



Minutes

Ordinary Meeting of Chadwick End Parish Council

Held on: Tuesday 8th September 2020 at 2pm
Place: Online

Present: Cllrs Rob Horsfield (Chair), Jeff Davies and Mike Playdon

In attendance: Kerry Finlayson (Parish Clerk) **Members of the public:** 0

96/20 WELCOME and APOLOGIES

Councillors received and accepted apologies from Cllr Burrows who didn't have access to the internet.

97/20 DECLARATION OF INTEREST

There were no interests declared in any item of business on the agenda

98/20 CONFIRMATION OF MINUTES & MATTERS ARISING

The minutes of the Ordinary Parish Council meeting held on 11th August 2020 were **confirmed** and **signed**.

Proposed Cllr Horsfield

Seconded Cllr Davies

All in favour

- **88/20** Cllr Horsfield reported that there had been no breach of planning conditions with regards to the mobile home but a comment had been added to ask if the removal of the mobile home could be a condition of approval. He would also contact Environmental Health.

99/20 OPEN FORUM

Nothing to report.

100/20 FINANCIAL MATTERS

i. Payments & Receipts

| Invoice | Invoice No | Payee | For | TOTAL |
|----------|------------|-----------------------|------------------------|----------|
| 21/08/20 | 58 | Fortress August | Waste | 37.87 |
| 11/08/20 | 59 | J Bowen Electrical | Hall Refurb | 1,600.00 |
| 12/08/20 | 60 | Fire Risk Assessments | Fire Report | 298.80 |
| 13/08/20 | 61 | Peter Cox | Damp Survey | 150.00 |
| 14/08/20 | 62 | Costco | Disinfectant | 11.15 |
| | 62 | Lloyds | Sanitiser | 3.99 |
| | 62 | Wilko | Hall Items | 37.50 |
| 18/08/20 | 63 | Sanitizer Shop | Sanitising Items | 149.75 |
| | 63 | Amazon | Antiviral Disinfectant | 17.38 |
| | 63 | Amazon | Fogging Machine | 89.70 |
| 16/08/20 | 64 | Maintain | Hall Refurb | 3,457.00 |
| 18/08/20 | 65 | Amazon | Cleaning/Stationery | 35.29 |
| 15/08/20 | 66 | Premium Blinds | Vertical Blinds | 299.00 |
| 01/09/20 | 67 | Fairways September | Grounds/Dog Bins | 321.00 |
| 21/08/20 | 68 | WALC | Training | 60.00 |
| 25/08/20 | 69 | K Finlayson | Salary August | 384.86 |

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|----------|----|----------------|---------------|-----------------|
| 25/08/20 | 70 | NEST August | Pension | 70.00 |
| 01/09/20 | 71 | K Finlayson | Expenses etc. | 34.00 |
| | 71 | Amazon | Various | 77.22 |
| 02/09/20 | 72 | opus September | Electricity | 63.50 |
| 03/09/20 | 73 | R Horsfield | Dunelm | 63.50 |
| | | | | 7,261.51 |

| Date | Receipt | Payee | Details | TOTAL |
|----------|---------|-------|---------|----------|
| 03/09/20 | 10 | SMBC | Precept | 6,412.50 |

- ii. Bank reconciliation
Accounts balanced as of 31st August with a balance of £26497.14
- iii. Budget
Income hadn't been too badly affected as a Covid grant had been received that had covered the majority of estimated loss.

101/20

PLANNING

- i. PL/2020/01514/PPFL Home Farm, Kenilworth Road
No comment.
Proposed Cllr Davies Seconded Cllr Horsfield All in favour

102/20

VILLAGE HALL

- i. Risk assessment for re-opening
This had been completed by Cllr Playdon and he would submit to the Clerk to be shared.
- ii. Cladding
The clerk and Cllr Davies would undertake a review of finances to see if it was viable to go ahead within this financial year.
- iii. Damp Report
There was no major work to be done. Damp in the storage room was due to guttering blockage/overflow.
- iv. Fire Risk Report & Training
All Cllrs were reminded to undertake the online training and it was agreed that a face to face review at the hall would need to take place as Cllrs Davies and Playdon had a few queries.
- v. Approval of future works
Work to install hand driers and water heaters at a cost of £1255 was approved.
Proposed Cllr Davies Seconded Cllr Horsfield All in favour

103/20

AGENDA ITEMS FOR FUTURE MEETINGS

- o Fire Risk report

104/20

DATE OF THE NEXT MEETING

- o Tuesday 13th October 2020 at 2.00pm (Moved from 6th)
- o Change of date of meeting on 6th April 2021 to 13th April 2021
Proposed Cllr Horsfield Seconded Cllr Playdon All in favour

105/20

TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS

The meeting was closed at 14.54

Proposed Cllr Horsfield Seconded Cllr Playdon All in favour