

**MINUTES:** of the Meeting of Seamer Parish Council held virtually by Zoom on 9 March 2021 commencing at 7.00pm.

**PRESENT:** Councillor L Wallis (Chairman) in the Chair;  
Councillors H Mallory, V Milner (Vice-Chairman), D Raine, WH Smith, and J White;  
County Councillor D Jeffels, 3 members of the public and the clerk.

## 100 APOLOGIES FOR ABSENCE

RESOLVED that:

- (a) apologies for absence given in advance of the meeting by Councillor J Stockdale be received.
- (b) the previously circulated reasons given for absence by Councillor Stockdale be approved.

## 101 DECLARATIONS OF INTEREST

None.

## 102 COUNCIL VACANCIES

Further to minute 89 of the last meeting, the Council considered the following matters.

### (a) Co-option Policy

The Council considered approving and adopting a Co-option Policy.

RESOLVED that:

- (i) the draft Co-option Policy be received.
- (ii) this matter be deferred for the recommendations of the Vice-Chairman and Councillor Smith, in consultation with the Chairman and the clerk, for further consideration by the Council at the next meeting.

### (b) Co-option to vacant seat in Seamer Ward

The Council considered a written application for co-option to the office of Councillor for a vacant seat in the Seamer Ward.

RESOLVED that:

- (i) Councillor [of Irton Parish Council] Elbourne's application for co-option be received.
- (ii) Councillor Elbourne's attendance be noted, with thanks.
- (iii) further to minute 102(a)(ii) of these minutes, this matter be deferred, pending the Council's further consideration of approving and adopting a Co-option Policy.

### (c) Remaining vacancies in Seamer and Crossgates Wards

The Council considered a verbal report by the clerk on arrangements to fill the vacancies.

RESOLVED that:

- (i) it be noted:
  - (1) with thanks, Proudfoot's Seamer store agreed to display notices of vacancies.
  - (2) further notices of vacancies were published on 26 February 2021:
    - (a) notifying the resignation of Mr T Groves as a Councillor for the Seamer Ward and the period, to 18 March 2021, to request an election to fill this vacancy.
    - (b) inviting letters of application for co-option to the vacancy in the Crossgates Ward, to be received by the clerk on or before 31 March 2021.
- (ii) further notices of all remaining vacancies for co-option at 19 March 2021 be published, inviting letters of application to be received by the clerk on or before 6 April 2021.

## 103 PUBLIC PARTICIPATION

The following matters were raised by members of the public:

- (a) Further to minute 14(v) of 13 October 2020, a delay in removal of the national speed limit signs and installation of 40mph speed restriction signs on the B1261 Scarborough Road.
- (b) A County Council signed closure of a Public Right of Way footpath.

RESOLVED that:

- (i) the contributions of members of the public be received with thanks.

- (ii) it be noted the North Yorkshire County Council (40 mph Speed Limit) (Scarborough Road) Order 2021, of 5 February 2021, came into operation on 19 February 2021.
- (iii) Councillor Jeffels' offer to confirm the reason for the delay in removal of the national speed limit signs and installation of 40mph signs on Scarborough Road be accepted with thanks.
- (iv) the County Council be requested to advise on the reason and envisaged timescale for the closure of the Public Right of Way footpath from the southern end of Metes Lane across the footbridge over the River Hertford at Starr Carr.

#### **104 MINUTES**

RESOLVED that the previously circulated minutes of the meeting of the Council held on 9 February 2021 be approved as a correct record and signed by the Chairman.

#### **105 JUBILEE ALLOTMENTS**

##### **(a) Plots 9A & 9B**

Further to minute 98(a) of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that:

- (i) it be noted, with thanks, Councillor Stockdale had removed the wood pile and installed dividing stakes.
- (ii) the previous tenant be required, with notice, to remove the mixed waste from inside the gate or a contractor be engaged to do so and re-charged to the previous tenant.
- (iii) the clerk be delegated to make further necessary decisions in this matter, on the advice of the Allotments Working Party, in consultation with the Chairman and Vice-Chairman.

##### **(b) Notice board**

The Council considered replacing the notice board and future use of it, including:

- (1) a verbal report by the Vice-Chairman of the views of some tenants consulted on site.
- (2) further discussion with those tenants present at the meeting.

RESOLVED that:

- (i) the contributions of tenants be received with thanks.
- (ii) the notice board be not replaced.
- (iii) a tenant's offer to re-paint/stain the current notice board be accepted with thanks.
- (iv) the notice board continue to be available for the Council and tenants' relevant notices.

##### **(c) Allotments Working Party**

RESOLVED that, further to minutes 69(b)(ii) of 12 January 2021 and 102(c)(i)(2)(a) of these minutes, Councillor White be appointed as a Member of the Allotments Working Party.

##### **(d) High Visibility Vests**

RESOLVED that Council named high visibility vests be purchased, to enable Councillors to be identified when visiting the allotments and/or other sites.

##### **(e) Tap repair**

The Council considered a verbal report by a tenant concerning a leaking tap.

RESOLVED that:

- (i) the report of the tenant be received, with thanks.
- (ii) a plumber be engaged to effect a repair or replacement, as necessary, to the tap at the corner of the first walkway on the right, off the parking area, between Plots 62 and 66.

#### **106 ROAD SAFETY: B1261 CROSSGATES**

Further to minute 86 of the last meeting, the Council considered the following matters.

##### **(a) Speed limit between Centurion Way & Cayton Low Road / Station Road / Byward Drive**

RESOLVED that:

- (i) it be noted Rt Hon Robert Goodwill MP was not written to further until 8 March 2021.
- (ii) this item be deferred to the next meeting to consider any reply from Rt Hon Robert Goodwill MP and/or the County Council.

**(b) Relocation of the Vehicle Activated Sign (VAS)**

RESOLVED that:

- (i) further to minute 103(ii) of these minutes, relocation of the VAS mounting forward from Lighting column No. 159 opposite Crab Lane to Lighting column No. 164 opposite Southgate, be considered at a future meeting, following complete implementation of the County Council's Scarborough Road 40mph Speed Limit Order.
- (ii) the VAS be moved from Main Street to Stoney Haggs Road, Seamer and from B1261 Crossgates to Cayton Low Road, in accordance with the deployment schedule within the installation agreement with the County Council.
- (iii) the Council's insurance be checked as to cover for a member of the public assisting in the movement of VAS.

**107 HEALTH AND SAFETY POLICY**

RESOLVED that, further to minute 88(c) of the last meeting, this item be deferred for further consideration and recommendation by the clerk, and consideration by the Council at the next meeting.

**108 TREE PLANTING**

RESOLVED that, further to minute 90(iv) of the last meeting, this item be deferred for a verbal report by Councillor Stockdale and consideration by the Council at the next meeting.

**109 FUTURE MEETINGS**

RESOLVED that:

- (i) the annual Parish Meeting (Assembly) be held virtually by Zoom on Wednesday 14 April 2021, starting at 7.00pm.
- (ii) the next ordinary meeting of the Council be held virtually by Zoom, also on Wednesday 14 April 2021, nominally starting at 7.30pm but to immediately follow the annual Parish Meeting (Assembly).
- (iii) the Annual Meeting of the Council be held virtually by Zoom on Tuesday 4 May 2021, starting at 7.00pm.
- (iv) the subsequent ordinary meetings of the Council resume on the second Tuesday of the month, starting at 7.00pm, subject to Coronavirus (COVID-19) regulations and guidance, from 8 June 2021.

**110 CORRESPONDENCE**

The Council considered the following correspondence/communications received since the last meeting:

- (a) Report of County Councillor Jeffels:  
Councillor Jeffels was invited to speak and add to his reports:
  - (i) Parish Councils update 19 February.
  - (ii) March 4 Parish Councils update.
- (b) Monthly Police Report.
- (c) Letter from St Martin's Church Parochial Church Council re notice board.

RESOLVED that:

- (i) the reports and correspondence be received.
- (ii) it be noted:
  - (1) no decision had been made concerning the Travellers' horse fair.
  - (2) a joint media release and launch event was being finalised, to promote considerate driving and the safe, shared use of Long Lane.
  - (3) the Chairman regularly posted updated information received concerning scams on the Council's Facebook page, in addition to general information on the Police + Trading Standards page of the website.
  - (4) planning permission was not required for the new Church notice board, which was being replaced on as similar a basis as reasonably practicable to the current notice board.

**111 PLANNING MATTERS****(a) Planning Applications**

- (i) 21/00346/FL Erection of 2 no. dwellings, Land On The North West Side Of Dawnay Close, Crossgates.

RESOLVED that no objection and no comment be raised.

- (ii) 21/00499/HSA Variation of conditions 1 & 2 on decision 20/01034/HS to allow for an altered roof pitch and roof material, 5 Brierley Road, Crossgates.

RESOLVED that no objection and no comment be raised.

**(b) Consultation on Housing and Other Site Submissions - Local Plan**

- (i) 09/01 Land South of 'Green Acres', Stoney Hags Road, Seamer  
0.01ha/0.03ac for Housing.

RESOLVED that:

- (1) it be noted this matter was a speculative site put forward by the landowner/developer for consideration for inclusion in the Local Plan only at this stage.
- (2) no comment be raised.

**112 OUTSIDE BODIES****(a) Yorkshire Local Councils Associations (YLCA)****(i) Training**

RESOLVED that:

- (1) further to minute 54(a)(ii)(4) of 29 December 2020, it be noted the Vice-Chairman's attendance at Allotment training at a cost of £15.00 on 25 February 2021, was approved under delegation since the last meeting.
- (2) Councillors be further encouraged by the Chairman and Vice-Chairman to attend the monthly Councillor Forums, which are free of charge, informative, and promote the sharing of Councillors' views across the region.

**(b) Neighbourhood Watch**

The Council considered correspondence concerning coordination and arrangements for Neighbourhood Watch within the area.

RESOLVED that anyone interested in coordinating Neighbourhood Watch in the Council's area be requested to contact the clerk.

**(c) Monthly Police Meeting**

The council considered verbal reports by the Vice-Chairman and Chairman.

RESOLVED that:

- (i) the continued impact of the Coronavirus (COVID-19) pandemic on urban and rural policing be noted, with thanks, including:
  - (1) the issue of over 30 fixed penalty notices in the area.
  - (2) a large group of quad bikers from Manchester intercepted in Dalby Forest.
  - (3) reduced numbers of Officers available, due to the necessary shielding of Officers when a close colleague has been exposed to the virus.
- (ii) it be further noted that the reporting of anti-social behaviour needs to be by 101 or 999 to the Police at the time, rather than by comment after the event on social media, to enable an effective operational Police response and accurate recording of crime to inform local resourcing.

**(d) Seamer Pre-School**

The Council considered a verbal report by the Chairman, concerning a request by Seamer Pre-School to hang some bird feeders, to be made by the children as part of an environmental learning project, from the trees and bushes at The Green, subject to regular monitoring, maintenance and replenishment.

RESOLVED that the clerk be delegated to make decisions in this matter, in consultation with the Chairman and Vice-Chairman, subject to further relevant information.

**113 FINANCIAL MATTERS****(a) Bank Account and Electronic/internet banking**

Further to minute 94(b) & (c)(i) of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that it be noted:

- (i) former Councillor Groves had been removed from the mandate by instruction of the clerk by telephone, authorised electronically by the Chairman and Councillor Mallory.
- (ii) arrangements to manage the account through internet banking were fully set up and ready for use.

**(b) Financial Regulations**

Further to minute 94(c)(ii) of the last meeting, the Council considered approving and adopting updated Financial Regulations.

RESOLVED that the updated Financial Regulations be received, approved and adopted.

**(c) Accounts for payment and income received**

RESOLVED that:

- (i) the accounts received for payment and income received since the last meeting be approved.
- (ii) the clerk be delegated, in consultation with the Chairman and Vice-Chairman, to approve payments within the current financial year to 31 March 2021, subject to reporting to the Council at the next meeting, and:
  - (1) they being consistent with a quotation previously accepted by the Council, following completion of works and receipt of an invoice, including:
    - (a) further to minute 212(a) of 11 February 2020, repair by Woodland Paving and Groundworks Ltd of the concrete base to the bench in Crab Lane.
    - (b) further to minute 22 of 13 October 2020, provision and installation by JW Joinery Ltd of additional benches at 'The Mountains' and Long Lane.
    - (c) further to minute 31(c)(i) of 10 November 2020, installation by North Yorkshire County Council of the Quiet Lane signage 'gates' in Long Lane.
    - (d) further to minute 63 of 8 December 2020, refurbishment by Creating Solutions Limited of the bench at The Green.
    - (e) any further matters accepted by the Council in this meeting.
  - or
  - (2) further to minute 105(e)(ii) of these minutes, they being the reasonable charges of the plumber engaged to effect a repair or replacement to the tap at the Jubilee Allotments.

**114 EXCLUSION OF THE PUBLIC**

RESOLVED that, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting and no person may report on the meeting for the following items of business, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, relating to the financial or business affairs of any particular person (including the authority holding that information).

**115 BENCH AND BIN ON STONEY HAGGS ROAD**

RESOLVED that, further to minute 34(v) of 10 November 2020:

- (i) it be noted the Borough Council had agreed to replace the bin with a new one.
- (ii) it be noted the bench had been reinstalled by Vistry (Linden) Homes but the front left foot was broken off and the bench needed refurbishing and repainting.
- (iii) the Technical Director of Vistry (Linden) Homes be requested to replace the bench.

**116 URBAN HIGHWAY GRASS CUTTING 2020/21**

The Council considered correspondence from the County Council.

RESOLVED that the Council continue to undertake urban grass cutting in the area in 2021/22.

**117 REPAIR AND ROUTINE MAINTENANCE OF PLAYGROUND EQUIPMENT**

Further to minute 99 of the last meeting, the Council:

- (a) considered a verbal report by the clerk.

- (b) further considered Play Safety Limited's urgent annual inspection reports.
- (c) further to minutes 203 of 11 February 2020 and 12 of 13 October 2020, re-considered the original quotations received.

RESOLVED that:

- (i) the verbal report of the clerk be received.
- (ii) Wicksteed Leisure Limited's original quotation to rub down and repaint the Multiplay – Toddler at The Green be accepted.
- (iii) further quotations be sought to re-lay / re-fix matting to provide a safe, even surface below the Swing – Junior – 1 Bay 2 Seat at The Green.

#### **118 MARKET RENT AND MARKET (ASSET) VALUATIONS**

Further to minutes 209(b) of 11 February and 4(d)(iii) of 29 September 2020, the Council considered a report by Cranswicks.

RESOLVED that:

- (i) the report be received and noted, with thanks.
- (ii) the fixed and long term assets be updated in the Accounting Statements 2020/21.
- (iii) non-agricultural rents be reviewed by the Council meeting in September 2021.

#### **119 LEGAL SERVICES**

The Council considered the suitability of and need to make any alternative arrangements for the Council's legal services.

RESOLVED that the intervention of the Solicitors Regulation Authority to close North Yorkshire Law and appoint John Owen of Gordons LLP as intervening agent be noted.

*The meeting closed at 9:10 pm*

The next meeting of the Council will be held by Zoom on 14 April 2021,  
nominally starting at 7.30pm  
but to immediately follow the annual Parish Meeting (Assembly) which is starting at 7.00pm.

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*Chairman*

*4 May 2021*