

**Minutes of the Planning Committee Meeting  
held on Wednesday 23 June 2021**

A meeting of the Planning Committee was held on Wednesday 23 June 2021 at 6.00 pm.

*Present: Cllrs. A. Davis (Chairman), M Macklin, P. Millett, L. Wilkins, N. Randall and B. Hadley (ex-officio).*

*1 resident (to end Item 16)*

*Prior to the meeting Cllr Hadley noted that the current the Standing Orders did not allow his attendance in an Ex Officio capacity and this issue, together with voting rights, needed to be addressed when the Standing Orders are reviewed.*

1. Apologies for absence: Cllr Hicks and CDC Cllrs Keeling & Maunder.
2. Declarations of interest: None.
3. Minutes of the meeting held 26<sup>th</sup> May 2021, circulated, for signature by the Chairman: Received and approved.
4. Matters arising: 21/01330/FUL Cotswold Perfumery. Committee noted that further information had been received since the Council's comments were submitted.

5. Planning Applications

**20/04371/CLOPUD Land parcel known as The Paddocks, Whiteshoots Hill:** Certificate of Lawful Proposed Use or development under s.191 of the Town and Country Planning Act 1990 for the use of the land edged red for use of the land as a caravan site. Additional details submitted. Committee noted that this is outside the Parish but that the Council had submitted objections in January.

**Standing Orders were suspended to allow a member of the public to speak.** The resident said that neighbours had not been notified of the application submitted in the autumn. In January, the residents of The Paddocks and the Parish Council had submitted a detailed objection within CDC's time frame. It was recently discovered that there had been correspondence between the applicant and the planning officer in April. CDC had confirmed that as yet nothing had been approved and the residents had been promised they would be kept fully informed. The Chairman noted that there had been delays with information appearing on the portal because of staff shortages at CDC.

**Council agreed to resubmit its previous objections and with the additional comment that there is little likelihood of a TRO to reduce the speed limit.**

**21/02238/FUL 22 The Gorse:** Erection of two single-storey side extensions. **No objection.**

6. Decisions at variance to Bourton on the Water Parish Council's comments: None

7. Bus Shelters:

a. Meadow Way:

- i. Noted Hacklings' agreement to take part in a round-table meeting to discuss issues arising from the recent installation of a bus shelter; a response is awaited from GCC (J Roberts)/CDC (J Layton) – office is chasing (see 10<sup>th</sup> June e-mail to County & District Cllrs);

b. Station Rd, outside Cotswold School:

- i. Noted a request has been submitted to Bloor Homes to clarify whether additional S106 monies are available in respect of future maintenance of the new shelters to be installed – response awaited, office is chasing (see e-mails to J.Bryan dated 1<sup>st</sup> & 10<sup>th</sup> June);

8. Licensing/Street Trading Consents:

- i. Committee considered Cllr Davis' written report (circulated) from recent informal discussion with CDC Licensing Officer. Committee felt that brief overview training would be helpful.

- ii. Committee considered Cllr Randall's correspondence re The Croft (circulated) regarding the playing of 'unlicensed' music. It was thought that 2 different licences (CDC and PRS) would be needed. Committee noted that there might be a COVID 19 exemption. It was agreed that Councillors should speak to the owner and that Council should have a discussion on the wider policy implications. The Clerk was asked to look out any earlier policy documents.
- iii. Committee noted CDC's recommendation for a new Street Trader to contact the Council to discuss any application prior to its submission to CDC (circulated) – no contact has yet been received;

9. Manor Fields:

Committee received an update on enforcement of planning/licensing breaches:

- i. Noted that a response is awaited from Planning enforcement officers about the unauthorised shed;
- ii. Noted that CDC Licensing has notified the owner (circulated) that the refreshments stand does not have licensing consent and this activity must cease until regularised – any further breaches to be reported to Licensing Team in the interim;
- iii. Noted that the cones by the entrance are not legal, but helpful in allowing access on to the site;
- iv. Noted that the fence line had been moved a number of years ago without approval;
- v. Agreed that English Heritage (SSI) should be asked whether parking on ancient remains is of concern;
- vi. Noted report of further breaches of the Alternative Use Permission in respect of the parking of motor homes overnight. Agreed that a copy of the 2013 approval be sent to the Site Manager and that a meeting be sought.

10. CDC:

- i. Noted the timetable for the Cotswold District Local Plan partial update (circulated);
- ii. Noted details of the Cotswold District Green Infrastructure Strategy consultation (circulated) with a closing date of 26 July 2021. Agreed that there be a planning workshop to consider the Council's response to this strategy.

11. Planning Vision for Bourton:

The Committee considered taking forward the Planning Vision for Bourton. It was agreed that in the first instance this was a planning issue but might extend into other areas such as Highways. It would be a high level strategy document. It was noted that TAG had already done preparatory work and the two needed to be taken forward in tandem.

Agreed that there would be a planning workshop for members of the Planning Committee in the next two weeks to consider the Green Strategy Infrastructure and the Planning Vision.

12. AOB:-

- i. Discussed resident report (circulated) about various planning issues. Agreed to flag the changes to Quirky's shop frontage with the Planning Officer to confirm if permitted. The other issues are being addressed.
- ii. Discussed request from Quenington PC (circulated) about recent changes to CDC's planning process scheme of delegation; consider whether to sign a joint council letter to CDC objecting to these changes and requesting a round-table meeting to discuss. Agreed the Chairman and Cllr Millett would produce a slightly amended version of the letter taking account of material planning objections to send to Quenington.
- iii. Discussed Cllr Randall's correspondence (circulated) about the removal of the Cotswold stone wall at Little Orchard. Noted that there is a 2016 Decision Notice but it is not clear whether or not this should be a dry stone wall. Agreed that this be referred to the Enforcement Officer.
- iv. Considered request for a TPO to be applied to a 100-year old conker tree at Harp Farm. Committee supported this application, noted that this matter is now with CDC Planning and asked the Clerk to send an email of support.

13. Date of Next Meeting – Wednesday 14<sup>th</sup> July 2021 at 6.00 pm.

Signed.....

Dated.....