



West Tytherley, Frenchmoor & Buckholt Parish Council

Thursday 30 July 2020 commenced at 7:00pm by Video Conference

Councillors present: Fiona Collier (FC), Mick Goulding (MG), Lucia Homer (LH), and Nigel MacPherson
Plus: Melanie Camilleri (MC) – Clerk/RFO. Two members of the public attended.

- 65/20** **Apologies for Absence:** James Strachan (JS). Cllr Roy Perry (HCC) and Tim Koetser (TK) didn't attend.
- 66/20** **Open Forum**
- 67/20** **Declarations of interest:** MG declared he is a neighbour of planning applicant 20/01286 3 Beales Court.
- 68/20** **Minutes** of the Parish Council meeting held on Monday 08 June 2020 were approved and signed
- 69/20** **Cllr Roy Perry HCC report:** Cllr Perry didn't attend.
- 70/20** **Cllr Ian Jeffrey TVBC report:** Cllr Jeffrey delivered the following update:-
- Test Valley Borough Council will be running an additional round of the CIL Spending Protocol this year. Accepting bids for funding between 1st September and 30th November 2020. This is our third year of running the process
 - Provided an update on slight delays of TVBC Leisure Centres opening in the need to comply with CV19 guidelines.
 - TVBC in lengthy negotiations regarding financial losses through contractors under CV19. Full council meeting taking place 5 Aug to discuss.
- 71/20** **Planning: New Applications (Led by MG)**
- 20/01435:** Pugs Hole Cottage, 10 Frenchmoor Lane, West Tytherley, SP5 1PA
Proposal: Demolition of dwelling and outbuildings, erection of replacement dwelling and car port, relocation of the existing access and provision of sewage treatment plant
Unanimously resolved **SUPPORT**
- 20/01286:** 3 Beales Court
Proposal: erection of summer house/garage.
Unanimously resolved **SUPPORT**
- 20/01685:** Address: Drove Farm Cottage, Dean Road, West Dean
Proposal: Removal of porch to SE elevation and replace with single storey extension to form utility room
Unanimously resolved **SUPPORT**
- 20/01695/PDQS:** Barns at Mornington, North Lane
Proposal: Application to determine if prior approval is required to change use of 2 agricultural buildings to 2 dwelling houses, and for building operations reasonably necessary for the conversion.

Unanimously resolved that a **FULL** planning application **IS REQUIRED** because of the following Material Planning Considerations to be taken into account in the determination of the proposed changes:-

1. Size and scale
2. Significant change of use
3. Other development requirements

As such, the Parish Council unanimously **OPPOSE** this application being able to proceed without FULL planning submission.

72/20

Planning – other matters

- i) NDP: Alan Bannister delivered an update on next steps. Key points:
 - He met with representatives of TVBC and Wiltshire Council to discuss time-scales:-
 - AB will deliver our final offer for Reg 16 and associated docs (with support from WDPC Councillor Bill Seabrook) by end of Sept (copy to be presented to WDPC/WTPC for September meetings).
 - Examination first half of January (8 weeks)
 - Report early March 2021
 - AB wants to hand over to someone else by end Sept 2020 the responsibility for progressing with the NDP, while still maintaining all the history and willing to continue in an advisory capacity/keeper of the story so far.
On behalf of WTPC, FC expressed her thanks to AB for the 1000s of hours he's worked over a long period. This was echoed by all councillors.
- ii) The Refined Issues and Options for the next Local Plan (TVBC). PC comments due by end of August)
- iii) Strategic Housing and Economic Land Availability Assessment (SHELAA) from TVBC – noted there are two sites identified within the Parish Council's boundaries

73/20

- i) 2019/20 Internal Audit (Annual Governance and Accountability Return)
 - a. Results of the Annual Internal Audit Report
 - b. Approvals and signature of Certificate of Exemption
 - c. Approvals and signature of Section 1- the Annual Governance Statement
 - d. Approvals and signature of Section 2- Accounting Statements
 - e. Notice of Public Rights

FC proposed, seconded by LH and resolved unanimously that documents b-e were approved. FC as Chair will sign documents b-d
- ii) FC proposed, seconded by LH and resolved unanimously that the Cash Flow Report and payments be approved.
- iii) FC proposed, seconded by LH and resolved unanimously that a DD for SSE payments (electricity supply to Pavilion) be set-up
- iii) A request from Victim Support (Hampshire & IOW) for a grant contribution was considered. It was resolved unanimously to grant £25.

Bank balances

Main Account (as at 10 July 2020): £10,568.87

Savings Account (as at 06 May 2020): £1,237.82

Rec Ground Capital Fund (as at 31 March 2020): £10,723.88

Payee	Detail	Amount £	Method
M Camilleri	Salary + office expenses	454.52	Standing Order
SSE	Electricity Rec Grd	43.09	996
John Murray	Internal audit fee	140.00	997
M Camilleri	Renewal of NDP website and hosting 2 yrs	293.73	998
Total debit		£931.34	

Income	Detail	Amount £	Method
HCC	Use of Rec Grd	68.00	
	Total debit	£68.00	

74/20

Telephone Kiosk

- i) FC presented extent of repair work need with approximate costs in excess of £2,000. It was agreed that FC to investigate further the relocation of the telephone kiosk to the Rec Grd (off Village Hall land) and for repairs to be carried out as voluntary community project. Otherwise the kiosk will be decommissioned and removed by BT.

75/20

Village Maintenance Jobs

- i) Lengthsman: update on current jobs and balance funds remaining (identify new jobs). In absence of JS, list to be compiled via email.
- ii) Rec Grd, Play Area, and Pavillion
 - a. FC carried out CV19 Risk Assessments
 - b. In absence of TK, FC to liaise with TK over maintenance and repairs for Rec Grd, Play Area (incl Basketball Court)
- iii) FC expressed her thanks to Julie Neilson who has volunteered to lead on The Great British September Clean 11-27 Sept 2020.
- iv) Overgrown trees/hedges: to consider risk to safety and request from local farmer to cutting back. Whilst it was agreed this is not a PC matter, LH will liaise with Newmans to discuss further and requirement to secure landowner's permission before any hedges are cut.
- v) Repair of Culvert: work commences 10 Aug. Repair will extend to ditches and road re-surfacing.
- vi) Rec Grd entrance – new signage (no dogs, no parking). New 'No Parking' sign has been stolen. FC to assess alternatives to signage e.g. painting on the gate.
- vii) Repairs/modifications to West Dean footbridge as part of River Dunn flood defence. Anthony Mavrogordato gave an update on the bridge (no.432 which is owned by HCC). FC to hold a meeting with Mr Mavrogordato and West Dean PC and report back.

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Correspondence/AOB

- i) All current councillors have confirmed that there is no change/amendment to their previously notified status
- ii) Village Fete Committee will hold a Treasure Hunt followed by a BBQ (ran by the shop and The Black Horse Pub) on the Rec Grd on 19 Sept. Social distancing measures will be observed.
- iii) New Councillors Code of Conduct – all comments and feedback to FC by 13 Aug.
- iv) Parishioner approached PC to repair Rec Grd fence. FC to look at Land registry deeds held by Clerk (to establish ownership and responsibility) and respond.

77/20

Next Parish Council Meeting

- i) It was agreed that West Tytherley, Frenchmoor & Buckholt Parish Council will take a recess in August unless there are planning applications to consider.
- ii) NALC's current guidelines is that Parish Councils should continue to convene virtually via video conference.
- iii) The date of the next **West Tytherley, Frenchmoor & Buckholt Parish Council** will be held on **Monday 14 September 2020 at 7:00pm** via Video Conference.

Being no further business, FC closed the meeting at 20:45pm

DRAFT MINUTES TO BE SIGNED AT THE NEXT MEETING OF THE PARISH