

Upton Magna Parish Council

DRAFT Minutes of the Meeting of the Parish Council held on

Thursday 15th October 2025 at 7.30pm in the Memorial Hall

25/55 REGISTER OF ATTENDANCE and APOLOGIES FOR ABSENCE

Present: Cllrs David Carter, Michael Dawson, Ann Fowler, Bob Newton, Gareth Thomas, Andy Pillow, Cllr Brendan Mallon

Apologies: Cllr J Bennion

Clerk: Jennifer Turner.

Attending : No members of public

25/56 DECLARATIONS OF INTEREST – None.

25/57 PUBLIC SESSION - None

25/58 MINUTES – It was proposed, seconded and resolved that the Chairman should sign the minutes of the meeting held on the 11th September 2025 as a true and correct record of that meeting. Proposed AF, seconded BN.

25/59 REPORT FROM CLLR. Brendan Mallon (SHROPSHIRE COUNCIL) –

BM reported on the recent upload of documents to the BESS application, which lack substance and don't answer outstanding queries

BM has carried out a site visit to Haughton Crossroads and is working together with GT to resolve issues Haughmond Hill – paid parking is unreliable as machines don't always work. There is now a park run scheduled there for Saturday mornings. For safety it is felt double yellow lines both sides would be ideal

25/60 REPORTS

- a) **West Mercia Police** – Information from Street Check. No reported crimes in August 25 although it is noted that local estates are suffering from poaching issues. Cllrs would appreciate attendance by local police at meetings.
- b) **SALC** – Minutes of recent meeting not available as yet. Local nature recovery schemes are being discussed, promoting biodiversity. Sundorne Estates would like to present their current, ongoing projects to local residents.
- c) **Footpaths** – BN has spoken to Sundorne Estates regarding overgrown pathways, although it is noted pathways have been much better maintained in 2025
- d) **Village Hall** – Have plans to put up a Christmas Tree and hold a family Christmas Event
- e) **Litter Picking** – JB continuing with this

25/61 PROGRESS REPORTS

- a) **Street Lights** – Cllrs resolved to add the timer to this street light, turning off at 10pm and on in the mornings in line with other street lights AP MD
- b) **Fibre Project** –Station Cottages – progressing (agreement with landowners for two poles). Upton Forge – landowner refusing wayleave consent.
- c) **Mower Request** – Second hand mower sourced and purchase arranged by DC and AP

25/62 GENERAL PARISH & HIGHWAY MATTERS

*Please note: Most highway and general repair matters are best reported using **fixmystreet.com**. This will usually get the quickest results.*

- a) **Speeding** – Cllrs resolved to set up a Traffic Calming Group, members DC, BN, GT. Proposed DC, seconded AF. Dan Simms will be invited to join, along with a volunteer from the school
- b) **SIDS Funding (Speed Indicator Devices Scheme)**– Traffic calming groups will look at SIDS funding for flashing speed signs
- c) **Parking** – There is an issue with parking for school pick ups and drop offs (122 pupils in school). Cllrs discussed options including staggering class start times, and may invite the Headteacher to a PC meeting to discuss other options.

25/63 Police Priorities – It was resolved to make the following priorities Speeding, Poaching and Traffic Control

25/64 Beyond the Precept – There is a monthly directory and newsletter regarding available grants – Clerk to find details. Cllrs resolved to ask local residents for project ideas

25/65 REVIEW OF POLICIES

- a) **Staffing Committee Terms of Reference** – Reviewed and accepted MD AF
- b) **Standing Orders** – changes suggested by NALC reviewed and new Standing Orders adopted AF DC

25/66 Memorandum of Understanding – Cllrs are not happy to sign this

25/67 PLANNING

None

BESS – Clerk to add comments as above to planning portal

25/68 Dog Fouling – This is an ongoing issue in the village. Cllrs resolved for AF to write an article for Communiy News and Whatsapp Group AF MD

25/69 FINANCE

a) **Payments and receipts**

It was proposed (AF), seconded (DC) and resolved that the following payments and reconciliation be approved:

Bank Balance £8,265.62

Amount	Payment Details
£300.00	Clerk Salary
£26.00	Clerk WfH
£42.00	NALC Training
£11.99	Hugo Fox
£75.00	HMRC
£6.00	Unity Charges
£15.00	Village Hall
Amount	Income Details
£399.52	VAT 2024-25

Closing bank balance following payments £8,189.15

25/70 Items for next agenda

Financial Regulations

Tommys

The meeting closed at 18.28

Date of the next meeting: 13th November 2025 at 7.30pm

Signed: _____ Date: _____

Jennifer Turner – Upton Magna Parish Council
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