



PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850273

To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place on **Tuesday, 10 June 2025 at 19.00 hrs** when the business detailed on this Agenda will be considered.

Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public, each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

Julie Horan : Parish Clerk
04 June 2025

AGENDA

Item	
1.	Apologies for Absence
	As reported at the meeting.
2.	Declarations of Interest
	To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests.
3.	Approval of Minutes
	To resolve that the Minutes of the annual meeting of the Council held on 13 May 2025 are a true record of the meeting. The only issue relating to the minutes that can be discussed is their accuracy.
4.	Councillor Intervention
5.	Finance & Accounts
	Accounts:
	To approve accounts retrospectively for payment from 01 May 2025 to 31 May 2025
	To receive details of receipts from 01 May 2025 to 31 May 2025

	To note the bank reconciliation at 31 May 2025 Forecast: To review the forecast
6.	Playing Field, Car Park
	Playing Field Fencing: Review/approve revised quote received - DR Playing Field Grass: Top Dressing AK/DR Children Making Bike Ramps: Discuss action to be taken Rig Safety Sign: Review/approve quote
7.	Old Orchard Play Area
	Vandalised Fencing: Update/decide on a course of action – DO Grass Matting: Discuss/approve quotes received - CR
8.	Speedwatch
	Report - CR
9.	Bench Lower Green
	Review quotes received - CW
10.	Pay Scale
	To discuss/approve an increase – CR/MG
11.	Allotments
	Update on availability of plots – JH To review quotes received for clearing 2a, b & c.
12.	Bollards
	Discuss/approve quotes received - CR
13.	OSH Window Replacement
	Discuss/approve the quote received
14.	Litter Bin – Old Orchard/Queen Street Footpath
	Update - JH
15.	Privacy/GDPR Policy
	Review/approve policy - JH
16.	UK SPF Grant
	Approval to apply required - MG
17.	Laptop
	Retrospective approval is required for the purchase of a new laptop costing £575.00 for the Clerk.
18.	Planning
	There will be an opportunity for members of the public to speak for a maximum of 3 minutes before the planning applications are discussed.

	Please remember a parish council is a statutory consultee in the planning process but has no statutory powers - only the right to comment.
19.	Correspondence to the Clerk

Julie Horan

Clerk to Sandhurst Parish Council

CC: For Information

County Cllr Claudine Russell
 Borough Cllr Ellen Neville
 Borough Cllr Beverley Palmer
 Borough Cllr Tom Dawlings