

HARTLIP PARISH COUNCIL BUDGET 2024/2025 v1.0

Last Updated: 07/03/2024

	£		
1. RECEIPTS (INCOME)	2024-2025 Budget	Change on PY	2024-2025 Budget Notes and Variances
1.1 - Precept/Rents			
1.1.1 - Precept	20,000.00	150%	Rise due to urgent improvement works required
1.1.2 - Allotment Rents	395.50	100%	
1.1.3 - Field Shelter Ground Rent	302.40	140%	Increased from £0.75 to £1.00
1.1.4 - Grazing Deposit	-	0%	
1.1.5 - Grazing Fees	4,680.00	160%	6 horses @ £15.00 per week
1.1.6 - Power Networks	209.42	100%	
1.1.7 - Bank Interest	-	0%	
1.1.8 - Bank Transfer	-	0%	
1.1.9- VAT Refunds		0%	
1.1 - Sub Total	25,587.32	203%	

	£		
2. PAYMENTS (EXPENSES)	2024-2025 Budget	Change on PY	2024-2025 Budget Notes
2.1 - Staff Costs			
2.1.1 - Staff Costs	3,736.80	136%	Based on 18 hours (unchanged) at £17.30 (NJP 2024)
2.1.2 - Overtime	-	0%	Overtime to be approved
Subtotal	3,736.80	136%	
2.2 - Finance			
2.2.1 - Bank Fees (Strong Box)	-	0%	
2.2.2 - Bank Transfer	-	0%	
2.2.3 - Environmental Maintenance	-	0%	
2.2.4 - Fees	-	0%	
Subtotal	-	0%	
2.3 - Governance			
2.3.1 - Government Email Setup	390.00	0%	New for 2024. Cost is £30 x 8 Councillors + £150
2.3.2 - Annual Government Email Domain Fee	100.00	0%	New for 24/25
2.3.3 - Audit Fees	530.00	512%	New for 24/25 External Audit fee £380 + Internal Audit £150
2.3.4 - Election Fees	-	0%	
Subtotal	1,020.00	986%	

2.4 - Grounds Maintenance

2.4.1 - The Allotments			
2.4.1.1 - Ground Rent to Landowner	130.50	100%	
2.4.1.2 - Alloment Holder Funds	-	0%	
2.4.1.3 - Ongoing Maintenance	264.50	115%	
2.4.1.4 - Water Supply	133.16	115%	
2.4.1.5 - Other Costs	-	0%	
Sub Total	528.16	111%	

2.4.2 - The Parkland			
2.4.2.1 - Ongoing Maintenance	2,000.00	62%	EMR
2.4.2.2 - Water Supply	335.97	115%	
2.4.2.3 - Other Costs	-	0%	
Sub Total	2,335.97	66%	

2.4.3 - The Recreation Ground			
2.4.3.1 - Ongoing Maintenance	3,280.00	120%	EMR
2.4.3.2 - Other Costs	-	0%	
2.4.3.3 - Annual Play Inspection	350.00	0%	
2.4.3.4 - Play Equipment Maintenance Costs	2,872.82	0%	EMR Wickstead Quote following annual inspection
2.4.3.5 - Other Costs	853.20	0%	Boundaries Maintenance
2.4.3.6 - New Play Equipment	6,500.00	0%	EMR
Sub Total	13,856.02	506%	

2.4.4 - War Memorial			
2.4.4.1 - Onongoing Maintenance	-	0%	

2.4.4.2 - Remembrance Day	35.00	0%	Remembrance Wreath
2.4.4.2 - Other Costs	-	0%	
Sub Total	35.00	0%	

2.4.5 - Village Sign			
2.4.5.1 - Ongoing Maintenance	-	0%	
2.4.5.2 - Other Costs	-	0%	
Sub Total	-	0%	

2.4.6 - Notice Board			
2.4.6.1 - Ongoing Maintenance	125.00	0%	EMR
2.4.6.2 - Other Costs	300.00	0%	EMR - Additional or replacement board
Sub Total	425.00	0%	

2.5 Other Payments			
2.5.1 - Grants given by HPC	-	0%	
2.5.2 - Section 137 payments	-	0%	
2.5.3 - Hartlip Community Hub Expenditure	-	0%	
2.5.4 - Health and Safety	-	0%	
2.5.5 - Insurance	1,250.00	112%	Inflationary Increase
2.5.6 - IT equipment	-	0%	
2.5.7 - Mileage	60.00	106%	
2.5.8 - Postage	-	0%	
2.5.9 - Printing	-	0%	
2.5.10 - Stationery	-	0%	
2.5.11 - Subscriptions	400.00	109%	KALC etc
2.5.12 - Telephone (Clerk)	-	0%	
2.5.13 - Training & Development	-	0%	
2.5.14 - VAT	-	0%	
2.5.15 - Village Hall Hire	360.52	128%	
2.5.16 - Website	240.00	0%	New for 24/25
2.5.17 - Contingency (includes Fly Tipping)	500.00	0%	
2.5.18 - Mobile Phone	72.00	0%	New for 24/25 Monthly SIM Card for HPC emergency phone
2.5.19 - Installation of Defibrillator	750.00	0%	EMR - This is subject to be successful for grant for the Defibrillator
2.5.20 - Replacement Defibrillator in the Village Hall	-	0%	
Subtotal	3,632.52	122%	

TOTAL RECEIPTS **25,587.32** **203%**

TOTAL PAYMENTS **25,569.47** **204%**

Precept Analysis

Forecast Year End (Opening Balance)	32,000.00		
2024/25 Expenditure	25,569.47		
2024/25 Income (ex precept)	5,587.32		
General Reserves requirement 1.25 x Expenditure	32,000.00		
Precept Calculation	20,000.00		
Reserves			
Earmarked Reserves	15,827.82		
General Reserves 1.25 x expenditure	32,000.00		
Bank Balance as at 31/02/2024	34,434.84		
Forcase Balance year end 31/03/2024	32,000.00		

Earmarked reserves (EMR) usage include:

Funding for community events
Maintenance or improvement of public spaces
Investment in council-owned facilities and equipment
Support for local charities and community organisations

Examples of general reserves usage include:

Covering unexpected costs or budget shortfalls
Responding to emergencies or natural disasters
Providing financial stability during economic downturns or periods of reduced funding
Ensuring continuity of council operations and services
General expenditure of the parish council

Precept Band D	54.64	366 Properties in the Parish (624 Electorate)
Annual brown bin cost of £55		