026 all councils will be required to have a .gov.uk website and email. Northumberland NALC are the host for the council website and they have announced that they will move providers so that a .gov.uk domain can be adopted. The cost for the council will be £9.99 per month but the company are offering a 50% discount for the first year. The county committee have agreed to match this so there will be no cost for this year.<br/>Members agreed, at this stage, to approve the switch but with only one email – for the council. As and when councillors are advised they must also have a .gov email they will then review this.</p> <p><b>PROPOSED Cllr M Wood                      SECONDED Cllr B Mason                      AGREED</b></p>   |
| 59/25 | <p><b>Haltwhistle &amp; District Joint Burial Committee</b><br/>Cllr Maxted gave a brief report.</p>   |
| 61/25 | <p><b>Any Other Business –</b> It was agreed to move this item before the confidential item.</p>   |
| 60/25 | <p><b>Staff Appraisal</b><br/>Resolution "That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw." This resolution is moved under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.<br/>The resolution was agreed and the clerk and Cllr Sharp left the meeting.</p> <p><b>PROPOSED Cllr B Mason                      SECONDED Cllr M Wood                      AGREED</b><br/>Cllr's B Mason and S Mason had met with the clerk to undertake the appraisal and reported this to members.<br/>Following the appraisal of the clerk's role, it was proposed to re-evaluate the role and move the scale point to SCP 16 from 1<sup>st</sup> April 2025. The number of annual hours worked were agreed as satisfactory but additional hours could be agreed should an emergency situation arise which would involve the clerk working over the normal hours. However, the hours do not take into account holiday pay so, it was also agreed to pay the pro-rated hours. The contract will be updated to reflect the changes and signed by the chair and the clerk.</p> <p><b>PROPOSED Cllr M Wood                      SECONDED Cllr B Mason                      AGREED</b></p> |
| 62/25 | <p><b>Dates and times of next meetings</b><br/>Council Meeting, <b>Monday 15<sup>th</sup> September 2025 from 7.00pm</b> in the Village Hall<br/>The meeting closed at 8.28pm.</p>   |