

BORDEN PARISH COUNCIL

**All members of Borden Parish Council are invited to attend the
VIDEO CONFERENCE OF BORDEN PARISH COUNCIL to be held on
Thursday 20th January 2022
Via Zoom at 7pm**

Please see www.bordenparishcouncil.gov.uk for Zoom log in details.

The purpose of this call is to discuss and advise the Finance and General Purposes Committee, a small group of councillors formed to take legal decisions socially distanced in Borden Parish Hall, to protect as many members as possible from transmission of COVID-19

Julie Miller

Julie Miller, Parish Clerk

clerk@bordenparishcouncil.gov.uk

13th January 2022

A G E N D A

1. APOLOGIES FOR ABSENCE

2. CHAIRMAN'S FOREWORD

3. PUBLIC PARTICIPATION SESSION –

The period of time designated for public participation at a meeting in accordance with standing order 3 above shall not exceed 30 minutes unless directed by the chairman of the meeting, a member of the public shall not speak for more than 5 minutes. a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given

- a. Police/PCSO
- b. Parishioners
- c. County/Borough Councillors

4. FINANCE

a. To review accounting statements December 2021

Chair and RFO to sign the bank reconciliation and bank statement balances at the Finance and General Purposes Committee (Attachment 1)

b. To review the accounts for payment January 2022

Approved signatories to sign the BACs payment list at next available opportunity

January

Payee	Inv Date	Inv No	Description	Gross	VAT	Net
Ms Miller			Clerk Wages Jan 22	£740.48		£740.48
Ms Miller			Clerk Expenses Jan 22	£97.00		£97.00
HMRC			PAYE Jan 22	£148.68		£148.68
Fryer Cleaning & Maintenance	31/12/2021	12200	Maintenance of Memorial & Centenary Gardens	£386.40	£64.40	£322.00
John England	11/01/2021		Playstool Inspections	£50.00		£50.00
Steve Wakelin	12/12/2021	17A	Installation of heritage sign and replacement padlock and chain	£178.50		£178.50
Steve Wakelin	12/12/2021	16A	Final payment maint of Playstool	£475.80		£475.80
The Forge	09/01/2022	F037	Neighbourhood Plan meeting 17/01	£30.00		£30.00

c. To review Direct Debit payments

Waveney IT	01/01/2022	1455	Mailbox charge December	£5.99	£1.00	£5.99
Euroloo	01/12/2022	217378	December Toilet service	£180.00	£30.00	£150.00
N Power	06/01/2022	2386354	December Electricity	£116.22	£5.53	£110.69
Lloyds	04/10/2021		Corporate Card - Defib pads £71.94 + £3 fee	£74.94		£74.94
				£377.15		

5. ACTIONS TAKEN IN RESPONSE TO COVID-19

- a. To receive update on COVID-19 response.

6. PLANNING MATTERS

- a. To note planning permission not required for beacon.

7. GOVERNANCE AND ADMINISTRATION

- a. Byelaws – to receive update from Cllr Sims.
- b. To note resignation of clerk and consider next steps for recruitment.

8. HIGHWAYS

- a. To receive update on Highways matters from Cllr Fassenfelt.
- b. To receive update on National Highways communications.
- c. To note letter sent to KCC regarding safety issues – Maidstone Road.
- d. To receive update on Highways Improvement Plan.
- e. To receive update on the use of Maidstone Road as a diversion for the A249.

9. OPEN SPACES

- a. To receive update on wildflower planting – Cllr Bolas will work with the group.
- b. To note update from Barrow Trust on toilet installation
- c. To note issues with toilet flush being investigated.
- d. To note Playstool gate post being repaired.
- e. To note Euroloos advised again about not locking pedestrian gate to Playstool.
- f. To note Euroloos failure to service toilet due to muddy grass.
- g. To note price increase on Playstool maintenance contract.

10. BORDEN NATURE RESERVE

- a. To note new lease terms requested from KCC still pending – noted.
- b. To receive update on terms of reference from Cllr Butlin.
- c. To note s106 funding held at SBC for Nature Reserve mitigation from Wisers Lane development.
- d. To receive update on fencing measurement from Nature Reserve Working Group.

11. COMMITTEE AND WORKING GROUP UPDATES

- a. To receive report and update from Wisers Lane Monitoring Group.
- b. To receive report and update from Neighbourhood Plan Steering Group.
- c. To receive report and update from Jubilee Working Group.

12. CONSULTATIONS FOR COMMENTS

There are none.

13. EXTERNAL MEETINGS

- a. To note any external meetings attended by councillors.
05/01/2022 – SBC Liaison Meeting – Cllr Bolas.
- b. To note any future meetings

14. CORRESPONDENCE

- a. Email from SBC Councillor Baldock regarding replacing safety mirror in School Lane.

15. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>

a. Planning Applications to consider for comments

- i. Application: 21/506820/SUB Address: Land At Wises Lane Borden Kent ME10 1GD
Proposal: Submission of details pursuant to condition 60 (Skylark Mitigation Strategy produced by Aspect Ecology and dates December 2021) in relation to planning reference 17/505711/HYBRID and appeal decision V2255/W/19/3233606.
- ii. Application: 21/506686/FULL PROPOSAL: Erection of single storey rear flat roof extension and removal of front bay window. ADDRESS: Braeside Oad Street Borden Sittingbourne Kent ME9 8JY
- iii. Application: 22/500019/FULL PROPOSAL: Section 73 - Application for Minor Material Amendment to condition 2 (to allow alterations to roof, including change of dining area roof to a flat roof behind a parapet and replacement of dormer with 2no rooflights, and to include details of external condenser locations) pursuant to 21/503888/FULL for - Section 73 - Application for minor material amendment to approved plans condition 2 (alterations to both plots including removal of chimney breasts to front, adjustments to window positions and alterations to roofs) pursuant to 20/500051/FULL for - Demolition of existing attached garage, erection of replacement detached garage, and construction of 2no. detached 5 bedroom properties with access from an extension of the existing driveway. ADDRESS: Greystone Bannister Hill Borden Sittingbourne Kent ME9 8HU
- iv. Application: 22/500033/FULL PROPOSAL: Conversion of the stables into a residential studio and insertion of 2 rooflights into the north elevation. ADDRESS: Sutton Baron Hall Sutton Baron Road Borden Sittingbourne Kent ME9 8LH

b. Listed Building Consent

- i. APPLICATION REF: 22/500034/LBC PROPOSAL: Listed Building Consent for conversion of the stables into a residential studio and insertion of 2 rooflights into the north elevation. ADDRESS: Sutton Baron Hall Sutton Baron Road Borden Sittingbourne Kent ME9 8LH

16. REPORTS AND MINUTES FROM EXTERNAL REPRESENTATIVES

- a. Speedwatch – Cllr Downes
- b. Kent Association of Local Councils – Cllr Sims
- c. KALC Swale area committee – Cllr Baldock
- d. Borden Sports Association – Cllr Sims
- e. Heritage – Cllr Harrison
- f. Borden Parish Hall – Cllr Hepburn

17. ITEMS FOR INFORMATION ONLY

- a. Matters for information circulated to councillors (Appendix 1)
- b. To receive any reports from councillors

18. NEXT MEETING DATE – FINANCE AND GENERAL PURPOSES MEETING 28th JANUARY 2022 10:30AM, FULL COUNCIL 17th FEBRUARY 2022.

Appendix 1

MATTERS FOR INFORMATION

07/12/2021 Western area committee
11/12/2021 Local Government Bulletin
11/12/2021 Lighting grants decision reversed
11/12/2021 Update KALC Ransomware attack
17/12/2021 KALC Carbon Footprint Calculator
17/12/2021 KALC newsletter
04/01/2022 Road Closure – Wises Lane/Cryalls Lane
04/01/2022 Request for items for SBC JTB
04/01/2022 E Bulletin – Scams
04/01/2022 NALC CEO Bulletin
09/01/2022 SAC meeting postponed
09/01/2022 KALC what's on