

EDGCOTT PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD
FOLLOWING THE ANNUAL PARISH MEETING ON
MONDAY 18 MAY 2026
IN EDGCOTT VILLAGE HALL

Those present:

Cllr P Harper (Chairman)
Cllr R Webster
Cllr S Gassor
Cllr B Kay
Cllr A Hawes

In attendance:

C Jackman, Clerk
3 members of the public

Open Forum:

Chair welcomed those present.

56/26 Election of Chair

Cllr Harper, proposed by Cllr Kay and seconded by Cllr Webster, was unanimously elected as Chair and signed the Chair's Declaration of Acceptance of Office.

57/26 Apologies

Unitary Cllrs Frank Mahon and Patrick Fealey.

58/26 Election of Vice-Chair

Cllr Webster, proposed by Cllr Kay and seconded by Cllr Gassor, was unanimously elected as Vice-Chair and signed the Vice-Chair's Declaration of Acceptance of Office.

59/26 Allocation of Responsibilities

a) Community Board and sub-groups

Cllr Harper

b) Energy from Waste Facility

Cllr Webster

c) Bank Authorization

Chair, Cllrs Webster, Kay and Gassor

60/26 Confirmation of Clerk as Responsible Financial Officer (RFO)

Clerk was confirmed as the RFO.

61/26 To adopt Standing Orders and Financial Regulations

The Standing Orders and Financial Regulations previously reviewed in 2025 were approved

62/26 To adopt all other Council policies

All other Council policies had been circulated for review and were approved

63/26 To confirm arrangements for insurance cover in respect of all insurable risks

It was agreed to continue with our current provider, Zurich Municipal.

64/26 Members Interests

None.

65/26 Minutes of the meeting held on Monday 13 April 2026

The Council agreed that the minutes of the above meeting were correct, and the Chairman signed them.

66/26 Matters Arising

There were no matters arising.

67/26 Planning (Planning applications/decisions can be found on the Bucks Planning portal:

<https://www.buckinghamshire.gov.uk/planning-and-building-control/building-or-improving-your-property/view-and-comment-on-a-planning-application/>)

a) Applications

24/03263/VRC | Variation of condition 2i)f (biodiversity net gain report) relating to application 22/03098/APP (allowed on appeal 23/00079/REF) (Change of use of land for the creation of 4no Gypsy/Traveller Pitches for residential use, including the siting of 4no mobile home, 4no touring caravan and the erection of a dayroom (Retrospective) | Land Adjacent To Lawn Hill Edgcott Buckinghamshire

See Chair's report in Annual Parish Meeting minutes.

PL/25/4420/CONDA | Submission of details pursuant to Condition 2 of permission reference 24/03263/VRC | Land Adjacent To Lawn Hill Edgcott Buckinghamshire

See Chair's report in Annual Parish Meeting minutes.

b) Appeals/Conditions

MOJ APPEAL AGAINST BUCKINGHAMSHIRE COUNCIL REF: T 22/00125/REF: 22/03098/APP Appeal Ref: 23/00079: To receive update

PL/25/6622/CONDA | Application for approval of details subject to condition 37 (surface water drainage) relating to Planning Permission 21/02851/AOP (allowed on appeal 22/00125/REF) | HM Prison Grendon Springhill Road Grendon Underwood Buckinghamshire HP18 0TL

See Chair's report in Annual Parish Meeting minutes.

PL/26/03123/CONDA | Application for approval of details subject to condition 10 (CTMP) of planning approval 21/02851/AOP | HM Prison Grendon Springhill Road Grendon Underwood Buckinghamshire HP18 0TL

See Chair's report in Annual Parish Meeting minutes.

c) Refused application

25/00937/APP | Erection of self-build dwelling, hard and soft landscaping and requisite infrastructure. | Land Adj Old Manor Farm Buckingham Road Edgcott Buckinghamshire
The above application was refused by Buckinghamshire Council. The following is an extract from the decision document: *"The development, due to its scale and positioning of the proposed dwelling with its longest elevation lying directly adjacent to Buckingham Road, would appear unduly prominent within the street scene. As such, the proposal would appear as a dominant feature eroding the green, undeveloped buffer that the existing site provides, harming the spacious and rural character and appearance of the area at the edge of settlement. The proposal is therefore contrary to Policy BE2 of the Vale of Aylesbury Local Plan (2021) and Section 12 of the National Planning Policy Framework (2024)".*

68/26 Major Infrastructure Proposals

See Chair's report in Annual Parish Meeting minutes.

69/26 Finance:

- a) The Finance Report had been circulated and was approved.
- b) Annual Governance and Accountability Return (AGAR) 2025/26
The internal auditor had approved and signed the Annual Internal Audit Report.
- c) To approve Section 1: Annual Governance Statement 2025/26
The Annual Governance Statement was approved and signed by Chair and Clerk.
- d) To approve Section 2: Annual Accounting Statement 2025/26
The Annual Accounting Statement was approved and signed by Chair and Clerk.

Action: Clerk to return the AGAR to the external auditor, upload to the website and put it onto the notice board.

70/26 Village Hall

It was noted that:

- Lloyds Bank has notified the Parish Council that the current account is being closed and that the funds need to be transferred by 9 June. Cllr Gassor reported that she is preparing the documents required by the bank to open a new account. In the meantime, and on the advice of a representative at Lloyds Bank, the funds will be transferred to the Parish Council account.

Action: Cllr Gassor to arrange for the transfer and prepare the relevant documents for the new account.

- 21 May: Knit and natter afternoon
- 2 June: Bacon butty morning
- July: pop up pub – date to be confirmed
- The lock on the disabled toilet door needs adjusting.

Action Chair to contact Bucks Council to enquire if there is any special requirements before an adjustment is made.

- The light on the defibrillator is not working.

Action: Cllr Gassor to ask a local electrician to repair it.

- The fence between the village hall and the house to the right of the village hall is broken and needs repair.

Action: Cllr Gassor to contact Unitary Cllr Mahon to enquire if Fairhive can repair the fence.

71/26 Highways and footways (including public footpaths)

In addition to Chair's report in the Annual Parish Meeting minutes, it was noted that Bucks Council had not responded to our request for information about Cultivation licences and speed bumps.

Action: Clerk to chase for a response.

72/26 Speedwatch

See Chair's report in Annual Parish Meeting minutes.

73/26 Street Lighting

There were no issues to report.

74/26 HS2

See Chair's report in Annual Parish Meeting minutes.

75/26 Community Board and sub-groups

See Chair's report in Annual Parish Meeting minutes.

76/26 Quarterly Newsletter

The next newsletter will be issued in the Summer.

77/26 Correspondence, Circulars and Consultations

All correspondence, circulars and consultations had been forwarded to councillors by email.

78/26 Any Other Business

a) **Edgcott in Bloom**

It was agreed to contribute £50 towards the printing costs for Edgcott in Bloom.

b) **Work at the Pond**

It was noted before work at the pond can commence, the bench will need to be moved.

79/26 Date, time, and venue of next meetings

The next Parish Council meeting will be held in Edgcott Village Hall at 6pm on **Monday 29 June 2026:**

The meeting closed at 7.50pm.

Payments and Receipts					
Date	Description		Payment	Income	Ref
24/04/2026	SSE	Inv 04307606: Street lighting elec 1 March to 31 March 2026	142.28		3
28/04/2026	BMKALC	Inv 6847: BALC and NALC membership renewal 2026-27	50.64		4
01/05/2026	C Jackman	Clerk Salary: April 2026	229.90		5
01/05/2026	HMRC	Clerk PAYE: April 2026	57.40		6
07/05/2026	Valda Energy	Inv 01839780 VH electricity 19 Apr to 18 May 2026	77.53		7
06/05/2026	Bucks Council	Lottery		35.50	
30/04/2026	Hugo Fox	Inv 26482: Parish Council website	143.86		8
21/04/2026	Hugo Fox	Inv 24725: Emails 19 March to 19 April	20.99		9
14/04/2026	Bucks Council	Lottery		45.00	
14/04/2026	Bucks Council	1st precept payment		5375.00	
18/05/2026	Mrs M R Rose	Inv 004/26: AGAR and internal audit	60.00		10
	Castle Water	Inv 10010085951: vh water 1 April to 30 April 2026	0.98		11