



Broomfield and Kingswood Parish Council

<http://www.broomfieldandkingswood-pc.org.uk/>



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend the Parish Council Meeting of Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 18 November at 7.30pm.

To: All Residents

Members of the public are welcome to join.

Dated 12th November 2024

Signed: **Hayley Roberts**, Parish Clerk

A G E N D A

Chairman's Announcement: *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

Public Forum - *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies Maidstone Borough Council – Ward Councillor – Gill Fort
4.	To approve the minutes of the meeting of Broomfield & Kingswood Parish Council Minutes of Parish Council Meeting held on 16th September 2024
5.	Planning Applications
5.1	Application Ref: 24/504072/TPOA Proposal: TPO application (6 of 1995) to: reduce one oak tree (T2) to a height of 10m and 4m spread and the removal of one sweet chestnut (T1). Address: East Lodge, Lenham Road, Kingswood, Kent ME17 1LZ
6.	Planning Outcomes (for report only)
7.	Actions & Outcomes (for report only)
8.	Finances and Payment of Accounts
8.1	Bank reconciliation September and October 2024
8.2	Responsible Finance Officer's report September and October 2024
8.3	To approve the schedule of payments for November 2024
8.4	To ratify payments already made in September and October 2024
8.5	Reconciliation of invoices against cheques and ledger for September and October 2024
8.6	To consider the performance against the 2024/25 budget
8.7	To discuss and resolve to approve Handyman's hourly rate increase
8.8	To consider donation request from CANS
8.9	To consider request from Speedwatch
8.10	To consider donation request from Kingswood Preschool Group
8.11	To review and discuss draft budget for 2023/24
8.12	To resolve whether to transfer funds from the Parish Councils Nationwide account to the Parish Councils Unity Trust account

9.	Sports Field
9.1	Review of the month's Sports Field Inspection Sheets
9.2	To review quotation for the removal of a tree at the Sports Field
9.3	To review quotations for an electric gate at the Sports Field and resolve how to proceed
9.4	To review storage container quotations and resolve how to proceed
10.	Policing
10.1	Crime Figures
11.	To receive an update on the Joint Village Hall Project
12.	To review CCTV quotations and resolve how to progress
13.	To review and receive feedback from Village Fete event
14.	To consider and approve the External Auditor Report and Certificate 2023/2024
15.	To provide feedback from and discuss Annual Clerks Conference and Annual Finance Conference
16.	To discuss and resolve whether to accept and implement the NALC National Salary Award 2024/2025
17.	To resolve whether to hold a December Parish Council meeting
18.	To receive feedback from Ward Cluster meeting
19.	To receive feedback from Clerks meeting with Leeds Castle and KCC in relation to A20 traffic island
20.	To receive feedback from Roundtable meeting with Helen Whately
21.	To discuss Maidstone Borough Councils Gypsy, Traveller and Travelling Showpeople Development Plan Document
22.	To receive an update on the Reverse Santa Event
23.	Residents' concerns
23.1	ASB – catapults, eggs, Sports Field
23.2	Dog fouling
23.3	Stolen Secret Stitchers art project
24.	Any other information
24.1	Maidstone KALC Meeting held on 30/09/2024
24.2	EU entry/exit system
24.3	Village Planters
25.	Items for next agenda
26.	Parish Council Meeting
	The next meeting of the Parish Council is to be confirmed.