CLAYDON WITH CLATTERCOTE PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Tuesday 14th November 2017 at 7pm in the Church Room, Claydon.

Present: Cllrs J Jones, R Millward, A Hoggins, S Ingram (Chairman), V Purdey.

In attendance: Kirsty Buttle (Clerk), County and District Cllr Reynolds, District Cllr D Webb. 2 members of the public.

40. **Apologies for absence** – Cllr K Atack.
41. **Members declarations of interest for items on the agenda** – None.
42. **Public participation session** – A parishioner would like to put the Village Green back to a good condition and plant grass seed.
43. **To approve the minutes of the Parish Council meeting held on 12th September 2017** – The minutes were proposed, agreed and duly signed.
44. **Outstanding matters/actions from previous meetings**
    - i) Update to bank mandates – The updated bank mandates have been sent to the bank but the changes have not yet been made. Cllr Millward has completed the request to sign up to online banking and is awaiting forms from the bank.
    - ii) Replacement of waste bins – The new bins have now been installed.
    - iii) Signs and other methods to attempt to reduce speeding through the village – A note was put out in the newsletter asking for volunteers to take part in Speedwatch. There have been no volunteers so Speedwatch will not be able to go ahead. This item is now closed.
45. **Report from District Councillor** - A lot of villages are concerned about the proposed Eurogarages development on the M40 roundabout. There are still traffic reports coming in for this. Local Plan part 2, which may say where there will be rural housing, will come out in spring next year. As Claydon is considered a satellite village to Cropredy it is possible that someone will put forward an application to build houses in Claydon.
46. **Report from County Councillor** - The Oxford tip is staying open for 7 years but is now charging to receive certain types of waste. If any salt bins need topping up the council should let Paul Wilson know and he will arrange for them to be filled.
47. **Ongoing issues**
    - i) The Village Green – The building works have been completed and there are no longer issues with parking on The Green.
    - ii) Blue Brick Path - Item to be removed from ongoing items.
    - iii) Allotments – No issues. Item to be removed from ongoing items.
    - iv) Empty properties – 1A Fenny Compton Road is now being fitted with a kitchen so is progressing well.
48. **Finance**
    - i) Confirmation of the total bank balances as at 08.11.17 of £51.91 and £12,103.84 – The balances were checked and confirmed as accurate.
    - ii) To confirm 2nd quarterly (Jul to Sep) internal controls check - The quarterly check has been completed and Cllr Millward confirmed that all is in order.
    - iii) To consider the first draft of the budget for the financial year 18/19 – The councillors discussed the budget for next year and made the following decisions in relation to the budget:
        - To increase the budget for the clerks salary to £2250 to allow for a possible pay rise and potential overtime.
        - To put out a notice offering the option to tender for the grass cutting contract with a deadline of the end of December. This will allow an accurate figure for grass cutting to be

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included in the final budget. **Action: Cllr Millward to complete a grass cutting map which will be provided to anyone that wishes to submit a tender. Clerk to put out tender notice.**

- To remove the budget for publications.
- The council will not be contributing to the cost of a bus service in 2018/19 therefore the budget will be removed.

iv) To note and approve the following payments made since the last meeting: Proposed and agreed.

22.09.17	OALC	Local councils and charities course	£42.00
22.09.17	Roadware Ltd	Bins	£285.48
22.09.17	Lighthorne Heath parish Council	Off to a flying start training	£40.50
02.10.17	Kirsty Buttle	September salary	£172.50
19.10.17	Chris Jarvis	Removal and fitting of bins	£155.00
19.10.17	Neil Ronaldson	Fitting noticeboard	£48.00
19.10.17	N R Prickett	Grass cutting September	£468.00
19.10.17	Kirsty Buttle	Salary October	£172.50

v) To note receipts received since the last meeting: Receipts noted.

12.09.17	Boyle	Allotment Fee	£5.00
15.09.17	CDC	Precept	£3,580.50
11.09.17	Lloyds	Interest	£0.46
09.10.17	Lloyds	Interest	£0.45

49. Concerns raised about horses on the playing field – This will be discussed by the Playing Field Charity Trustees and Management Committee who have authority over the field.

50. Next meeting of the Parish Council – Tuesday 14th January 2018 at 7:30pm.

Meeting closed at 8:50pm

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