

ULLESTHORPE PARISH COUNCIL

Minutes of the Ordinary Meeting of Ullesthorpe Parish Council held on Monday 7th October 2019 at Ullesthorpe Memorial Hall at 7.45pm.

Present Councillors: Lesley Chamberlain, Hugh Robertson Smith, Geoff Turley, Stephanie Oswald and Simon Smith.

In attendance: Katherine Clarke (Parish Clerk) and District and County Councillor Rosita Page.

19-122 To receive apologies for absence

Apologies for absence were received from Cllr Paul Longhorn.

19-123 To receive Declarations of Members' Interests on items on the agenda

Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial, they should withdraw from the room and not seek improperly to influence a decision about that matter.

No declarations of interest received.

19-124 To note any questions or comments from the public (15 minutes)

No members of the public were present.

19-125 To approve and sign the minutes of the meeting held on 2nd September 2019

Cllr Chamberlain proposed signing the minutes of the meeting held on 2nd September 2019 as accurate, Cllr Oswald seconded, all agreed. Cllr Chamberlain signed the minutes.

19-126 To review any actions arising from the meeting held on 2nd September 2019

- Cllr Turley has removed the wooden fence that runs along the railway cutting on Green Gardens and has erected a temporary barrier.
- The Parish Clerk has liaised with Leicestershire County Council regarding the land in front on No. 17 at the former Crown Site and prepared an update which has been circulated to the Parish Council and the householder.
- The Parish Clerk contacted Balfour Beatty to find out if the hedge is going to be reinstated at the field where a temporary access road was permitted for the Fairway Meadows development. Balfour Beatty have advised that the site has been made safe on a temporary basis to prevent unauthorised access onto the field. Balfour Beatty are in discussion with the landowner's agent to ensure the finalised treatment of the field boundary is agreeable and acceptable to him. Once they have an agreed proposal Balfour Beatty will advise the Parish Council.
- The Parish Clerk advised that at the September meeting agenda item 19-115 (Discussion regarding 50mph speed limits) and 19-116 (Discussion regarding playing fields) were deferred until the next meeting. No specific matters regarding these issues have been raised for the agenda so they have not been included on the agenda for discussion at the October meeting.
- Cllr Smith met a representative from Leicestershire County Council photographing the overgrowth on the road from Ullesthorpe to Claybrooke Parva. It was also noted at this point that some clearance work has been undertaken by Leicestershire County Council outside Hillbrow but any maintenance contractor would still be unable to use a mower as the area has only been partially cleared.

19-127 Matters arising from District and County Councillor Rosita Page

Cllr Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

19-128 Financial Matters**a) Bank Reconciliation to 07.10.19**

The last bank statement received, dated 05.09.19, has been reconciled to the cash book. Copies of the reconciliation have been circulated to the Parish Council. The reconciled balance is £30,319.51.

b) Accounts for payment

Cllr Chamberlain proposed and Cllr Smith seconded payment of the following accounts, all agreed:

CHQ NO	PAYEE	DETAIL	AMOUNT
001297	HDC	Emptying of waste bins	£156.41
001298	K Clarke	Parish Clerk salary and expenses	£337.38
001299	E-on	Streetlighting	£28.56

19-129 Planning applications**a) To receive the decision on planning application 18/01577/OUT considered at the Planning Committee meeting held on 01.10.19**

The Parish Council are disappointed that the Planning Committee approved the application. Cllr Robertson Smith will investigate if he can go to the Ombudsman in his capacity as a Parish Councillor or whether a parishioner would have to do this.

b) To consider planning application 19/01465/FUL

Erection of 70,218sqm logistics centre (B8), including ancillary offices (B1(a)), erection of security gatehouse, security fence, vehicle wash, fuel station, sprinkler tank and vehicle maintenance unit, accessed from the Magna Park Lutterworth South estate road, associated site infrastructure including external service yard, lorry parking, car parking, plant areas, landscaping and drainage infrastructure.

Land at Glebe Farm, Coventry Road, Lutterworth

Resolved: The Parish Council objects to the application and has comments to submit to Harborough District Council. The Parish Council agreed to give the Parish Clerk delegated powers to collate the comments of the Parish Councillors and submit them to Harborough District Council prior to the November meeting of the Parish Council.

19-130 To consider the assessment of grass cutting arrangements and decide on whether to engage Leicestershire County Council to provide this service for 2020 to 2022

Cllr Turley has circulated a grass cutting proposal to the Parish Council which was discussed at length by the Parish Council. Cllr Oswald proposed that the Parish Council engages Leicestershire County Council to provide the grass cutting service for 2020 to 2022, Cllr Chamberlain seconded, all agreed. The Parish Council will prepare a basic contract and approach contractors for pricing and flexibility to undertake supplementary cuts to ensure the village continues to look well-maintained. Quotes will also be obtained for cutting the playing fields. Cllr Smith offered to undertake mower servicing now that the machine is out of warranty.

19-131 To consider the request to support an application to extinguish the footpath from Mill Road to the railway cutting

- Cllr Oswald proposed reviewing the Land Registry documents for Parish Council reference, Cllr Chamberlain seconded, all agreed.
- The Parish Council have considered the request to support an application to extinguish the

footpath and are not comfortable with the removal of rights that have existed for a long time. The Parish Council has a duty to preserve the rights of the parishioners. The footpath, although not currently in use, may be required for use in the future as part of the railway cutting project. Therefore, the Parish Council agreed unanimously that they do not support an application to extinguish the footpath from Mill Road to the railway cutting.

19-132 To consider website provision and to decide if a purpose-built Parish Council website should be purchased from 2Commune Ltd

- Cllr Turley advised that since preparing the website proposal to purchase a 2Commune website he had reviewed the existing website and would like to meet with Maggie Pankhurst who maintains the village website, review what is in place and see what the limitations are and what could be done to the website to make it workable. It was noted that Maggie Pankhurst has done an excellent job with the village website to date and the Parish Council asked the Parish Clerk to write to thank her.
- Cllr Oswald advised that a company called Hugo Fox provide free websites for parish councils. The Clerk will review this option before the next meeting to see if a Hugo Fox website could be an option to run in conjunction with the existing village website.

19-133 To receive an update on the railway cutting project and to consider how to engage with the public about the project

- Cllr Turley, Cllr Smith and the Clerk met with Phil Hague who is managing the project and were taken around the site and had the details of the project fully explained.
- Phil Hague has circulated a detailed report on the project to all members of the Parish Council.
- The scheduled start date for the project is 21.10.19. The start date is weather dependent. The Clerk will write to the residents of Green Gardens to inform them of the start date.
- A laminated notice will be put on the fence between Fairway Meads and the golf course advising residents of the works.
- Cllr Page will send the Clerk contact details of a Fairway Meadows resident who may be able to circulate the notice to their neighbours.
- The Parish Council discussed in detail how to engage with the public about the project. It was resolved to put project updates on the website and release newsletters as and when required.

19-134 To receive an update on village maintenance

- Cllr Turley has circulated an updated version of the maintenance issues report to the Parish Council.
- The Parish Council discussed possible options to replace the fence that has been removed on Green Gardens. Cllr Smith advised that some of the concrete railway posts are still in place, further posts would need to be obtained but these could be used with wire to fence of the entire length of the boundary. Cllr Turley offered to obtain quotes for this.

19-135 To receive an update on environmental matters

The Parish Council will contact the Environmental Group to advise that the Parish Council is committed to environmental matters and would welcome suggestions from the group as to what they envisage could be done around the village.

19-136 To receive an update on the Neighbourhood Plan

The Clerk has received some potential dates for an initial meeting with the Consultant and the Rural Community Council. The Clerk will circulate the dates to the Parish Council to determine which date is suitable.

19-137 A.O.B. – FOR NOTIFICATION ONLY

- Cllr Robertson Smith and others were not happy with the way the September meeting was conducted. Cllr Page gave advice.
- Cllr Smith reported that trees in Goodacre Road are overhanging parking areas. Cllr Smith will send the Parish Clerk images and details of the areas affected so they can be reported to Leicestershire County Council.
- Cllr Smith asked about a remembrance wreath for the war memorial. The Parish Clerk advised that a wreath had been ordered and will be delivered to the village shop.
- Cllr Smith advised that the Baldwins Charity have committed £500.00 (*prior to signing the minutes as accurate it was noted that the amount should be £400.00*) to the playing fields to purchase new goalposts.
- A parishioner has reported concerns regarding garden waste being dumped directly onto the footpath at the corner of Mill Road.
- A parishioner has reported an overgrown tree on Frolesworth Road.
- Concerns were raised regarding meeting attendance by Councillors, Cllr Chamberlain will address this matter.

19-138 Clerk's Report and Correspondence

- An email has been received from the garden competition judge. The email thanks all members of the Parish Council for their generosity. The judge very much enjoyed judging the gardens again this year stating it is always a challenge to select the winners. The judge advised that Ullesthorpe is fortunate to have some lovely gardens and stated that they always enjoy chatting to the owners.
- An email has been received from Leicestershire County Council advising the Parish Council of Snow Warden arrangements, the Clerk will circulate the information to the Parish Council.
- Letter from Harborough District Council with details of the Community Governance Review 2019-2020, the Clerk will circulate the information to the Parish Council.
- An updated footpath report from the Footpath Warden, Phil Hague.

19-139 Date of next meeting

The date of the next meeting is Monday 4th November 2019 at 7.45pm in Ullesthorpe Memorial Hall. Members of the public are welcome.

The Chair closed the meeting at 11.10pm.

Signed as accurate by Cllr Robertson Smith on 04.11.19.