

**Minutes of the Parish Council Meeting
held on Monday 4th May 2020
Online (Zoom Meeting)**

Present:

Charles Mathew	(CM)	Chairman
Matthew Judson	(MJ)	Councillor - Vice Chairman
Graham Dixon-Brown	(GDB)	Councillor
Jose Eaton	(JE)	Councillor
Gill Sellars	(GS)	Councillor
Joe Deane	(JD)	Councillor
Trudi Gasser	(TG)	Parish Clerk

In Attendance: 1 Member of the public

MIN REF	ITEM
20/029	APOLOGIES FOR ABSENCE
	<p>Steve Good (SG) WODC District Councillor Hilary Fenton (HF) WODC District Councillor</p> <p>All or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Clerk before the start of or during the meeting.</p>
20/030	DECLARATIONS OF INTEREST
	<ul style="list-style-type: none"> • CM owns property near the Leys, the Green and the School • GDB lives on B4449 • GS lives on the B4449
20/031	APPROVAL OF MINUTES OF 2ND MARCH 2020
	<p>The Minutes were approved.</p> <p>Matters Arising: 20/019 – Sheehans are to plant trees to form screening as part of the planning conditions following their recent application. 20/022 – The litter pick took place in April, a number of volunteers assisted and Hayfield Homes supported by providing a roadsweeper to clean part of the B4449, Blackditch and Main Road.</p>
20/032	REPORTS FROM DISTRICT/COUNTY COUNCILLORS
	<p>DISTRICT: No DCs present. TG confirmed that a report had been requested from the DCs – TG to circulate if and when received.</p>
	<p>COUNTY: Further discussion had taken place regarding A40 improvements – the Park & Ride planning application is delayed and progress has been slowed in the project due to</p>

MIN REF	ITEM
	<p>concerns expressed by consultees.</p> <p>It was questioned when Dix Pit would reopen – CM confirmed that there were concerns regarding staff safety – CM to follow up with OCC , who were urgently considering the Government request to open.</p>
20/033	PLANNING
	<p><i>Current Residential Developments:</i></p> <p>Hayfield Homes – there are no reports on house sales, as the site is closed due to Covid-19.</p> <p>Butts Piece – TG to chase WODC Planning for an update.</p> <p><i>Current Planning Applications:</i></p> <p>APPLICATION NO: 20/00943/FUL PROPOSAL: The erection of a new dwelling LOCATION: The Bungalow Eynsham Road Sutton</p> <p>Circulated for comment – No objections.</p> <p>APPLICATION NO: 20/01008/FUL PROPOSAL: Erection of replacement dwelling with linked garaging and associated works. LOCATION: The Bungalow New Road Sutton</p> <p>Circulated for comment – comments pending, but some traffic concerns raised. TG to circulate concerns when all comments received.</p>
20/034	QUESTIONS FROM MEMBERS OF THE PUBLIC
	<ol style="list-style-type: none"> 1. It was resolved to close the meeting to take questions (see appendix). 2. It was resolved to reconvene the meeting.
20/035	COVID-19
	<p>Social Distancing whilst enabling public interaction with the PC:</p> <ul style="list-style-type: none"> • The PC meetings would be held online until it is possible to meet in person – future meetings are to be posted on Facebook. A new zoom meeting reference is required for each meeting. <p>Volunteer Group – the way forward:</p> <ul style="list-style-type: none"> • The volunteer group is working, having received a number of requests and holding details of 40 plus volunteers. It was asked whether all the volunteers could be asked if they are willing to join a 'Whatsapp' group to enable requests to be dealt with immediately. All Agreed. GS to action. CM expressed grateful thanks to all the volunteers, which would be updated. No action/ publication on WhatsApp until agreement received by all Volunteers • It was reported that a number of elderly residents had requested social contact, be it through a window or equivalent distancing. CM asked all to think of anyone

MIN REF	ITEM
	<p>who might require contact or similar attention/chores .</p> <p>Implications on the PC:</p> <ul style="list-style-type: none"> • Meetings to be held online • Elections postponed until May 2021 – all current Councillors/officers to remain in office until then. • The there is no need to hold an Annual Meeting, but the PC decided to update this instruction from OALC on a monthly basis • The deadline for the financial audit has been postponed to 31st August 2020.
20/036	VILLAGE MAINTENANCE
	<p>Ditch Clearing: A resident had obtained a quote for clearing a ditch. It was discussed and decided that the riparian owner should pay for the work – CM to discuss with OCC legal team and Countryside officer to determine the way forward.</p> <p>It was also noted that:</p> <ul style="list-style-type: none"> - the barbed wire fence surrounding this field was in a state of disrepair and obstructing the footpath behind the Beaumont Green development - the footbridge from the field across the ditch to the road is in a dangerous state <p>Playgrounds: the play inspection reports had been received and passed to John Woodward for action – nothing major in the reports.</p> <p>Following recent work, some of which was felt to have taken place on private property, it was discussed whether the PC should hold maps with boundaries and land owners for clarification – MJ/CM to progress.</p> <p>MJ to provide, if necessary, a monthly (quarterly otherwise) schedule of forthcoming works to take place for the PC.</p>
20/037	COUNCILLOR RESPONSIBILITIES
JD	In light of the current situation, Village Voice would be available electronically. JD would be putting together an edition and requested a fast turnaround of comments.
GS	Nothing to report
GDB	Nothing to report
JE	Nothing to report
MJ	Nothing to report
CM	CM confirmed that all were very saddened by the sudden passing of Peter Strange, a friend to all and highly respected member of the parish.
20/038	FINANCIAL MATTERS
	<ul style="list-style-type: none"> • TG to contact signatories and arrange for cheques to be signed. • Draft Year End Accounts to be circulated to all for discussion at the June meeting together with financial update. The required sign off date has been moved to October due to COVID-19
20/039	CORRESPONDENCE
	Nothing to report

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20/040	OTHER BUSINESS (for information only)
	TG reported that the pads on the defibrillator would be expiring in the near future and sought permission to purchase new pads and a new cabinet to replace the failed cabinet. TG to circulate prices to all.
	NEXT MEETING <ul style="list-style-type: none"> The next Ordinary Meeting (online): 7.30pm Monday 1st June 2020

Signed

Date

APPENDIX A TO MINUTES: PUBLIC SESSION NOTES

Cycling on the footpaths:

It was questioned whether the PC would disseminate permission for the footpaths to be used by cyclists.

It was confirmed that the PC did not have the power to give permission.

Skate Park

It was reported that there is support in the village for a Skate Park to be installed on the Jubilee Field, the PC were asked whether they would support the project?

CM asked that David Walloms put together a team to develop a proposal which should include a trim trail for the PC to consider – some concerns were raised by councillors regarding the noise and the cost of a skate park.

APPENDIX B TO MINUTES: PLANNING APPLICATION COMMENTS

APPLICATION No: 20/00551/HHD

LOCATION: Old Vicarage Tar Road Stanton Harcourt Witney Oxfordshire OX29 5AQ

PROPOSAL: Erection of open sided timber framed extension.

I can confirm that Stanton Harcourt Parish Council have reviewed the above reference application.

Whilst the Council has no objections, we would request that the developers park on site and not on the road.

APPLICATION NO:20/00456/HHD

PROPOSAL: Alterations and erection of two-storey rear extension

LOCATION: The Old Cow Shed Blackditch Stanton Harcourt

I can confirm that Stanton Harcourt Parish Council have reviewed the above reference application.

Whilst the Council has no objections, we would request that the developers park on site and not on the road.

APPLICATION NO: 20/00696/HHD

PROPOSAL: Replacement of existing modern conservatory with a garden room Town and Country Planning Act

APPLICATION NO: 20/00697/LBC

PROPOSAL: Replacement of existing conservatory with a garden room Planning (Listed Building and Conservation Areas) Act

LOCATION: Old Post Office Main Road Stanton Harcourt

Whilst we have no objections, we would request that there are no contractors parking on the main road and that deliveries to site are not at school entry and exit times, as the road is extremely busy at these times.