



Minutes of the Dymchurch Parish Council meeting held on Monday 4th November 2019 at 7 pm in the Committee Room of the Parish Council Offices 13 Orgarswick Road Dymchurch.

Members Present

Cllr. D. Coker -Chair

Cllr. D. Noonan

Cllr. C. Young

Cllr. M. Wright

Cllr. D. Young

Cllr. S. Leverick

Cllr. J. Carr

Cllr. J. Williams

Parish Clerk Mr J. Lawrence

Project and Finance Officer Mr A. Lawson

Also, Present- District Councillor Ian Meyers

2 members of the public:

- 1. APOLOGIES.** Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.

No apologies were received by the Clerk

- 2. DECLARATIONS OF INTEREST**

- To declare any personal interests in items on the agenda and their nature.
- To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.

Cllr Coker and Noonan expressed a personal interest in planning application reference Y19/1182/FH due to a family connection.

No other interests declared were relevant to the agenda items

- 3. MINUTES OF THE PREVIOUS PERSONEL MEETING** held on 29th October 2019 to be agreed and signed as a true record.

Cllr Williams wished to have item 4b in the confidential minutes of the 29th October updated to indicate that he had voted against the motion. The minutes were amended and then duly signed as correct by the Chair.

- 4. MATTERS ARISING FROM THE MINUTES**

No additional matters were raised

- 5. UPDATE ON ACTIONS FROM PREVIOUS MEETING**

Number	Details	Owner	Comments
1	Car Parking Charges Review- Item to be added to future agenda	Clerk	This will be included in the budget for the next financial year

2	Copy of Post Office Minister letter to be given to Postmaster	Clerk	Completed
3	Concerns regarding jet ski use- Additional maps have been requested Contact to be made with the District Enforcement Officers	Clerk	I have written to the Council who are reviewing this with the Environmental Protection Department
4	To meet with the resident to review the breaches and contact the planning department and submit an objection to the planning application at the medical centre Chapel Road	Clerk	This has been completed and a letter has been sent to the Planning department
5	Unity Bank Account to be opened to replace Barclays Account	Clerk	Agenda item 11 refers
6	Signage at The Fairway- Overgrown and damaged- To be reported to KCC	Clerk	This has been reported by a resident reference number 442103
7	Research the cost of traffic Regulation Order for the area of the seawall not currently enforced	Clerk	See Item 12
8	Surveyor to be engaged to complete work at The Pavilion	Clerk	Completed awaiting report
9	Write again to the Post Office Minister regarding or concerns over potential loss of the Traditional Post Office	Clerk	Before writing a further response from the minister has been received which gives a clearer response and indicates a more favourable view of the Traditional Post Office remaining
10	Confirmation of the status of the steps adjacent to the City of London Public House	Clerk	The KCC Rights of Way Officer states that this is private and is not an official Right of Way
11	Memorial Bench- To liaise with the Royal British Legion	Cllr Carr	Cllr Carr reported that the Royal British Legion is also speaking with the Masons and when the final costs are known the suggestion will be to split it three ways. This will of course not be done before Remembrance Day.
12	Complete funding form for the above installation	Clerk	This has not been completed as the Council are unable to bid into this fund due to the precept being above the threshold.
13	To contact the planning department to outline concerns about lack of compliance with planning application at Martello Health Centre	Clerk	See item 4 above
14	Activate new website and purchase a domain name for Dymchurch Parish Council	Clerk	Item 16 refers

15	Working group to be created to oversee the Council Office Refurbishment	Cllr Noonan	Ongoing
16	To write to all leaseholders in line with any legal advice to advise on termination of leases	Clerk	Item 21 refers
17	To research current leasing costs for similar kiosk and seawall sales.	Clerk	Item 21 refers
18	To write to Turning the Tide for a list of events and costs to decide on which to fund.	Clerk	Completed

6. QUESTIONS FROM MEMBERS OF THE PUBLIC

Comment- The meeting was informed that MP Damian Collins would be meeting with the Postmaster later in the month to discuss the future of the Post Office. It was acknowledged that many people in the village had been pushing for action to be taken to prevent the loss of the Post Office

7. CORRESPONDENCE AND COMMUNICATIONS

No additional correspondence requiring Council decisions were received this month.

8. REPORTS FROM REPRESENTATIVES OF OUTSIDE BODIES

a. District Councillor's Report

District Councillor Ian Meyers reported that for this month there is very little to report, however, next month there would be more to report as finance and planning meetings will have taken place.

Cllr C. Young highlighted the option of Digital Mapping and whether it might be useful for the Parish. He believed it would but suggested waiting to see if this would be taken on by the District.

He further reported that the District Council would be moving to a digital answering system meaning that residents first contact with the Council may be through artificial intelligence programmes. This is hoped to allow District Officers to spend more time with people on important subjects and improve the service people receive.

Cllr Meyers highlighted the Highstreet Regeneration fund and suggested looking to progress this as soon as possible as the funds would not be available for long. It was suggested that looking at resurfacing of the Carpark to encourage people to visit the carpark.

b. County Councillor's Report

A written report was submitted-

In response to a letter from a resident regarding speeding, carriageway damage and parking he reports that he has written to KCC Strategic Assets Manager regarding the repairs, but a time scale could not be provided.

He reported that he had attended a site visit to look at tree planting on the verge near to Tesco, however, due to concerns over damage to underground structures through root growth this was too complex to agree. He would be keen to hear from local people as to where a suitable location can be found.

Electric Car Charging points- A visit has taken place with Charge Master (including Dymchurch) further visits will take place with other providers and he would be pleased to liaise with Dymchurch PC in the future.

It was reported that he has funded additional information boards for the Martello Tower number 24.

c. Community Warden's Report

No report this month

d. PCSO's Report

No report this month

9. PLANNING

Reference	Location	Details	Decision
Y19/1182/FH	5 High Street Dymchurch Romney Marsh Kent TN29 0NG	Erection of 1st Floor extension with loft rooms to create a self-contained dwelling.	No objections Carried unanimously
Y19/1175/FH	Sun Cottage The Oval Dymchurch Romney Marsh Kent TN29 0LR	Erection of single-storey side extension to existing conservatory and rear roof extension in association with loft conversion	No objections Carried unanimously
Y19/1133/FH	23 Lyndhurst Road Dymchurch Romney Marsh Kent TN29 0TE	Single storey rear extension.	No Objections Carried unanimously
Y19/1119/FH	49 High Street Dymchurch Romney Marsh Kent TN29 0NH	Coppicing of Willow tree situated within a conservation area	No Objections Carried unanimously
Y19/0990/FH	102 Hythe Road Dymchurch Romney Marsh Kent TN29 0TJ	Erection of detached garage/carport following removal of existing garage.	No Objections Carried unanimously

10. FINANCE

- a. Breakdown of expenditure/income since the last
- b. meeting
- c. See appendix 1.
- d. Authorisation of Payments- Two Councillors will be required to check and sign invoices
Cllr D Young and Cllr C Young checked and signed invoices for payment
- e. Signing of Cheques if required.
No Cheques required for payment

11. NEW BANKING ARRANGEMENTS

Members will be requested to sign the new banking mandate to activate the new bank account with Unity Trust Bank

Cllrs. C. Young, S. Leverick, D. Coker, M. Wright signed the banking mandate. Cllr Redding was not present at the meeting. The Clerk will arrange to collect his signature outside of the meeting.

12. TRAFFIC REGULATION ORDERS- DYMCHURCH

Members will discuss any variations to traffic regulation orders to meet the deadline of the District Joint Traffic Management Meeting at the end of November.

The discussion centred around safety along the Seawall Road and ensuring access to emergency vehicles throughout the year. Concerns were raised regarding disabled parking (see item 14 below). After discussion, the following proposals were made. Cllr Coker expressed an interest in this item due to her premises being within the area of discussion and withdrew from the vote.

- a. Proposed by Cllr Wright and seconded by Cllr D. Young to make the area of the sea wall subject to the Traffic Regulation order restricted parking all year round

VOTE- 6 for Against – 1
Motion Carried

Action- Clerk to write to the District Council to update on this decision.

- b. Proposed by Cllr. Leverick and seconded by Cllr. Noonan that kerb marks and an area of road hatchings be installed at the junction of the Seawall and the Slipway to create a sterile area for emergency vehicle ingress and egress.

VOTE- For 7
Against 1

Motion carried

ACTION- Clerk to write to the District Council to request the above.

13. HIGHSTREET DYMCHURCH- ROUNDABOUT/EASTBRIDGE ROAD-TRAFFIC SAFETY

Members will discuss concerns regarding a lack of appropriate signage at the said roundabout. The discussion will also incorporate the ongoing complaints about Eastbridge Road.

It was agreed that the Clerk would arrange for the KCC Highways Steward to carry out a site visit at the roundabout to review signage.

ACTION- Clerk to arrange the above

14. SEAWALL CARPARK

Members will discuss potential changes to parking arrangements and charging within this car park.

The clerk confirmed to members that the environment agency has given the Parish Council permission to arrange for enforcement within the seawall carpark which currently has on drop off bay and disabled parking bays. The carpark has a ramp to assist disabled drivers and visitors to get onto the seawall. It was noted that as people know that the carpark is not enforced the area is abused by those who are not disabled.

The Clerk informed members that there would be no additional costs for enforcement by the district council. There would however be a cost for any relining and signage.

After discussion, it was proposed by Cllr. C Young and seconded by Cllr. D Young that the carpark would be made disabled parking only and costs for relining and signage be obtained by the Clerk.

Vote- For 7 against 1

Motion carried

ACTION- Clerk to arrange the above

15. GRASS CUTTING CONTRACT

Members will discuss the current grass cutting contract and confirm acceptance of the ongoing contract.

Members were informed by the Clerk that this matter had been brought back to the table as information in the form of a letter had been found stating that the Council had agreed previously to enter into a five-year contract with Colemans.

The meeting agreed that the contract would be signed as agreed previously.

16. Website Accessibility Regulations 2019

The Clerk will update members on the above by demonstrating the new website and ask for a discussion on using a .gov domain name along with .gov email.

The Clerk advised members that the website would be live in the next 24 hours and encouraged members to look at the site and make any comments. A new domain name would be applied for and this would give the Council a more professional online presence as it is hoped that this will be a .gov domain name.

17. FIELD IN TRUST-DYMCHURCH RECREATION GROUND

The Clerk will update members as to the progress of this item

Members were updated that the site visit with Fields in trust had taken place and the application form had been submitted. Further documents are required but it looks as if the application will be successful in protecting the land for future generations.

18. PAVILION

Members will receive an update if available from the Friends of Dymchurch Recreation Ground.

Members were updated that the Friends of Dymchurch recreation Ground are now a Charitable Incorporated Organization. Trustees have been named and these are available. Fundraising has commenced and for example, the quiz night raised £800.00.

19. PROPOSAL TO REMOVE PUBLIC FROM THE MEETING TO DISCUSS ITEM 21 WHICH CONTAINS INFORMATION OF A PERSONAL NATURE.

It was agreed unanimously by members to exclude the public for the next agenda item

20. SEAWALL LICENCES

Members will discuss the review process for the above subject having obtained legal advice.

After discussion, it was agreed that the Clerk would write to all seawall licence holders to invite them to meetings to renegotiate their licences as allowed within the current licence.

21. ANY OTHER BUSINESS

- a. Cllr Williams gave an update from the Romney Marsh Forum regarding equipment that is available for Community Speed Watch**
- b. Cllr Coker highlighted that the flashing speed warning light leading into the village does not appear to be working**

22. DATE OF NEXT MEETING. 2nd December 2019 unless otherwise advised. The meeting will be held in the Parish Council Office Committee Room at 7.00 pm.

